

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Festine Auditorium, Plumley Complex, Mohawk Valley Community College, Rome, New York was called to order at 4 p.m. by Chair Mathis on Monday, April 21, 2014.

Members Present

William Calli, Jr.
Elaine Falvo
Carol Fox
Camille Kahler
David Mathis
David Maxwell

Members Excused

Tony Colón
Bruce Karam
John Stetson

2. Chair's Report

Chair Mathis began by sharing that Frank DuRoss and Rob Esche are being honored as Business Person(s) of the Year at tomorrow's Annual Chamber luncheon. He said that next week he will be attending his last meeting as NYCCT Chair at Tompkins Cortland Community College. He brought attention to the report President VanWagoner provided as a follow-up to the March meeting regarding how many organizations and people use the College facilities on an annual basis. It is available in Drop Box for those who have not yet seen the report. Chair Mathis then went on to ask Vice President Squires for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported under the Revenue category, spring enrollment is about even for the year as the addition of the dual-credit high school students, which are a significant part of the college's revenue stream, have been completed. Combined with the higher than budgeted enrollment for the fall semester (2.6% higher and \$263,000 over budget) this will help to offset any reduction in enrollment that could occur for the summer term. To date, the summer term is running behind the enrollment pace of last year, but there are still several weeks to go before the start of the term. Overall the total College revenue received against budget is at a 1.26% positive variance or almost \$480,000 over budget estimates.

Vice President Squires reported under the Expenditure category, spending for the year continues to catch-up and reduce the size of the under-budget variance, which stands at just 2.2% underspent as of 3/31/14. One of the categories leading the way in underspending compared to budget is the Administration area, which has some unfilled positions, including one in the HR Department and one in the Registrar's office. Most of this spending is anticipated to catch up during the remainder of the fiscal year. It should also be noted again that utility costs for natural gas & electric were much higher this winter in comparison with recent years, and this continues to be a significant factor in the reduction of our monthly

budget surplus.

Vice President Squires also reported two student financial aid refunds were distributed on March 7 and April 3, in the amounts of \$3.029 million and \$6.381 million, respectively, for a total of \$9.41 million refunded. When added to the two major refund dates from the fall semester, the College shows a two-semester total of just over \$20 million issued in refunds to date for 2013-14.

Vice President Squires concluded his report by sharing the transition of the MVCC bank accounts from First Niagara Bank to M&T Bank has begun. Weekly meetings are being held between M&T Bank's transition team and several MVCC staff members, from the Business Office and IT Department. The College is on target for a full conversion by early June.

4. Committee Reports

Dormitory Corporation

Committee Chair, Elaine Falvo reported the next meeting is scheduled for May 15 at 2:30 p.m. March and Associates will be in attendance to discuss dorm updates.

Audit and Finance Committee

Committee Chair, Elaine Falvo encouraged all members of the Board to attend the May 14 meeting where the budget will be discussed. She reminded everyone that this meeting replaces the half-day budget workshops the Board has conducted in the past prior to approving the College operating budget. She added how pleased she has been with the revised budget process.

Personnel Committee

Committee Chair, Carol Fox reported the committee met just prior to today's Board meeting where they reviewed a number of topics including negotiations and vacancies. She thanked Ray Bara and Nichole Hinman for attending the meeting. Kim Evans-Dame will prepare a summary of the meeting and make it available to the entire Board. The next meeting of the Personnel committee will be on May 19 at 3 p.m.

Chair Mathis asked Jill Heintz to send out committee meeting reminders to the Board as the frequency increases.

Chair Mathis went on to introduce County Executive Tony Picente who provided an update on some of the County initiatives. Mr. Picente began by thanking the Board for the opportunity to address the Board as well as extending his gratitude to President VanWagoner for his continued leadership. Vision 2020 committees are looking at growth in the community which will result from jobs coming to the area with regard to nanotechnology. Growth is being addressed in workforce development, housing as well as access and opportunity, creating pathways for our community members. He thanked David Mathis, President VanWagoner and Tony Colón for their active roles in these efforts.

County Executive Picente went on to share the County partnership with NUAIR with regard to drones. He stated that Oneida County is on the forefront of the drone initiative and that the College is critical in the success of the program.

County Executive Picente stated that 2013 was a banner year for the County. He is encouraged by the new partnership between Oneida County and the Oneida Indian Nation and hopes to see partnerships increase between OIN and the College as a result. He is hopeful the relationship will increase revenue streams in our region.

County Executive Picente provided an update on the Herkimer College, MVCC relationship. He sees an opportunity for partnerships and shared services and is open to conversation with Herkimer College. Chair Mathis added MVCC will continue to reach out to Herkimer, especially in the area of shared services. Chair Mathis also thanked the County Executive for his support of the College. He said on behalf of the Board, that he is very excited for the future of the College, the Rome campus and Western Oneida County.

County Executive Picente closed his remarks by sharing his excitement for future opportunities that will result from START-UP NY. He also said that he is very close to naming a replacement for the Board vacancy left by Peter Rayhill. He again thanked the Board and said he would see them all at graduation in May.

5. Student Trustee Report

David Maxwell reported the last day of classes is May 12 and as a result students are very busy! He reported that Phi Beta Lambda competed regionally and as a result qualified for the National competition. He also shared the Strategic Gaming Club attended an expo where many members not only got to see new industry products but also made career and networking connections. Chair Mathis asked about Student Congress elections and whether or not he would be running again. Mr. Maxwell stated the elections are later this week and that he would not be running. Mr. Mathis said how much he and the rest of the Board has enjoyed his Board service.

6. President's Report

President VanWagoner began by introducing Ms. Hoa, the College's 6th visiting professor from KGCC. He asked Sandy Engel to provide some background on her visit. Ms. Engel went on to share that Ms. Hoa has participated in several presentations, including one on business in Vietnam through our Cultural Series. Ms. Hoa then thanked everyone for all they have done to share the culture with her and that she is very happy to be here!

President VanWagoner asked the Board to please let Jill know of events they are planning to attend as the frequency is increasing as we approach the end of the year. He also revisited Chair Mathis' earlier remarks regarding the number of visitors through our doors over the last year – thousands of community members!

College Senate Report

Don Kelly reported Senate is very pleased to have an increased awareness with the budget process this year. He shared that Senate elections will take place at the end of this month.

He shared that Senate is looking forward to hearing more about the Achieving the Dream readiness assessment at their next meeting. Additionally, Senate will hear reports on START-UP NY as well as a report from Chief Amico at their next meeting. He then asked Ron Labuz to share an update on the recent Faculty Council of Community Colleges (FCCC) Plenary.

Mr. Labuz attended the 5th Annual FCCC Plenary at Ulster Community College earlier this semester where one of the themes was performance based funding. He said that Community Colleges will likely see legislation on performance based funding as soon as next year. He also shared a plenary conversation on voluntary framework of accountability, where colleges will be accountable to themselves based on what criteria each college determines for themselves. Resolutions were passed on seamless transfer, non-credit courses, NYS teacher's certification.

(President's Report)

President VanWagoner recognized Foundation Board members who were in the audience before moving to the consent agenda. Foundation Board members were invited to listen to the Nanotechnology presentation by Lamar Hill.

7. Consent Agenda

<i>Attachment a</i>	Minutes of the March 10, 2014 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Conferring of Degrees
<i>Attachment d</i>	Capital Project - Track and tennis courts resurfacing
<i>Attachment e</i>	Professional Association – Career & Continuing Appointment Maimun Khan Student Development & Transition Services Thomas Jennings Airframe and Powerplant Todd Rankins Airframe and Powerplant
<i>Attachment f</i>	Promotion in Academic Rank
<i>Attachment g</i>	Non-Teaching Professional Promotions
<i>Attachment h</i>	Non-Teaching Administrator Promotions
<i>Attachment i</i>	Admir Gracanin, Peace Officer (Senior Public Safety Officer)
<i>Attachment j</i>	Todd Marshall, Instructor in the Center for Language and Learning Design
<i>Attachment k</i>	Amend Staffing Plan: Brittany McCormick, College Services Representative
<i>Attachment l</i>	Amend Staffing Plan – Title updates for SUNY

Chair Mathis asked for a motion to approve Attachments 7a-7l. Motion was made by Elaine Falvo and seconded by Bill Calli. Unanimously approved.

8. Program Update/Discussion Item

Lamar Hill, Chief Technology Officer (CTO) - Marcy Nanocenter Initiative gave a presentation titled "The Mohawk Valley's High Tech Future and MVCC's Critical Role in that Future".

Motion was made by Elaine Falvo and seconded by Bill Calli to enter into executive session with no further action to be taken at 6 p.m. Unanimously approved.

9. Adjournment

Motion was made by Elaine Falvo and seconded by Camille Kahler to adjourn the meeting at 6:01 p.m. Unanimously approved.