

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:04 p.m. by Chair Calli on Monday, December 21, 2015.

Members Present

William Calli, Jr.
Tony Colón
Elaine Falvo
Carol Fox (via Go To meeting)
Camille Kahler
Bruce Karam
David Mathis
Mary Malone McCarthy
John Stetson

Members Excused

Kelsey Hilts

2. Chair's Report

Chair Calli began by thanking the Board for their attendance at last week's commencement ceremony. He thought it went very well and commented that the temperature was perfect! He pointed out one late addition to the consent agenda, item 7j, a resolution in support of the nomination of David Mathis for the Northeastern regional seat on the Association of Community College Trustees (ACCT) Board of Directors. He wished everyone a happy holiday season and then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires provided an update on the status of the financial statements. While the revenue and expenditure statements have been provided through November 30, the audit will likely not be complete until January due to the delay in reporting from the NYS retirement system as well as finalizing Sodexo accounts. D'Arcangelo will plan to join the Board for a portion of the February retreat to review draft financials and then again at the March meeting to review the final audit report. With regard to revenue reporting, the chargeback formula will be more clearly defined in future years leading itself to more accurate reporting. Expenses are showing behind budget which is normal for this time of year. They should track more closely to budget as the year progresses. Vice President Squires concluded his report by sharing work that is underway to address reporting requirements for the Affordable Care Act 1095C.

4. Committee Reports

Audit and Finance

Committee Chair, Elaine Falvo reiterated Vice President Squires' remarks on the progress and timing of the audit.

Dormitory Corporation

Dormitory Corporation Chair, Elaine Falvo reported on the progress of the steering committee. Chris Crolius from March Associates will meet with the committee on January 8 to discuss preliminary ideas for space modifications. They will have more to report in February.

New York Community College Trustees (NYCCT)

NYCCT liaison, David Mathis reported on the recent NYCCT retreat that was held in Ithaca. Among the topics discussed were a tentative date for the community college advocacy day in Albany, where CCs will be seeking a \$250 increase to base aid; the status of regional councils, which the Chancellor plans to take to the January SUNY Board of Trustees meeting; and various budgetary concerns among New York State community colleges and plans to address future shortfalls.

Mr. Mathis also distributed hard copies of the January 2006 Communitas, highlighting the MVCC Board of Trustees. He proposed an updated version be produced and distributed accordingly.

Facilities and Public Safety Committee

Committee Chair, Tony Colon provided an update on the Rome campus building project and said there has been a slight delay on the steel work but that the project is still on schedule overall. He reported the College is working with March Associates on the plans for the learning commons as a result of the Title III grant. The Board room tables are scheduled to be refinished over the holiday break and additional Board room and furniture upgrades will be addressed during the spring and summer of 2016.

5. Student Trustee Report

There was no student trustee report.

6. President's Report

President VanWagoner reported on the newly appointed Student Trustee, Kelsey Hilts who is hoping to return from break early to attend the January 11 Board meeting. He thanked Carol Fox for the holiday floral arrangement for tonight's meeting. He added to the earlier treasurer's (revenue) report an increase in grants which includes the renewal of the Youth Build grant. The grant totals just over one million dollars over three years. He also reported the College will be sending a new publication to 74,000 households in the next few days. "MVCC Connect" combines the earlier career focus periodical and the (past) Corporate and Community Education (CCED) brochure which will also be available on the College website. President VanWagoner asked Executive Director of Institutional Advancement, Frank DuRoss to report on a recent gift to the foundation. Mr. DuRoss shared the foundation just received a jet donation and as a result their Board passed two resolutions in accordance with such a gift. The jet will be donated to the College and used for educational purposes

over the next three years at which point the College can determine its best use. President VanWagoner went on to report on his, VP Eannace's and VP Squires' recent visit to Herkimer College to discuss collaboration efforts, including the potential for sharing a Chief Diversity Officer as required by SUNY. President VanWagoner attended a Rome project construction meeting where he toured the site. He is extremely pleased with the work to date and is looking forward to occupying the space. He wished the Board happy holidays and thanked them for all of their involvement over the past year.

David Mathis asked for an update on the results of MV 500. President VanWagoner said while the region 4th place overall finish was bittersweet, he and the team were pleased to have been awarded \$1.8 million to begin an expansion of the Science & Technology Building to support nanotechnology workforce development as well an award for individuals to receive training to become Certified Nursing Assistants (CNA).

David Mathis added that (separate from MV 500) Oneida County Workforce Development received a \$700,000 grant that will provide advanced manufacturing training in the Oneida County jail system over a 3-year period. He plans to work with Franca and her team to develop an implementation plan for the grant.

President VanWagoner then asked for the College Senate report.

College Senate Report

Don Kelly began by extending happy holiday wishes to the Board. He went on to report on the December 1 Senate meeting. Senate received a resolution from Student Congress on the disciplinary appeals process. He added that student participation in Senate meetings has been outstanding so far this year. Faculty Council of Community Colleges (FCCC) liaison, Ron Labuz spent some time on what he and the Senate see as a significant topic regarding shared governance and faculty involvement in (academic program) grant funded initiatives. Senate is finalizing the academic freedom statement. Senate received a report from Dean Lew Kahler on SUNY's applied learning initiative. The next Senate advisory meeting is scheduled for January 18 and the first Senate meeting of the spring semester is scheduled for February 2.

7. Consent Agenda

<i>Attachment a</i>	Minutes of the November 16, 2015 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Collective Bargaining Agreement, Association of Adjuncts and Part-time Professionals
<i>Attachment d</i>	Alan B. Chace, Assistant Dean to the Center for Science, Technology, Engineering and Mathematics
<i>Attachment e</i>	De'Anna Hopkinson, Student and Residence Life
<i>Attachment f</i>	Cynthia King, Rescind appointment
<i>Attachment g</i>	Jean Leandre, Director of Student Engagement and Outreach
<i>Attachment h</i>	Amend Staffing Plan and Appoint Staff: Ibrahim Rosic, Director of the Learning Commons

Attachment i Jose Sanchez, Instructor in the Center for Life and Health Sciences
Attachment j Nomination of David Mathis to ACCT Board of Directors

Motion was made by Elaine Falvo and seconded by Mary Malone McCarthy to approve items 7a-7j.

8. Program Update

Chief David Amico and Senior Public Safety Officer Cassie Neary provided an update on the campus safety efforts at the College.

9. Discussion Item

Vice President Squires reported on workgroup efforts to develop procedures for the College to become smoke and tobacco free. Thoughtful consideration was given to the (non) use of shelters, (non) tobacco use in vehicles, and the use of cessation products, all of which will be clearly defined in the procedure. The procedure will be rolled out in January following the holiday break. A proactive marketing campaign will direct people to the website for further guidance and instruction.

David Mathis suggested members of the workgroup visit campuses who have already implemented no smoking/tobacco bans on their campuses.

Motion was made by David Mathis and seconded by Tony Colón to enter executive session with no further action at 5:35 p.m. Unanimously approved.

The meeting reconvened at 5:55 p.m.

10. Adjournment

Motion was made by Camille Kahler and seconded by David Mathis to adjourn the meeting at 5:56 p.m. Unanimously approved.