

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall 300, Mohawk Valley Community College, Utica, New York began at 4:45 p.m. on Monday, January 30, 2017.

Members Present

William Calli, Jr.
Tony Colón
Frank Dubeck, Jr.
Elaine Falvo (via Go To Meeting)
Camille Kahler
Mary Malone McCarthy
John Stetson

Member Excused

David Mathis

2. Chair's Report

Chair Calli began the meeting by welcoming everyone back to the new semester. He commented on the nature of future conversations for community colleges with regard to recent activity in Washington. He went on to congratulate Tony Colón who will be replacing David Mathis as the new Association of Community College Trustees (ACCT) state coordinator for New York State. Mr. Colón went on to say that he is very excited for the opportunity.

Chair Calli then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported the regular financial statements have returned to the Board agendas this month as the audit has been completed. He reported overall revenue year-to-date shows the college to be 2.5% under budget estimates which is not unusual for this point in the year. The fall semester reflects an overage in chargeback revenue which is due mainly to the actual (chargeback) rate coming in higher than the original budget estimate. Overall, the College is in good shape financially compared to last year at the same time when student tuition revenue was much lower than budget estimates due to lower fall enrollment (than what was budgeted). Vice President Squires reported the annual audit by D'Arcangelo & Company is now complete, and the report has been issued with the college receiving "clean" opinions for all sections of the report. He offered special thanks to all college departments and personnel who participated in the audit process, especially to members of the Business Office, Financial Aid Department, Registrar's Office, Institutional Research Office and Human Resources Department. Vice President Squires also reported the college received its 3rd quarter installment of 2015-16 Sponsor support from Oneida County in December. The College paid its annual share of the NYS Employee Retirement System as well as its annual obligation to Oneida County for Workers' Compensation insurance. Vice President Squires also provided an update on the GroSolar project and will share a few photos via Drop Box.

4. Committee Reports

Personnel

On behalf of Committee Chair David Mathis, Mary Malone McCarthy reported the committee met prior to today's Board meeting. The committee reviewed a number of personnel items and actions; received an update on the new human resources hiring software; received an update on FLSA (Fair Labor Standards Act) and potential implications; and received an update on negotiations and labor relations.

Audit and Finance

Committee Chair, Elaine Falvo reported D'Arcangelo shared the findings of the audit prior to the start of today's meeting. Mrs. Falvo recommended the Board accept and approve the audit which resulted in a clean opinion/result. John Stetson made a motion to accept and approve the audit. The motion was seconded by Frank Dubeck and unanimously approved.

Governance

Committee Chair, Camille Kahler reported the committee met prior to today's Board meeting and discussed the March 3 retreat agenda which Jill will distribute. The committee also discussed proposed changes to future Board communication. They also briefly discussed upcoming budget conversations and legislative advocacy efforts.

Facilities and Campus Safety

Committee Chair, Tony Colón said he has been pleased with the continued conversation around the arming of the public safety department. He and the committee are looking forward to updates on procedures and its implementation.

5. Student Trustee's Report

There was no Student Trustee report.

6. President's Report

President VanWagoner began by welcoming and introducing Alen Smajic, the new Executive Director of Marketing and Communications and Marie Miknavich, the new Director of Institutional Research and Analysis. Mr. Smajic went on to share his excitement for the opportunity and thanked everyone for making the transition a great experience. Ms. Miknavich echoed his remarks. President VanWagoner shared that the College will be releasing a public statement regarding the refugee and immigration Executive Order recently issued by President Trump. President VanWagoner concluded his remarks by sharing his experience serving on the advisory board for Jobs for the Future (in New York State) and the State Policy Meeting he attended last week in Seattle for the new NYS Student Success Center grant.

College Senate Report

There was no College Senate report as Senate has not met since the December Board meeting.

President VanWagoner introduced the consent agenda by pointing out the Emeriti and Distinguished Retiree items noting their individual contributions to the College. He also

pointed out item 7r, Daniel Boggs which was added to the agenda earlier today.

7. **Consent Agenda**

<i>Attachment a</i>	Minutes of the December 19, 2016 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Emeritus: Mark Radlowski
<i>Attachment d</i>	Emeritus: Satya Tandon
<i>Attachment e</i>	Distinguished Retiree: Eileen Dailey
<i>Attachment f</i>	Board Policy: Fund Balance
<i>Attachment g</i>	Kelsey Freeman, Instructor in the Department for Social Sciences & Public Services (SSPS)
<i>Attachment h</i>	Emily Gifford, Coordinator of International Student Services
<i>Attachment i</i>	Alan Hazen, Instructor in the Department for Social Sciences & Public Services (SSPS)
<i>Attachment j</i>	Matthew Maloy, Instructor in Physical Sciences, Engineering & Applied Technologies (PSAT)
<i>Attachment k</i>	Amend Staffing Plan: Brittnee Mexico, Head Coach/Coordinator of Student Athlete Success and Transfer
<i>Attachment l</i>	James Rice, Instructor in the Department for Business, Cybersecurity & Computer Science (BCCS)
<i>Attachment m</i>	Mary Anne Slator, Instructor in the Department for Mathematics & Natural Sciences (MNSC)
<i>Attachment n</i>	Amend Staffing Plan: James Sunderhaft, Assistant Registrar
<i>Attachment o</i>	Amend Staffing Plan: Patricia Washington, College in Prison Program Assistant
<i>Attachment p</i>	Elaine Brown, Health Services Laboratory Assistant
<i>Attachment q</i>	Honorary MVCC Employee, Emeritus: Gerard Pecorello
<i>Attachment r</i>	Daniel Boggs, Accessibility Resources Accommodations Specialist

Motion was made by Frank Dubeck and seconded by Mary Malone McCarthy to approve items 7a-7r. Unanimously approved.

8. **Program Update**

Director of Financial Aid, Mike Pede provided a presentation on financial aid and loan repayment at the College.

9. **Discussion Items**

President VanWagoner provided an update on the Governor's free tuition proposal and possible implications. Conversation followed.

10. **Adjournment**

Motion was made by Frank Dubeck and seconded by Tony Colón to adjourn the meeting at 5:55 p.m. Unanimously approved.