

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4 p.m. by Chair Calli on Monday, November 16, 2015.

Members Present

William Calli, Jr.
Tony Colón
Elaine Falvo
Carol Fox
Bruce Karam
David Mathis
Mary Malone McCarthy
John Stetson

Members Excused

Camille Kahler

2. Chair's Report

Chair Calli began by asking for a moment of silence in recognition of last week's tragic events in Paris. Chair Calli then turned his report over to President VanWagoner who introduced MVCC student, Vadim Potapchuk. Mr. Potapchuk recently received the Charles A. Burns Outstanding Adult Continuing Education (Region East) Award. Mr. Potapchuk was also the 2015 valedictorian of the Airframe and Powerplant Technician Certificate program. Mr. Calli also thanked Mr. Mathis for sending the Board a copy of the 1992 economic impact of MVCC on the community report and said that he would like the College to generate a new version as we approach the 75 year anniversary. President VanWagoner said the 2010 report would be provided to the Board via Drop Box. Chair Calli then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires again reminded the Board that financials will not be available until January as the audit is underway. He reported the second round of financial aid refund checks were distributed on October 29. The distribution went very smoothly thanks to the business office, financial aid office, and the public safety and facilities staff. Billing for the spring 2016 semester began on November 9. Dual credit enrollments are being entered and are helping to decrease the overall enrollment gap. Vice President Squires will be attending the Community College Business Officers Association (CCBOA) conference later this week.

4. Committee Reports

Dormitory Corporation

Dormitory Corporation Chair, Elaine Falvo reported on the Dormitory Corporation's November 14 meeting where they received a positive financial report. They also received an update on the emergency plans that are in place for residential students including meal plan

support. The Dormitory Corporation steering committee has met three times and a town hall meeting with students is planned later this month, which will help inform any future retro fits to student living spaces. The Board of Directors also passed a resolution modifying the academic standards policy for residential students.

Audit and Finance

Committee Chair, Elaine Falvo reported the College audit began a few weeks ago and so far the process is going very smoothly, thanks in part to the cooperation and efficiency of the business office staff and those College employees who are involved in helping facilitate the audit. The Audit and Finance Committee has received a copy of the budget process from Vice President Squires and will plan to meet again on January 11. The committee may have one additional meeting in March or April to discuss insurance coverage at the College.

Academic and Student Success

Committee Chair, Carol Fox said the committee met last week and received a report on the nursing program and its recent accreditation site visit which went very well. Ms. Fox also said that she has been selected to replace David Mathis on the Achieving the Dream Core team. Ms. Fox added her congratulations to Board members, David Mathis and Tony Colón for their recent accolades at the On Point dinner.

Facilities and Public Safety Committee

Committee Chair, Tony Colon reported the committee met on November 9. They received an update on the progress of the tobacco-free workgroup. Mr. Colón provided an update on the Rome campus building project. He reported on the Campus Safety Office and Chief Amico's plans to facilitate an emergency planning table top exercise on November 20. Chief Amico is scheduled to provide an update at the December Board of Trustees meeting. He closed by sharing the facilities committee is investigating new furniture and board room upgrades.

Personnel Committee

Committee Chair, David Mathis reported the committee met last week and reviewed the tentative APA agreement which should be coming to the Board in December. He reported the College will engage in a conversation with Herkimer College to discuss the possibility of a shared Chief Diversity Officer position. He thanked Carol Fox for taking his place on the Achieving the Dream Core team. He also shared the personnel committee is planning to have a meeting with the county in January to discuss civil service positions.

5. Student Trustee Report

There was no student trustee report.

6. President's Report

President VanWagoner reported on the SUNY CON conference that took place in New York City a few weeks ago. New business models and leveraging partnerships with regard to education were the overall themes at the conference. He said the Chancellor is the keynote speaker at the Genesis dinner later this week. President VanWagoner attended the annual NYSUT luncheon last week where the upcoming legislative strategy was the focus of conversation. He reported the College hosted its largest open house to date with a 30%

increase over last year's attendance. He congratulated the admissions and marketing offices as well as all who helped to make the day a great success. He then asked for the College Senate report.

College Senate Report

Don Kelly reported the Senate met on November 3 and heard an update from Vice President Eannace on the Title III – Pathway to Graduation (PGP) grant. Senate also received a report on the Faculty Council of Community Colleges (FCCC) fall plenary from Ron Labuz who the Board will also hear from at the conclusion of the Senate report. The Senate ad hoc committee continues to work on the academic freedom statement which will be shared with the Board at a future Board meeting. Mr. Mathis asked Mr. Kelly to provide the Board with a list of current senators. The list will be made available to the Board through Drop Box.

Mr. Kelly then introduced FCCC liaison, Ron Labuz who reported on the FCCC Plenary that he attended earlier this semester at Rockland Community College. Mr. Labuz reported on the three main topics that were discussed at the plenary: the FCCC passed a Rational Funding resolution, requesting an increase in state aid/FTE to bring base aid up to the 2006-2007 level; FCCC is working on a resolution regarding the inclusion of campus governance in grant-funded initiatives; and the SUNY Chancellor's initiative to increase the number of SUNY graduates by creating micro-credentials and digital badges.

7. Consent Agenda

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| <i>Attachment a</i> | Minutes of the October 19, 2015 Board of Trustees Meeting |
| <i>Attachment b</i> | Treasurer's Report |
| <i>Attachment c</i> | Amend Staffing plan: Michael Henningsen, Assistant Director of Career and Transfer Services |
| <i>Attachment d</i> | Michael B. Higgins, Instructor in the Center for Science, Technology, Engineering and Mathematics |
| <i>Attachment e</i> | Jeffrey Smith, Instructor in the Center for Social Sciences, Business and Information Sciences |
| <i>Attachment f</i> | Tracy Weimer, Instructor in the Center for Life and Health Sciences |

Motion was made by Elaine Falvo and seconded by John Stetson to approve items 7a-7f.

8. Program Update

Vice President Eannace provided an update on the Title III Pathway to Graduation (PGP) grant and how it will impact the College and our students.

David Mathis suggested the College consider naming the IT building and/or learning commons to clearly reflect and promote student success.

9. Discussion Item

President VanWagoner is working with the governance committee to develop a plan that will highlight the strategic plan objectives and related data.

David Mathis asked that a future discussion item include how shared governance is used to determine and impact the strategic plan measures.

10. Adjournment

Motion was made by Camille Kahler and seconded by David Mathis to adjourn the meeting at 5:20 p.m. Unanimously approved.