

APPROVED 5.18.15

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Alumni College Center, room 116, Mohawk Valley Community College, Utica, New York was called to order at 4:02 p.m. by Chair Mathis on Monday, April 20, 2015.

Members Present

William S. Calli, Jr
Tony Colón
Rachel Dominic
Elaine Falvo
Carol Fox
Camille Kahler
Bruce Karam
David Mathis
John Stetson

2. Chair's Report

Chair Mathis began by welcoming everyone to the newly renovated "ACC 116". He went on to report his recent activity on behalf of the Board including attending the following: the SUNY Voices annual conference on shared governance in higher education; a Student Congress meeting where smoking on campus was discussed; the Board facilities and campus safety committee meeting; the Oneida County Board of Legislators Economic Development Committee meeting; the Faculty Council of Community Colleges (FCCC) annual plenary at Finger Lakes Community College; the NYCCT regional and annual business meeting also at Finger Lakes Community College; and an Achieving the Dream Core team meeting.

Chair Mathis then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reviewed the expenditure, revenue and fund balance reports that were included in the Board agendas. He reported the College has been regularly reviewing vacancies which has produced a savings in that area, offsetting the loss of revenue. He also reported the second installment of student financial aid refund checks was distributed on April 2, with \$3.9 million going to students in approximately 2,800 checks.

4. Committee Reports

Finance and Audit Committee

Committee Chair, Elaine Falvo reported the committee met just prior to the Board meeting to discuss progress on the 2015-16 budget. She commended the College and all who contributed to the budget process, reminding everyone of the difficult work to close a 3.6 million dollar gap. The board will vote on the budget at their May meeting.

Dormitory Corporation

Committee Chair, Elaine Falvo reported their next Board of Directors meeting is scheduled for May 14 at 2:30 p.m.

Facilities and Campus Safety

Committee Chair, Tony Colón reported the committee met on March 27. He shared information on the 911 call center and communication between the campuses. He also spoke about the benefits and potential savings to the College as a result of the relationship with GroSolar from remote metering of solar energy to create savings in the College's utilities costs.

Personnel Committee

Committee Chair, Carol Fox reported the committee met on April 9 and discussed personnel lines with regard to the budget.

5. Student Trustee Report

Student Trustee, Rachel Dominic reported Student Congress will be reviewing summer trips at their next meeting. Voting will take place this week for next year's Student Congress executive team. She also shared there are several activities scheduled for club appreciation this week. She concluded her last report as Student Trustee by thanking the Board and everyone who helped her learn and grow in the role.

Chair Mathis asked the Board to adjust the agenda and move the Discussion Item – proposed Smoking Policy up for discussion and a vote, as all members of the Board were present. Chair Mathis and President VanWagoner added that Trustee Dominic's leadership in moving the smoking issue forward throughout the year has been remarkable and is to be commended. President VanWagoner also added implementation of the policy will be developed over the next year prior to the August 15th, 2016 implementation date.

Motion was made by Tony Colón and seconded by Carol Fox to approve the Smoking Policy.

Unanimously approved.

6. President's Report

President VanWagoner began by recognizing Trustee Dominic's Board service and said she has set the bar on student trustee engagement. He presented her with a gift on behalf of the Board and wished her well as she heads to RIT in the fall.

President VanWagoner went on to introduce Ms. Quyen Luong, the College's 7th visiting professor from KGCC. He asked Sandy Engel to provide some background on her visit. Professor Engel went on to share that Ms. Quyen has participated in several presentations, classes, and meetings during here time at the College. She will be at the College through Summer Institute before returning to Vietnam. Ms. Quyen thanked everyone for all they have done and said she has learned a lot from all of her interactions.

President VanWagoner also introduced the College's Achieving the Dream coaches, David Hartleb and Barb Chalfonte who went on to provide an update on the College's progress thus far. They also shared their genuine appreciation for the (MVCC) Board's engagement in the process.

President VanWagoner thanked the Board in advance for their participation in as many events as possible as we approach the end of the year and activities increase. He also said the State budget included the Rome project and bids are scheduled to go out in early May. The ground breaking will take place in June if all goes according to plan.

College Senate Report

College Senate Chair, Don Kelly reported the College Senate has completed the review of their by-laws. Revisions will be considered at the May Senate meeting. Senate approved the formation of a faculty caucus at their April meeting. A Senate committee has begun the review of an academic freedom policy and their aim is to be consistent with the SUNY statement on academic freedom. Mr. Kelly then introduced Ron Labuz who provided an update from the Faculty Council of Community College (FCCC) plenary that he attended earlier in April.

Mr. Labuz reported the FCCC received an update on the Governor's budget which included money to support performance based funding, the Get on Your Feet loan repayment plan, and support for a version of the experiential learning component. He reported the Quantway and Statway developmental math modules will be available to Community Colleges. The FCCC passed resolutions including one on faculty purview, which reinforces faculty control of curriculum. They also passed a resolution to create a faculty body who will review emerging trends and best practices.

7. Consent Agenda

<i>Attachment a</i>	Minutes of the March 9, 2015 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Conferring of Degrees
<i>Attachment d</i>	Professional Association - Continuing Appointment
<i>Attachment e</i>	Promotion in Academic Rank
<i>Attachment f</i>	Non-Teaching Professional Promotions
<i>Attachment g</i>	Non-Teaching Administrator Promotions
<i>Attachment h</i>	Amend Staffing Plan – Title updates for SUNY
<i>Attachment i</i>	BOT Policy: Alcohol and Controlled Substances in the Workplace
<i>Attachment j</i>	BOT Policy: Responsibilities of the Board of Trustees
<i>Attachment k</i>	BOT Policy: Search and Hiring

Attachment l Lindsay Owens, CSTEP Project Assistant

Motion was made by Elaine Falvo and seconded by Tony Colón to approve Attachments 7a - 7l.

Unanimously approved.

8. Program Update

Todd Kubica and his staff provided the Program Update on the GEAR UP program.

Just prior to entering executive session, Tony Colón thanked Bill Dustin and the Events staff for their efforts in making the boxing event such a huge success.

Motion was made by William S. Calli, Jr. and seconded by Tony Colón to enter into executive session with no further action. Unanimously approved.

The meeting reconvened at 5:35 p.m.

9. Adjournment

Motion was made by Carol Fox and seconded by Tony Colón to adjourn the meeting at 5:36 p.m. Unanimously approved.