

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4 p.m. by Chair Mathis on Monday, October 21, 2013.

Members Present

Tony Colón
William Calli, Jr. – Delayed arrival
Elaine Falvo
Carol Fox
Camille Kahler
David Mathis
David Maxwell
John Stetson

Members Excused

Bruce Karam

2. Chair's Report

Chair Mathis began by introducing Cynthia Demarest, President of the New York Community College Trustees (NYCCT) organization. Ms. Demarest shared that NYCCT is a volunteer consortium of Community Colleges and the current membership includes representatives from all of the NY Community Colleges. She went on to say that all of the Community College Boards she works with are very different. She announced the next Community College forum will be held in Syracuse on November 18 where Presidential contracts, START-UP NY and tobacco use on campuses will be discussed.

Chair Mathis went on to update the board on some of his recent activities. The lunches with SUNY Board members Eunice Lewyn and John Murad both went very well. President VanWagoner added the College has recently hosted visits from regional government representatives. Senator Lavallee's visit included a conversation on capital funding at the state level.

Chair Mathis shared that he, President VanWagoner and fellow Board members, Elaine Falvo and Vice Chair Rayhill attended the Association of Community College Trustees (ACCT) National conference in Seattle where they learned more about student success initiatives. Ms. Falvo attended two sessions on governance and she suggested a workshop for the entire board on those efforts. Vice Chair Rayhill added the Bill Gates plenary session on the future of community college education was very good, however very daunting and somewhat unsettling. Chair Mathis said that student success will be the focus of the next retreat. Chair Mathis also shared that the newly elected ACCT Board of Directors includes representation from the northeast. He asked that the Board consider next year's annual conference in

Chicago.

Chair Mathis thanked Elaine Falvo and Carol Fox for attending the Board of Legislators meetings regarding the approval of the Professional Association (PA) contract. President VanWagoner added his thanks to PA President, Norma Chrisman.

Chair Mathis will be attending the Student Assembly meeting on November 8 in Rochester where he will facilitate a workshop. He will also attend the November 18 NYCCT forum in Syracuse where Professor Scott McIntosh from the University of Rochester will address smoking and tobacco use on college campuses.

Chair Mathis stated that the original January dates that Jill Heintz shared for a possible retreat will be revisited to try and accommodate Ms. Falvo and Ms. Fox's calendars. The retreat will focus on student success and also look at data from programs like Gear Up, Upward bound and the like.

President VanWagoner invited the Board to a lunch on November 4 with Dick Alfred and Pat Carter from Strategic Horizons Network where the conversation will focus on disruptive innovation and board involvement around strategic planning and budget planning.

3. Treasurer's Report

Vice President Squires reported that financials are not available again this month as the audit will begin later this week.

4. Committee Reports

Finance Committee

Committee Chair, Elaine Falvo shared an overview of the upcoming year's meeting schedule which will include four meetings and will focus on budget planning, student success, board policies and risk management.

President VanWagoner asked that the committee keep the Periodic Review Report (PRR) recommendations in mind while preparing for the next budget.

Dormitory Corporation

Dormitory Corporation Chair, Elaine Falvo reported that the next Dormitory Corporation meeting will take place in one of the dorms where the Board will be joined by Chris Crolus from March & Associates to discuss the Master Plan and future planning.

Facilities and Campus Safety Committee

Committee Chair, Tony Colón reported the committee has met once already this semester and is planning to meet six times over the course of the academic year. They are considering an equipment replacement plan with a focus on the Jorgensen Center equipment. He also reported that the Boilers in the IT Building are up and running.

David Mathis asked that Board members please send biographies to Jill Heintz to be included in a College publication about the MVCC Board of Trustees. He would like the publication to be complete in early 2014.

5. Student Trustee's Report

David Maxwell reported that students are in the thick of mid-terms and that the Student Activities Programming Board has been successful in planning lots of activities to break up the mid-term stress for students. One of those events was a hypnotist that drew a standing room only crowd in ACC. It appears that speaker Neil DeGrasse-Tyson will sell out. The Vice Presidents have attended and reported at the Student Congress meetings over the past month. He concluded his report by sharing that, in an attempt to double student participation, the Student Congress meetings will begin a half an hour earlier, at 2 p.m., which will accommodate a larger portion of the student body's schedules.

6. President's Report

President VanWagoner began by sharing that as a result of what he and Board members learned at the ACCT Conference, the board agendas will change to accommodate more conversation about relative topics and initiatives at the College. The President's and Vice Presidents' written reports will replace the lengthier verbal reports at the meetings. Board members are encouraged to ask questions regarding the written reports.

David Mathis asked Vice President Reynolds her thoughts on why the College is up in enrollment, while most Community Colleges are flat. Vice President Reynolds offered that dual credit registrations are making a positive impact on enrollment numbers. The College also experienced a higher yield from applications to enrolled students. This is primarily a result of the efforts of the Admissions team and the connections they made with students through the enrollment process. Vice President Eannace added that starting a week later and the Dual Credit reception that was held over the summer showing the financial benefits of attending MVCC, also helped the numbers.

John Stetson asked for more information on the recent Guidance Counselor Summit. Dan Ianno shared that this was the 5th summit, hosting 46 counselors from multiple counties. All 16 HS's from Oneida County were represented. The program included overviews from the Center Deans, a presentation from Dan Knox the Student Mobility Project Coordinator from SUNY System Administration on the SUNY Seamless Transfer initiative, a strengths workshop and keynote presentation by President VanWagoner on the changing economic climate in the Mohawk Valley.

College Senate Report

Don Kelly reported that he attended the Faculty Council of Community Colleges in September where discussions focused on shared services, performance based funding, and Middle States planning and assessment around budget planning. Conversations led to the question of what is our Senate's role in budget planning. Vice President Squires will work with Mr. Kelly and the Senate Advisory committee on opening up the budget planning

dialog. Mr. Kelly provided an update on the flag lowering procedure. The tobacco use conversation remains ongoing and now raises the question about alternate nicotine delivery methods, such as electronic cigarettes.

Faculty Council of Community Colleges Faculty Delegate Report

Ron LaBuz distributed the FCCC newsletter and provided an overview of the council. The most recent meeting's plenary session was provided by Johanna Duncan-Portier on performance based funding and how Community Colleges should prepare for its arrival. The Council passed a resolution that asks SUNY System Administration to suspend the seamless transfer initiative. The next plenary will be at Ulster CC in the spring.

David Mathis added that he may invite Tina Goode to share FCCC initiatives with Cynthia Demarest at NYCCT so that Community College Boards can be more supportive where appropriate.

7. Consent Agenda

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| <i>Attachment a</i> | Minutes of the September 16 & October 3, 2013 Board of Trustees Meetings |
| <i>Attachment b</i> | Treasurer's Report |
| <i>Attachment c</i> | Amend Staffing Plan & Appoint Staff: Franca Armstrong, Executive Director for Community Workforce Development |
| <i>Attachment d</i> | Amend Staffing Plan and Appoint Staff: Sarah Barcomb, YouthBuild Project Coordinator |
| <i>Attachment e</i> | Kenyetta Ivy, Licensed Mental Health Practitioner |
| <i>Attachment f</i> | Amend Staffing Plan and Appoint Staff: Nicole Kotary, Trade Adjustment Assistance (TAA) Program Coordinator in the Center for Corporate and Community Education |
| <i>Attachment g</i> | Salary increases for Exempt staff |

Motion was made by Elaine Falvo and seconded by Tony Colón to approve Attachments 7a through 7g.

Bill Calli thanked President VanWagoner for the clarification he provided on the consent agenda prior to the Board meeting. President VanWagoner also provided clarification on the two grant positions, at John Stetson's request.

Unanimously approved.

8. Program Update

Franca Armstrong provided an overview on the Center for Corporate and Community Education and workforce development efforts.

9. Discussion Items

Trade Adjustment Act for Community Colleges Career Training Grant (TAACCCT) & SUNY 2020

Chair Mathis distributed a brochure that Mohawk Valley EDGE produced called “Nanotechnology: Forging Partnerships and Transforming the Mohawk Valley”. Conversation included a comment from Camille Kahler and the significance of the board touring similar facilities to start the dialog around strategic planning.

Franca Armstrong reviewed the TAACCCT grant and explained that it is a consortium of 19 Community Colleges with Monroe CC being the lead. The grant will lead to an advanced manufacturing certificate program for a fall 2014 cohort.

SUNY 2020 will also support workforce development in the nanotechnology – manufacturing area.

Motion was made by Tony Colón and seconded by John Stetson to enter into Executive Session with no further action to be taken at 5:20 p.m. Unanimously approved.

The meeting reconvened at 6:20 p.m.

10. Adjournment

Motion was made by Carol Fox and seconded by John Stetson to adjourn the meeting at 6:21 p.m. Unanimously approved.