

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall 300, Mohawk Valley Community College, Utica, New York began at 4:07 p.m. on Monday, October 17, 2016.

**Members Present**

William Calli, Jr.  
Tony Colón  
Frank Dubeck, Jr.  
David Mathis  
Mary Malone McCarthy  
John Stetson – Delayed arrival

**Member Excused**

Elaine Falvo  
Camille Kahler

**2. Chair's Report**

Chair Calli began by explaining the official call to order would occur once quorum is established. He went on to report that he received an official resignation from Carol Fox due to health reasons. He also shared that Student Trustee Kelsey Hilts resigned her position. He reminded the Board the New York Community College Trustees (NYCCT) annual conference begins on Friday. Chair Calli then asked for the Treasurer's report.

**3. Treasurer's Report**

Vice President Squires reported there are no financial reports in Board materials as the business office is in preparation for the annual audit. He said that all salary adjustments for the Adjunct and Part-time Association, those impacted by the academic redesign, and exempt employees have now been processed, including any retroactive payments. Vice President Squires reported the first distribution of financial aid refund checks for the fall semester was completed on October 7<sup>th</sup> with no issue. The next and final refund distribution for the fall semester will occur on October 28. He went on to report the procedure for approval of local travel for MVCC employees has been revised which will create efficiencies for employees. He concluded his report by revisiting the fund balance conversation from the September Board meeting. Brian Molinaro has gathered sample fund balance limit policies from other NYS community colleges that will be reviewed and considered by the Audit & Finance Committee at their November meeting.

As a follow-up, David Mathis inquired about employees' driving credentials in relation to insurance risk to the College. Vice President Squires will provide clarification at the November meeting.

#### 4. **Committee Reports**

##### Personnel Committee

Committee Chair, David Mathis reported the personnel committee met just prior to the Board meeting where they received a Chief Diversity Officer update, a labor negotiations update, and information on the new hiring software that will replace PeopleAdmin.

##### Facilities and Public Safety Committee

Committee Chair, Tony Colón shared that he attended a powerful campus safety presentation led by the Director of Public Safety at Virginia Tech at the recent Association of Community College Trustees (ACCT) conference. He went on to say that future committee conversations may include arming of the public safety officers.

##### (Association of Community College Trustees)

Tony Colón and David Mathis reported on the recent ACCT conference in New Orleans where they presented along with President VanWagoner on maintaining healthy Board relationships. Camille Kahler was elected to the Northeast Nominating Committee, David Mathis was elected as the Northeast Regional Chair on the Board, and Tony Colón was elected to the Diversity Committee. Tony Colón also served as an Assistant Teller (at the conference) for the Northeast region.

Chair Calli then officially **called the meeting to order at 4:30 p.m.** when John Stetson arrived.

#### 5. **Student Trustee Report**

There was no student trustee report.

#### 6. **President's Report**

President VanWagoner began by pointing out the Gear Up updates provided at Board member's seats. He talked about the large NSF grant awarded to our partners at Wayne State University that will provide substantial funding to MVCC as a sub-award to replicate the MathCorp program for youth along with others in Cleveland and Philadelphia. President VanWagoner also said his time at the ACCT conference was well spent and that he returned with some new ideas about Board communication that he will share at a later date. The College was the only college in New York State to receive \$25,000 from the Dominion Foundation that will provide training to veterans in environmental safety that leads to employment. President VanWagoner attended the NYSUT/NYCCAP legislative kick-off meeting where they discussed this year's approach for requesting an increase from the State which will take a more direct allocation approach rather than requesting funding per FTE.

In response to Tony Colón's inquiry about numbers of students being served by the office accessibility services (referenced in Vice President Reynolds' report), Vice President Reynolds said the report does indicate a true measurement of the human resources that go into the services provided to the students. President VanWagoner went on to say the College is in the middle of the self-study for the Middle States Commission on Higher Education (MSCHE) accreditation and that he and the VPs have enjoyed and also learned a lot from the regular open forums that have been occurring every two weeks. Kat Linaker, Christine Miller, and Norayne Rosero will provide an update to the Board in the very near future.

President VanWagoner then asked for the College Senate report.

### **College Senate Report**

Alex Haines-Stephan reported on the October Senate meeting where Senate continued their conversation on assessment. They are still closing the loop and revising their goals and it will be revisited at their November meeting. Mr. Haines-Stephan said there remains a lot of conversation around micro-credentialing. President VanWagoner said Presidents and colleges are waiting on additional guidance from SUNY. Mr. Haines-Stephan said Assistant Professor Jim Roberts will attend the Faculty Council of Community Colleges (FCCC) plenary in the spring.

Chair Calli asked for a motion on items 7a-h. President VanWagoner pointed out item 7h, the College's Diversity Plan that will be submitted to SUNY. He noted the increase in completion rates as indicated in the report as well as the goals being relevant to the Strategic Plan.

### **7. Consent Agenda**

<i>Attachment a</i>	Minutes of the September 19, 2016 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Capital Project – MVCC-Utica Campus-Payne Hall Exterior Renovations
<i>Attachment d</i>	Peace Officers: Dino Jukic & Richard Gurdo
<i>Attachment e</i>	Amend Staffing Plan: Michael Marusic, Senior Manufacturing Consultant
<i>Attachment f</i>	Amend Staffing Plan: Jenny Spinelli, Student Advisor and Enrollment Specialist
<i>Attachment g</i>	Amend Staffing Plan: Paul LaPorte, Cyber and Network Program Coordinator
<i>Attachment h</i>	MVCC Diversity Plan

Motion was made by John Stetson and seconded by Frank Dubeck items 7a-h. Unanimously approved.

### **8. Program Update**

Executive Director of Organizational Development, David Katz provided an update on the employee enrichment program at the College.

### **9. Discussion Item**

President VanWagoner reviewed the Board Policy drafts as forwarded by the Governance Committee. They will appear on the consent agenda at the November meeting for Board approval.

### **10. Adjournment**

Motion was made by Tony Colón and seconded by David Mathis to adjourn the meeting at 5:30 p.m. Unanimously approved.