

APPROVED 12.16.13

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4 p.m. by Chair Mathis on Monday, November 18, 2013.

Members Present

Tony Colón
William Calli, Jr.
Camille Kahler
Bruce Karam
David Mathis
David Maxwell
John Stetson

Members Excused

Elaine Falvo
Carol Fox
Peter Rayhill

2. Chair's Report

Chair Mathis began by reminding the Board that a questionnaire has been sent to them requesting their bio information. He asked that it be returned to Jill Heintz by December 1. He announced the date for the Board retreat, which will be on February 27, 2014. The location will follow. He shared that his participation at the November 9 SUNY Student Assembly meeting went very well. He concluded his report and explained its brevity as an accommodation for the student leader dinner at the conclusion of the meeting.

3. Treasurer's Report

Vice President Squires reported the auditors have completed their field work and are now working on the financial statements which will be available to the Board at the December meeting. The Foundation audit begins tomorrow. Vice President Squires also reported on the recent distribution of the student refund checks.

4. Committee Reports

Facilities and Campus Safety Committee

Committee Chair, Tony Colón reported that he has a meeting scheduled for the first week in December with a few of the committee members, which will serve as a precursor to the full committee meeting that is scheduled for December 11. He also congratulated President VanWagoner and Vice President Squires on the recent Board of Legislators approval of the capital projects.

Academic and Student Affairs Committee

Committee Chair, Bill Calli stated the first committee meeting is scheduled for December 2.

Prior to the conclusion of the committee reports, John Stetson shared that the Board will be able to review the audit report ahead of the December Board meeting.

5. Student Trustee's Report

David Maxwell reported that he and Charlotte Teeter attended the SUNY Student Assembly earlier this month where several resolutions were passed. Of note, the Seamless Transfer resolution passed. He will work with Vice President Eannace to schedule student open forums regarding the seamless transfer process. Mr. Maxwell reminded the Board of the upcoming Neil deGrasse Tyson presentation and said that tickets are going fast. He concluded by sharing there are only 17 days of instruction left in the semester and to keep that in mind when encountering frazzled students!

6. President's Report

In response to the Student Trustee report, Chair Mathis asked President VanWagoner to update the Board on Seamless Transfer. President VanWagoner first responded by thanking David Maxwell for attending the Student Assembly and said that he is the first MVCC Student Trustee who has attended. He also announced that David Mathis will be the recipient of the New York Association of Training and Employment (NYATEP) Workforce Leadership Award on November 19. With regard to Seamless Transfer, President VanWagoner asked for the Senate report as it pertains to seamless transfer.

College Senate Report

Don Kelly provided an overview of the position of the Faculty Council of Community Colleges and most recently the College Senate on SUNY Seamless Transfer. SUNY has identified a number of transfer pathways for students. The FCCC and College Senate object to the process of how those pathways were identified. A recent email from Tina Goode (from FCCC) reports progress in working with SUNY who will soon be reaching out to Chief Academic Officers asking them to identify contact persons to work with SUNY in identifying courses to be included in transfer pathways. This process will result in a later implementation to begin fall of 2015. Additionally, the Senate unanimously endorsed a resolution on the rational payment plan, which addresses the need for separate procedures in developing performance based funding measures between Community Colleges and 4-year Colleges. President VanWagoner went on to give a few examples. Mr. Kelly said the SUNY interim Provost has stated the 64 credit hour cap for the AAS and AOS degrees stands, however waivers will be considered where necessary. Mr. Maxwell added the interim Provost addressed the Student Assembly (via teleconference) and said the waivers would not be across the board but instead considered case by case. President VanWagoner would like to make Seamless Transfer a program update after the first of the year.

Chair Mathis shared that he is in communication with Tina Goode regarding the need for Community College Trustees to be informed of resolutions and issues FCCC is considering so they can offer their support when necessary. John Stetson asked what Community

Colleges should be doing now. Chair Mathis recommended participation in the NYCCT January session where the Seamless Transfer issue will be addressed. He also said that the regular Senate and FCCC reports to the Board are helpful.

(President's Report)

President VanWagoner asked if the Board had any questions on the VPs' written reports, of which there were none. He shared that Vice President Eannace is absent as she is with 9 colleagues visiting Lorain Community College in preparation for what the College is about to embark upon regarding nano. The College will be hosting Lorain in December and he is trying to arrange for a visit to the College of Nanoscience in Albany. Details will follow. President VanWagoner commented on some recent job market facts that were previously shared by SUNY IT interim President, Bob Geer regarding the nano center: of 16 jobs, 1 will be a PhD. 4 will be Bachelor's or Master's level and 11 will be Associates or 1-year Certificates. He is trying to arrange for Lamar Hunt to present on Nanotechnology and QuadC as the January program update.

President VanWagoner reported the Capital projects were recently approved by the Board of Legislators and asked Vice President Squires to provide an overview. Vice President Squires stated Oneida County has approved \$675,000 for the local share of the design costs for the new academic building in Rome. The total cost is \$1,350,000. The SUNY half of the funding will be drawn from existing appropriations from SUNY that are left over from old projects as well as projects that never received County approval. The County money is available January 1, 2014, while the SUNY approval of the reallocation of funds is approximately a 5-6 week process. Factoring in the holidays, the SUNY money should be available by the end of January 2014. The College is working with the County to finalize an RFP for architectural design work and expects to have a contract in place as soon after the first of the year as possible. President VanWagoner added that Frank DuRoss will represent the College at tonight's Economic Development & Tourism Committee meeting where the remainder of the capital projects will be considered.

7. Consent Agenda

<i>Attachment a</i>	Minutes of the October 21, 2013 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Achieving the Dream
<i>Attachment d</i>	Amend staffing plan & appoint staff: Chrono Ho, Digital Media Coordinator
<i>Attachment e</i>	Amend staffing plan & appoint staff: Gary Harvey, YouthBuild Academic Counselor
<i>Attachment f</i>	Debbie Lee Schreppel, Instructor in Allied Health
<i>Attachment g</i>	Matthew Wagner, Technical Assistant – Events

Chair Mathis asked for a motion on Attachments 7a, 7b, 7f and 7g. Motion was made by Tony Colón and seconded by John Stetson to approve Attachments 7a, 7b, 7f and 7g. Unanimously approved.

Chair Mathis asked for a motion on Attachment 7c but first asked for President

VanWagoner's remarks about the Achieving the Dream initiative. President VanWagoner explained the County's commitment to the initiative and talked about the team membership. He shared that he is confident the initiative will make an impact, helping close the achievement gap for minority students.

Motion was made by John Stetson and seconded by William Calli to approve Attachment 7c. Unanimously approved.

Chair Mathis asked for a motion to approve Attachment 7d. Motion was made by William Calli and seconded by Tony Colón to approve Attachment 7d.

Mr. Calli shared his praise and feedback on his experience working with Chrono Ho. He has taken his class and has been impressed with his ability to convey his expertise to his students.

Unanimously approved.

Chair Mathis asked for a motion to approve Attachment 7e. Mr. Colón asked for clarification on the YouthBuild position and its length as a grant funded position. President VanWagoner offered clarification.

Motion was made by Tony Colón and seconded by Camille Kahler to approve Attachment 7e. Six members voted to approve Attachment 7e, with one abstention by William Calli.

8. Program Update

President VanWagoner shared that the program update has been omitted to accommodate tonight's student leader dinner.

9. Discussion Items

President VanWagoner shared feedback he has received from Dick Alfred and Pat Carter as a result of the recent Strategic Horizons Network visit with regard to the College's upcoming strategic planning process. It was noted that the Strategic Plan needs to be the single overarching plan to guide the College. The process should also include external input throughout its development. Chair Mathis added the conversation will be further explored at the winter Board retreat.

Motion was made by William Calli and seconded by Tony Colón to enter into Executive Session with no further action to be taken at 5 p.m. Unanimously approved.

The meeting reconvened at 5:15 p.m.

10. Adjournment

Motion was made by Camille Kahler and seconded by John Stetson to adjourn the meeting at 5:16 p.m. Unanimously approved.