

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:00 p.m. by Chair Calli on Monday, May 15, 2017.

Members Present

Dylan Bennett
William Calli, Jr.
Tony Colón
Frank Dubeck, Jr.
Elaine Falvo
Camille Kahler (delayed arrival 4:10 p.m.)
David Mathis
Mary Malone McCarthy

Member Excused

John Stetson

2. Chair's Report

Chair Calli began by thanking the Board and everyone at the College for all of their support and hard work in planning the multitude of end of year events. He also reported on the Excelsior Scholarship program the College hosted and said there were more than 250 people in attendance. The scholarship regulations are set to be released on June 7. President VanWagoner added his thanks to Director of Financial Aid, Mike Pede who answered the various questions individuals had throughout the evening. Chair Calli concluded his report and commented on the budget which is on the consent agenda and thanked everyone involved in the (budget) planning that has taken place over the spring semester. Chair Calli then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported spring tuition revenue has improved during the month of April. The total revenue at the end of April is within \$100,000 of what was budgeted. He reported there has been very little change on the expenditure side, with total expenditures holding at 8.9% under budget. The Bursar's office has begun their campaign to remind students of the deadline to pay for the summer academic session. Summer balances are due on May 24th and fall bills will be available to students on July 12th. The Payroll Office has been busy completing retroactive payments as a result of the recent settlement of the new Association of Mohawk Valley Administrators (AMVA) collective bargaining agreement.

4. Committee Reports

Dormitory Corporation

Dormitory Corporation Chair, Elaine Falvo reported on the May 11th meeting. The Board received a generally positive occupancy report and also discussed possible implications of the Excelsior scholarship. They also received updates on work that is taking place in the dorms. They approved funding for dorm renovations and the contracts have been awarded.

Chair Falvo said the Board also discussed hiring two new residential life staff. She concluded her report by thanking everyone who was involved in completing the Dormitory Corporation budget.

Facilities and Public Safety Committee

Committee Chair, Tony Colón reported on the meeting that took place prior to the Board meeting. The committee received reports on the many projects that are happening on campus this summer. They also received an update on the arming of the Public Safety Department which is on track to be complete by the start of the fall semester.

New York Community College Trustees

NYCCT liaison, David Mathis began by thanking everyone who sent flowers and cards during his recent illness. He went on to report on the NYCCT annual meeting that took place at the end of April. There were 12 community colleges represented. They spent time discussing the Excelsior scholarship as well as the community college board appointment structure.

Personnel Committee

Committee Chair, David Mathis reported the Personnel committee met prior to the Board meeting. The committee received a negotiations update and discussed the College position with regard to parameters. They also received updates on the new human resources software Cornerstone and arbitration settlements. And finally, they discussed personnel lay-offs and non-renewals.

5. Student Trustee Report

Student Trustee, Dylan Bennett reported on the recent Student Congress elections and said that four of the six current members were re-elected for next year and he was happy to report that he is among the re-elected. Student Congress is working on putting together a food serve committee to open a dialogue with Sodexo.

6. President's Report

President VanWagoner began thanking the Board for their level of engagement in so many of the end of the year activities. In particular he pointed a couple of firsts for him at Friday's Commencement exercises including the student who crossed the stage with a selfie stick and the student who danced his way to him to accept his diploma. President VanWagoner went on to report that Corey Albrecht, the director of the Advanced Institute for Manufacturing (AIM), recently attended a national conference where the coordinator of the Eastern region highlighted MVCC as the only College partnership with a focus on manufacturing and cybersecurity. Franca Armstrong went on to share the story of a local company that was hacked and the impact it had on their operation. President VanWagoner continued and said he is attending the SUNY Presidents' meeting tomorrow which will be Chancellor Zimpher's last before her retirement. The agenda includes proposed legislation on community colleges submitting recommendations on the community college funding structure. He said the New York Community College Association of Presidents (NYCCAP) is also working to provide a coordinated suggested model. Following the Presidents' meeting, he is attending a dinner event for distinguished professors in the SUNY system. Norayne Rosero will be honored as one of the two community college recipients this year. President VanWagoner, along with

his (NYCCAP) executive team are planning the NYCCAP summer meeting where guests will include Steve Acquario from the New York State Association of Counties (NYSAC), Chancellor Zimpher, and the new incoming Chancellor.

President VanWagoner then asked for the College Senate report.

College Senate Report

Alex Haines-Stephan reported Senate met twice in May and elections for next year have been completed. He was happy to report that he was re-elected as Senate Chair. Committee reports are beginning to come in and they will be published in the College public folders very soon. He also said Senate Advisory is looking forward to their annual year end retreat with Cabinet. Mr. Haines-Stephan then introduced Jim Roberts who serves as the Faculty Council of Community Colleges (FCCC) representative. Mr. Roberts reported on the spring FCCC plenary that took place in April. The council discussed revisions to general education, SUNY Teach NY, and how community colleges distinguish themselves within the 30 that exist in New York State. President VanWagoner added the College will host the 2018 FCCC Plenary next April and that our Middle States Self-Study site visit dates have been finalized.

(President's Report)

As President VanWagoner concluded his remarks by sharing additional information on last Friday's Lavender Graduation. Assistant Professor, Erin Severs has done an incredible job creating a ceremony that celebrates the LGBT students. He also added that the national Human Rights Campaign provides a list of colleges who have similar graduation celebrations and MVCC was the only community college represented. He thanked the Board for supporting and attending the event.

Consent Agenda

<i>Attachment a</i>	Minutes of the April 17, 2017 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Renewal of Grant-Funded Appointments
<i>Attachment d</i>	Renewal of Probationary Appointments-Professional Association
<i>Attachment e</i>	2017-18 Operating Budget
<i>Attachment f</i>	2017-18 Tuition and Fee Schedule
<i>Attachment g</i>	2017-18 Annual Plan
<i>Attachment h</i>	Dominic DiMaggio, Head Coach/Physical Education Faculty
<i>Attachment i</i>	Amend Staffing Plan: Lizabeth Doherty, Coordinator of Career Services
<i>Attachment j</i>	Amend Staffing Plan: Rachel K. Libby, Academic Planner
<i>Attachment k</i>	Kelly Virkler, Licensed Mental Health Practitioner
<i>Attachment l</i>	Amend Staffing Plan: Gail M. Warchol, Academic Project Manager

Chair Calli asked for a motion for items 7a-d and 7h-l. Motion was made by Elaine Falvo and seconded by David Mathis to approve items 7a-d and 7h-l. Unanimously approved.

President VanWagoner provided more information on items 7e, 7f and 7g. He proceeded to provide more detail on the proposed budget with the following comments:

Big Picture Budget

- \$1,468,148 budget to budget decrease (-2.9%)

Budget Assumptions

- Enrollment decrease of -2.7%
- County funding level at 2.5%; continued \$125K student success initiatives and \$100K equipment funding; multiple capital requests
- State aid increase of \$50 per FTE (-\$500,086 reduction)
- FT Tuition increase of \$166 per FTE (4.0%)
- PT Tuition increase of \$8 per credit hour (4.8%)
- Increase Technology Fee (\$5 FT (2.5%) and \$1 PT (6.3%))
- Increase Student Support Fee (\$3 FT (9.4%) and \$3 PT (18.6%)) - Convocation
- Increase Student Activity Fee (\$5 FT (3.6%) and \$1 PT (7.7%)) – per Student Congress
- Increase Health Services Fee (\$3 FT(15.8%) and \$2 PT (20%)) - new services
- \$200K Foundation contribution and \$150K ASC contribution to equipment

Expenditure Overview (how we intend to balance)

- Full-time Personnel Reductions (\$1,000,000)
 - Deleted 16 vacancies
 - Six layoffs

Detailed Review

- Increases from reduction in full-time faculty vacancies
 - Overload +\$98,825
 - Adjunct +\$4,000
- Part-time staff (- \$26,246)
- Comp time (- \$105,449)
- Supplies (- \$24,902)
- Utilities (- \$48,500)

Stimulate Progress

- Implement all negotiated labor agreements
- Fill 17 vacancies
- Transition full-time positions off of grants
 - 2 positions 100%
 - 6 positions 33%
- Technology
 - Website
 - Phone system
 - Replace computers

Motion was made by Tony Colón and seconded by Frank Dubeck to approve items 7e-g. Unanimously approved.

7. Discussion Item

2017-18 Operating Budget (see previous)

8. Program Update

Vice President for Community Development & Executive Director of the MVCC Foundation, Frank DuRoss and Director of Development, Deanna Ferro-Aurience provided an update on the College Foundation.

9. Adjournment

Motion was made by Tony Colón and seconded by David Mathis to adjourn the meeting at 5:15 p.m. Unanimously approved.