

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:03 p.m. by Chair Calli on Monday, September 21, 2015.

Members Present

William Calli, Jr.
Tony Colón
Elaine Falvo
Carol Fox
Orisia Jones
Bruce Karam
Mary Malone McCarthy
John Stetson
Camille Kahler

Members Excused

David Mathis

2. Chair's Report

Chair Calli began by introducing himself as the new Board Chair and Camille Kahler as the new Vice Chair. He went on to introduce Mary Malone McCarthy as the newest county appointment to the Board, and Orisia Jones as the new Student Trustee. Ms. McCarthy shared her excitement to serve and looks forward to working with the Board and members of the College community. Ms. Jones shared that she is a second year Psychology major and plans to transfer to SUNY Albany following graduation in December. Chair Calli continued his report by providing an update on the NYCCT conference where Trustees Mathis, Kahler, and Colón were also in attendance. Chair Calli congratulated Trustee Colón on receiving the Marvin A. Rapp Award for Distinguished Service. Trustee Colón commented that it is his pleasure to serve the College and his community as a Board member. He also stated that he was pleased to have been reappointed to the Board along with Trustee Mathis for another 7-year term. Chair Calli said there was a lot of conversation regarding the regional councils and that he invited Deborah Glick, NYS Assemblywoman and Chair of the Committee on Higher Education to come to campus to continue the conversation.

Chair Calli will be working on Board committees and asked that if Board members have an interest in a particular committee, to please let him know. Chair Calli concluded his report by again recognizing past Chair, David Mathis for his outstanding work as Board Chair over the last two years.

3. Treasurer's Report

In the absence of the usual financial reports (preparing for audit), Vice President Squires began by showing the live stream of the Rome campus and provided a brief update of recent construction activity. He also provided an update on the Board room sound system and he expects it to be operational by the October Board meeting. Vice President Squires pointed

out the Master Plan resolution that appears on today's agenda and briefly reviewed the details. He provided an update on the Center for Corporate and Community Education's (CCED) online storefront. He also reported the financial aid refund checks are schedule to be issued to students on October 9 and 29.

4. Committee Reports

Facilities and Public Safety Committee

Committee Chair, Tony Colon distributed a handout with images for the wayfinding and signage project. President VanWagoner added that the request has been made to the Board of Legislators and that the College should know if the money will be awarded in January.

5. Student Trustee Report

Student Trustee, Orisia Jones reported Student Congress had their first meeting where they recognized Kim Overrocker's contributions to the College prior to her leaving for a new opportunity with the NYSED. Student Congress is still accepting nominations for the Rome VP position. She reported there are 38 active clubs this semester. She also reported students have had a few concerns with the bookstore and some facilities issues. She will work with the Vice Presidents on addressing these concerns.

6. President's Report

President VanWagoner began his report by thanking all who supported welcome week activities. He provided an update on last week's New York Community College Association of Presidents (NYCCAP) meeting. Most presidents in attendance reported being down in enrollment with the exception of Jefferson CC who reported being level. President VanWagoner attended the September SUNY Board of Trustees meeting where a resolution on awarding in-state tuition to all veterans regardless of state residency was passed. He was happy to report that MVCC already does this. The SUNY Board also passed a diversity policy, which will be discussed later on the agenda. President VanWagoner said the College has its first START-UP NY business in Rome. The company, Pro-Drones USA is based out of Montreal, CA and plans to open on October 12. They are proactive in working with the College on staffing their operation. He then asked for the College Senate report.

College Senate Report

Don Kelly reported the Senate met for the first time this academic year on September 1. Senate established a nominating committee to assist in membership replacements. They also revised their bylaws to allow for an alternate delegate to the Faculty Council of Community Colleges (FCCC). A senate appointment was made to the smoking and tobacco-free procedure workgroup. Mr. Kelly also provided an update on the FCCC Governance Leaders conference that ran in conjunction with the NYCCAP and NYCCT conferences in Cooperstown last week. SUNY Excels, the diversity task force, Quantway and Statway, applied learning requirements, and regional councils were among the topics of discussion. Ron Labuz will be invited to report to the Board at the November 16 meeting. The next College Senate meeting is scheduled for Tuesday, October 6.

7. Consent Agenda

Attachment a

Minutes of the August 17, 2015 Board of Trustees Meeting

Attachment b

Treasurer's Report

<i>Attachment c</i>	BOT Policy: Social Media
<i>Attachment d</i>	Master plan
<i>Attachment e</i>	Salary increases for Exempt staff
<i>Attachment f</i>	Tiffany Azzarito, Youth Academic Specialist
<i>Attachment g</i>	Michael B. Higgins, Instructor in the Center for Science, Technology, Engineering and Mathematics
<i>Attachment h</i>	Amend Staffing Plan and Appoint Staff: Alma King, Senior Financial Aid Advisor
<i>Attachment i</i>	Todd Marshall, Instructor in the Center for Language and Learning Design
<i>Attachment j</i>	Theresa Paladino, Financial Aid Advisor
<i>Attachment k</i>	Jacqueline Womack, Financial Aid Advisor
<i>Attachment l</i>	Michael Adamo, Assistant Director of Financial Aid
<i>Attachment m</i>	Amend Staffing Plan and Appoint Staff: Sara Lam, Director of Education Center
<i>Attachment n</i>	Civil Service Position Titles

Chair Calli asked that items 7c, 7d, and 7n be considered separately from the consent agenda.

Motion was made by Elaine Falvo and seconded by John Stetson to approve item 7c. President VanWagoner provided background on the procedures for item 7c that will support the social media policy. Unanimously approved.

Motion was made by Elaine Falvo and seconded by Carol Fox to approve item 7d. President VanWagoner provided additional background on the need to revise the Master Plan in response to potential funding that may allow the College to build and/or renovate College spaces. Unanimously approved.

Motion was made by Camille Kahler and seconded by Tony Colón to approve item 7n. President VanWagoner provided background on the resolution regarding civil service titles and the approval process with the county. Unanimously approved.

8. Program Update

Vice President Eannace provided an overview of the credit cap process that supports the SUNY Seamless Transfer initiative the College recently completed.

Chair Calli commended Dr. Eannace and the academic affairs unit for completing such a monumental task and for being the first community college to complete the effort and submit it to SUNY.

9. Discussion Item

SUNY Diversity Policy

President VanWagoner provided a brief overview of the Diversity Policy that was recently passed by the SUNY Board of Trustees. The College's new Strategic Plan does address diversity and the College will work to integrate the policy mandates accordingly. Some discussion followed. President VanWagoner will keep the Board informed of progress.

Motion was made by Camille Kahler and seconded by John Stetson to enter executive session with no further action at 5:25 p.m. Unanimously approved.

The meeting reconvened at 5:56 p.m.

10. Adjournment

Motion was made by Elaine Falvo and seconded by Tony Colón to adjourn the meeting at 5:57 p.m. Unanimously approved.