

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in Payne Hall, room 300, Mohawk Valley Community College, Utica, New York was called to order at 4:02 p.m. by Chair Calli on Monday, April 17, 2017.

Members Present

Dylan Bennett
William Calli, Jr.
Tony Colón
Elaine Falvo
Camille Kahler
John Stetson

Excused

Frank Dubeck, Jr.
David Mathis
Mary Malone McCarthy

2. Chair's Report

Chair Calli began by explaining the need to change the order of the agenda in order to maintain quorum as Tony Colón has another commitment that will require him to depart early. Chair Calli said the Audit and Finance Committee met prior to the Board meeting to discuss progress of the 2017-18 budget. He thanked President VanWagoner and all involved for their careful consideration of the College's operating budget, especially with the recently approved Excelsior Scholarship and State funding implications. Chair Calli then asked for a motion on the consent agenda.

3. Consent Agenda

<i>Attachment a</i>	Minutes of the March 20, 2017 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Conferring of Degrees
<i>Attachment d</i>	Administrator – Non-teaching Promotions
<i>Attachment e</i>	Administrator - Promotion in Academic Rank
<i>Attachment f</i>	Promotion in Academic Rank - Professional Association
<i>Attachment g</i>	Promotion in Academic Rank
<i>Attachment h</i>	Non-teaching Professional Promotions
<i>Attachment i</i>	Amend Staffing Plan: Jimsak Daoreuang, Director of Accessibility Resources and College-Community-Connection (C3) Program
<i>Attachment j</i>	Amend Staffing Plan: Jenny Spinelli, College Advisor
<i>Attachment k</i>	Program Revision: Health Information Technology (HIT)

Motion was made by John Stetson and seconded by Tony Colón to approve items 7a-7k.

Unanimously approved.

4. Program Update

President VanWagoner introduced Christine Miller and Kat Linaker who provided an update on the progress of the Middle States Commission on Higher Education (MSCHE) self-study process.

Chair Calli then asked for the Treasurer's report.

5. Treasurer's Report

Vice President Squires reported the spring tuition revenue improved significantly during the month of March, moving from being 8.5% under budget in February to only 1.8% under budget at the end of March. Overall, the total revenue is off by only 1% for the year, which is a significant improvement over last year at the same time when the College was almost 5% under budget and \$1.8 million behind. Similar to revenues, the College is in a better position compared to last year at the same time when total expenditures were \$552,000 over budget or 2.1 % higher than budget at the end of March 2016. As the fiscal year progresses, expenditures should move closer to budgeted levels. The second round of spring student financial aid overage checks were distributed on March 24 in the amount of \$3.1 million in approximately 2,400 checks. Enrollment for summer is currently lagging behind budget projections, but is actually better than last year at this time.

The recently approved Excelsior Scholarship has been the focus of discussion among the NYS Community College Business Officers Association (CCBOA). A session is planned for the June CCBOA conference to hear directly from the NYS Higher Education Services Corporation (HESC) and SUNY about Excelsior. President VanWagoner added the New York Community College Association of Presidents (NYCCAP) is also in conversation with the CCBOA group to understand all the scholarship encompasses as well as potential implications.

6. Committee Reports

Audit and Finance

Committee Chair, Elaine Falvo reported the committee met just prior to the Board meeting and are pleased with the budget progress thus far.

7. Student Trustee Report

Student Trustee, Dylan Bennett reported he is working with the Vice Presidents on a few concerns and that otherwise things are quiet as students begin to prepare for the end of the semester. President VanWagoner thanked Dylan for his perspective in the earlier committee conversation regarding the budget.

8. President's Report

President VanWagoner began his report by recognizing the recent passing of Trustee Emeritus, Paul Worlock. He went on to tell about an invitation he received to participate in a panel with the CEO of Achieving the Dream's (ATD) at the Association of Community College Trustees national conference this fall. The reason for the invitation is that MVCC was the first ATD school to have Board members complete the Institutional Capacity Assessment Tool (ICAT). Tony Colón will join him on the panel to share his perspective, as he also participated in the world café that was facilitated by the ATD coaches during their

early-April visit to the College. The panel will also include representatives from Montgomery College and San Jacinto who will share perspective on their experience with Board engagement in supporting ATD efforts. President VanWagoner added to earlier comments that he is pleased with the work that has been accomplished on the budget and fully expects to present a balanced budget to the Board in May. He then went on to provide an update on former Alumni of Merit winner, Dr. Marshall Jones who is being inducted into the National Inventors Hall of Fame. Dr. Jones has over 40 patents and is credited for transforming manufacturing with his contributions to laser technology. He was also instrumental in the concept and development of 3-dimensional printers.

President VanWagoner then asked for the College Senate report.

College Senate Report

Alex Haines-Stephan reported Senate elections will begin in May, otherwise it has been relatively quiet.

President VanWagoner added faculty member, Jim Roberts recently attended the Faculty Council of Community Colleges (FCCC) plenary. Assistant Professor Roberts will be invited to a future Board meeting to provide an update.

9. Adjournment

Motion was made by Elaine Falvo and seconded by John Stetson to adjourn the meeting at 4:29 p.m. Unanimously approved.