

ATTACHMENT 7a

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4 p.m. by Chair Mathis on Monday, August 18, 2014.

Members Present

William Calli, Jr.
Tony Colón
Elaine Falvo
John Stetson
Camille Kahler
David Mathis

Excused

Carol Fox
Rachel Dominic
Bruce Karam

2. Chair's Report

Chair Mathis began by announcing that Elaine Falvo has been selected as the recipient of the Anne M. Bushnell Memorial Award for Special Achievement, which is the highest NYCCT honor. Ms. Falvo thanked the Board for recommending her for the award and for their continued support over the years. Chair Mathis encouraged Board members to attend either (or both) the NYCCT Conference in September or the ACCT Conference in October. Either of these are a wonderful opportunity to fulfil their professional development obligation according to Board Policy. He then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported the following:

Revenues year-to-date have changed very little during the past month, with the positive overall variance moving from .19% in June to .25% at the end of July. Enrollment for all 3 terms together (Fall, Spring, Summer) has exceeded budget estimates by a net of over \$291,000 or 1.3% higher than projected. As previously reported, the \$188,000 additional State Aid received over budget estimates, combined with the additional tuition revenue, will help to offset some of the shortfalls that are still showing in chargeback revenue and in the non-credit programs as of the end of July.

Expenditures year-to-date versus budget have reduced the positive variance from 2.5% under budget last month to 1.4% under this month. This is normal for this time of year as final purchases (for the year) are made by departments and summer facilities department projects are well underway. There are currently no major overages to report, but final numbers for August will be monitored for any issues that may need to be addressed as the new fiscal year begins.

Other Financial Items:

The transition to M&T Bank continues to operate smoothly with the conversion from First Niagara now close to completion. A post-conversion close-out meeting was held with representatives from M&T last week to determine if there are any areas that still need clarification. All is going well as MVCC personnel continue to familiarize themselves with M&T Bank systems. Special thanks go to the Business Office and IT Department members for their excellent support in making the conversion so successful.

The College will now begin preparing for the year-end closing of financial records as well as getting documents ready for the annual independent audit by D'Arcangelo CPAs. Therefore, as in prior years, there will be no monthly reporting on finances until the 2013-14 fiscal year is closed and audit is completed later this fall.

4. Student Trustee Report

There was no Student Trustee Report.

5. Committee Reports

Dormitory Corporation

Committee Chair, Elaine Falvo reported that Dormitory Corporation had their meeting just prior to today's Board meeting. Their regular business included officer appointments for the upcoming academic year. They also looked at their Master Plan and determined they will take one full meeting this fall to discuss the future plans for the dorms.

Nominating Committee

Committee Chair, Elaine Falvo proposed the following slate for the MVCC Board of Trustees, effective September 2014 through August 2015:

President, Randall J. VanWagoner

Chair, David Mathis

Vice Chair, William S. Calli, Jr.

Secretary, Jill M. Heintz

Treasurer, Tom Squires

Liaisons: ASC, Camille Kahler; Foundation, Camille Kahler, Tony Colón, Elaine Falvo

John Stetson seconded the committee's recommendation. Unanimously approved.

Academic and Student Success Committee

Committee Chair, William S. Calli reported on last week's committee meeting where seamless transfer was discussed. The College has met the SUNY guideline of a 64 credit hour cap on all but three programs for which waivers have been submitted. He reported that the College's developmental math program is now in 9 of the local HS's. He shared the College has a new Veteran's Coordinator, pending Board approval at today's meeting. Chair Calli also shared the committee has received correspondence on a nursing student issue. Vice President Eannace will review the situation and an update may be provided at the next Board of Trustees meeting.

Facilities and Public Safety Committee

Committee Chair, Tony Colón shared the great coverage the College received over the weekend in the local papers with regard to the Rome project. He also reported a College Emergency Procedures publication is being developed.

6. President's Report

President VanWagoner began by updating the Board on enrollment and said he would be happy to answer any questions based on his update that was sent out last week. He then went on to provide background on the Recharges conversation that is currently a topic at SUNY and especially among Community College Presidents. He will learn more when he attends the Community College Presidents' meeting in September.

President VanWagoner reminded the Board that SUNY Trustee, Hank Dullea will be on campus next Tuesday, August 26. The Board is invited to join him for the Campus tour at 10:30 that day. He also made the Board aware of the special information session for the Board of Legislators tomorrow afternoon, and Convocation and lunch with the ATD coaches both on Wednesday, August 20.

College Senate Report

Don Kelly reported the Senate Advisory is scheduled to meet on Monday, August 25 followed by the first Senate meeting of the academic year on September 2. Mr. Kelly is planning to attend the CGL in Saratoga September 19 and 20. Chair Mathis stated that NYCCT is trying to coordinate a joint workshop as they will also be holding their annual conference at the same time.

7. Consent Agenda

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| <i>Attachment a</i> | Minutes of the July 21, 2014 Board of Trustees Meeting |
| <i>Attachment b</i> | Treasurer's Report |
| <i>Attachment c</i> | Jennifer Adjodha-Evans, Instructor in the Center for Life and Health Science |
| <i>Attachment d</i> | John Burns, Disability Accommodation Specialist |
| <i>Attachment e</i> | Mary "Tae" Dawson, Veterans Education Coordinator |
| <i>Attachment f</i> | Kaitlin Regan, Disability Services Transitional Support Specialist |
| <i>Attachment g</i> | Amend Staffing Plan and Appoint Staff: Nancy Wallace, Associate Director of Human Resources |
| <i>Attachment h</i> | Amend Staffing Plan and Appoint Staff: Thomas Zenon, Career and Employer Relations Specialist |
| <i>Attachment i</i> | Amend Staffing Plan: Supervising Public Safety Officer |
| <i>Attachment j</i> | Jose Huertas, Welding Instructor in the Center for Science, Technology, Engineering and Mathematics |
| <i>Attachment k</i> | 2015-16 Academic Calendar |

Chair Mathis asked for a motion to approve Attachments 7a-7k.

Motion was made by Elaine Falvo and seconded by William S. Calli. Unanimously approved.

8. Program Update and Discussion Item

Bob Joy, Managing Principal of JMZ Architects and Planners, presented the Rome Project Schematic Design.

9. Adjournment

Motion was made by Tony Colón and seconded by William S. Calli, Jr. to adjourn the meeting at 5:32 p.m. Unanimously approved.