

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:15 p.m. by Chair Mathis on Monday, January 13, 2014.

**Members Present**

Tony Colón  
William Calli, Jr. (Delayed arrival 4:45 p.m.)  
Elaine Falvo  
Camille Kahler  
David Mathis  
John Stetson

**Members Excused**

Carol Fox  
Bruce Karam  
David Maxwell  
Peter Rayhill

**2. Chair's Report**

Chair Mathis began by explaining the need to adjust the agenda in order to establish quorum for voting purposes. He went on to share some of his recent, as well as upcoming activities. He attended the SUNY Committee on Community Colleges earlier today. He said the meeting was interesting and well attended by Community College Trustees. He will head back to Albany this week to hear the State of the University address by Chancellor Zimpher. He reminded the Board of the January 24 NYCCT Open Forum at Onondaga Community College. The agenda will include conversations around shared services, negotiating Presidential contracts as well as START-UP NY. He announced the NYCCT Annual meeting is scheduled for Tuesday, April 29 at Tompkins Cortland CC, which will also mark the end of his term as the NYCCT Chair. He shared that he, President VanWagoner and a few fellow Board members will be attending the ACCT National Summit in Washington DC in February. He thanked the Board for attending the December graduation. He also reported that he is working with Marketing on a Communitas article about the current Board. He reminded the Board of the February 27 Board retreat, where the smoking topic will be one of the agenda items. SUNY Board Chair, H. Carl McCall will be on campus on April 8 as the guest speaker for the Black Male Symposium. Chair Mathis concluded his report by sharing that NYCCT has completed a survey of Community College Board vacancies, of which there are many, adding to the difficulty of moving anything at the Community College Board level. NYCCT is working to remedy this issue.

**3. Committee Reports**

Audit and Finance Committee

Chair Falvo reported that the committee received five responses to the banking RFP. The committee will meet to review the responses and should have interviews set up by the retreat date.

### Facilities and Campus Safety Committee

Committee Chair, Tony Colón reported that the committee continues to meet regularly and with regard to the Rome project will follow a similar process as the Jorgensen project. He shared that John Stetson will play an integral role throughout the project along with the support of the President's Cabinet. President VanWagoner shared he will be convening a Rome stakeholder group to begin the input phase of the project. The project will move quickly on the front end in order to get the projected costs to the County and then SUNY by July.

#### **4. President's Report**

President VanWagoner began by sharing that he welcomed approximately 1100 Karen Community members on campus this past weekend for their 2753 New Year celebration. He said it was a wonderful experience and in comparison to the last time the celebration was held here a few years ago, it ran very smoothly. He went on to report that about 55,000 Career Focus publications have been mailed to homes in Oneida County. The mailing occurs twice a year and targets homes according to area enrollment trends. President VanWagoner concluded by asking if the Board had any questions for the Vice Presidents based on their written reports, of which there were none.

#### **College Senate Report**

Don Kelly reported seven of the thirteen Senate Committee reports have been completed and that he is expecting the remaining six by the end of the month. He shared the smoking policy is under revision to address alternate forms of tobacco use and will likely be on the March Board of Trustees meeting agenda for approval. He concluded his report by sharing the College catalog ad hoc committee has met and started the conversation about the process for the next catalog iteration.

#### **5. Program Update**

Lew Kahler, Dean of the Center for Arts and Humanities presented an update on the Center.

#### **6. Consent Agenda**

<i>Attachment a</i>	Minutes of the December 16, 2013 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Peter Abbe, Airframe and Powerplant Instructor
<i>Attachment d</i>	Sean D. Davis, Instructor in the Center for Science, Technology, Engineering and Mathematics
<i>Attachment e</i>	Amend Staffing Plan: Sarah E. Heil, College Services Representative
<i>Attachment f</i>	Candice Parsons, Multimedia Advertising Designer
<i>Attachment g</i>	James R. Roberts, Instructor in the Center for Arts and Humanities
<i>Attachment h</i>	Michelle Wolff, Nursing Instructor in the Center for Life and Health Sciences
<i>Attachment i</i>	Nivia Cavic, Instructor in the Center for Life and Health Sciences

<i>Attachment j</i>	Amend Staffing Plan – Delete title: Senior Financial Analyst Create title: Payroll Manager
<i>Attachment k</i>	Derrick Stevens, Instructor in the Center for Science, Technology, Engineering and Mathematics

Chair Mathis asked for a motion to approve Attachments 7a-7k. Motion was made by Elaine Falvo and seconded by Tony Colón. Unanimously approved.

## **7. Discussion Items**

President VanWagoner reviewed the plan for the next Strategic Planning process. The plan development is a result, in part, of the Strategic Horizon Network's visit this past fall which elevated the College's strategic thinking. The process will follow the Lorain model whose own process engaged over 1100 people. Elaine Falvo asked President VanWagoner to be aware of budget needs in planning for this initiative. Chair Mathis suggested that some of the College's Emeritus Trustees be included in the process as well. President VanWagoner welcomed feedback from the Board.

Motion was made by Tony Colón and seconded by Elaine Falvo to enter into Executive Session with no further action to be taken at 5 p.m. Unanimously approved.

Just prior to entering executive session, Elaine Falvo moved to authorize David Mathis to represent the Board to the Oneida County Legislators regarding the Architect selection for the Rome capital project. John Stetson seconded the motion. Unanimously approved.

The meeting reconvened at 5:45 p.m.

## **8. Adjournment**

Motion was made by Bill Calli and seconded by John Stetson to adjourn the meeting at 5:45 p.m. Unanimously approved.