

MVCC COLLEGE SENATE MEETING AGENDA

Tuesday, March 2, 2021

2:33 pm-Zoom

Present: E. Bush, S. Crocker, S. Cummings, S. Dar, M. Faitell, S. Frisbee, R. Golden, A. Haines, A. Hazen, K. Herting, B. Horender, R. Huyck, J. Ireland, M. Kelly, S. Lai, M. LaPaglia, S. McGovern, M. Miknavich, A. Miller, C. Miller, B. Molinaro, S. Myalik, A. Radlowski, J. Rahn, R. Santos, R. Spetka, C. VanNamee, R. VanWagoner, R. Wittenberg, J. Woodrow, J. Yager.

Student Senators: K. Birt

Absent/Excused: C. Albrecht, S. Engram, P. Kuhn, M. McHarris, S. Selden, A. Simons, J. Wilcox.

CALL TO ORDER: C. Miller

The meeting was called to order at 2:33 pm.

REVIEW AND APPROVAL OF THE MINUTES OF THE FEBRUARY 1, 2021 MEETING:

(K. Birt, S. McGovern) (27, 0, 0)

CHAIRPERSON'S REPORT: C Miller

1. Monthly meeting with President Van Wagoner
2. Monthly meeting with VP Squires and Chair of Faculty Caucus
3. Monthly meeting with Senate Advisory
4. Communicated with Senate Committee Chairs and heard back with updates and email conversations about ongoing committee work.
5. Reached out to the Transfer Ad Hoc Committee to offer support or guidance as needed while they continue their work.

STUDENT CONGRESS REPORT – K. Birt

Reported Club week went well in Mid-February, with over a hundred students in attendance over the course of the week.

Hired a new Program Board Director and Treasurer.

PRESIDENT'S REPORT- R. VanWagoner

Budget: The third round of Federal stimulus dollars is making its way through the legislative process. It seems dollars are included to the level that NYS was hoping for, it looks like the Governor's best-case budget scenario is increasingly feasible. In the next few weeks the college will continue to advocate and monitor the situation as the State budget process accelerates. T. Squires and B. Molinaro will be concluding their meetings with individual budget managers so that Cabinet can work through the final stages of the budget process before presenting a preliminary budget to the Board of Trustees in April. The final budget will go to the Board of Trustees at the May meeting.

- **Community Education:** Over the past three years, we have expanded our community education offerings by pursuing new partnerships. Three years ago, Leadership Mohawk Valley came to MVCC to help form the Center for Leadership Excellence.
- The Small Business Development Center moved from SUNY Poly to MVCC's thINCubator.
- Last year we signed an agreement to move the FIRST and Tech Robotics League programs from SUNY Poly to CCED.
 - K. Birt said if you are interested in helping high school kids, FIRST robotics is in need of people to judge. Volunteers receive training on the rubric being used, so no particular expertise is required. Contact K. Birt if interested.
- MVCC is in the process of developing a MOU with the Mohawk Valley Institute for Learning in Retirement as this program is no longer supported by SUNY Poly

Vice President's Report- S. Reynolds

1. According to the Financial Aid Department, as of January \$2.14 million of the original \$2.18 available CARES act funding for students has been distributed to over 2900 students.
2. Financial Aid has worked diligently with IT, the Registrar, and SICAS (student information and campus administrative systems) to address when a student registers for a class that is not in their program of study or does not meet the program requirements. Now the student will automatically receive a message in real time notifying them of this. It will not stop them from registering, it will only notify them of the situation and that it may impact their financial aid.
3. The office of Academic Affairs, Student Affairs and Administrative Services collaborated to register 207 students in the IBEW (International Brotherhood of Electrical Workers) program. This number includes students in years 1-5 of their program of which 77 are full-time and 130 part-time. In August of 2021, the first cohort of eligible students will graduate from IBEW and MVCC with a degree in Electrical Service Tech.

According to IR (Institutional Research), it takes approximately 36 Full-time students to equate to a 1% increase in enrollment.

4. In the spring of 2020, Enrollment Management Council transitioned to Enrollment Management Roundtable, which includes leaders from Student Affairs, Academic Affairs and Workforce Development. The initial goals are:

- To create opportunities to enhance enrollment at the College.
- To diversify enrollment pathways.
- To create new opportunities for new markets to access the College

Currently there are 38 initiatives being monitored – IBEW was one of them, and the goal is to continue to yield new additional FTE (full-time enrolled) with the short and longer term strategies that have been identified.

5. This spring we are housing 120 residence hall students balancing both a student experience and COVID safety. The fact that we have 65% of those students with all online classes speaks to the fact that students want a college experience and need to access services on campus.
6. The Student Leadership Academy transitioned to a successful virtual platform with leadership presentations from a variety of presenters each month. Please help us identify students who present a passion for leadership development so we can recruit them for the year-long academy beginning in September.
7. Career Services is working to build a network using LinkedIn to assist our students with building the social capital that they may lack. This will provide an opportunity to connect students' skills sets with professional opportunities. To that end they have established the MVCC Student and Alumni Career Network. The goal is to have current grads and alumni feeding the network with opportunities generated by their own professional network which will then strengthen the students' network through a process of:
 - Alumni posting opportunities from their professional network
 - Staff and alumni re-posting opportunities found outside the network
 - Employers posting opportunities for enhanced access for our students
 - Staff posting relevant events and training for students. Any member of the MVCC community is welcome to join by contacting Liz D., or Jim M.
8. Finally our COVID -19 testing program is working well. Last week we tested close to 500 students and came back with all negative results. Currently assessing the on campus students who may be missing testing to ensure they are complying with testing policy. No Judicial consequence will be applied at this time.

Happy to be in the new role. Engaging in an online version of cultural orientation and has spoken to over 60 people in the College Community. He is going to continue listening and looking for opportunities to improve equity & inclusion.

SUNY released DEI (Diversity Equity and Inclusion) action plan. 5 parts-- close student academic equity gaps, create a more inclusive culture, embed in curriculum, strengthen the DEI officer role, increase the diversity in faculty and staff at SUNY. Chancellor also said there will be a SUNY wide survey and comprehensive review of inequities. Starts in September. Results will be shared with all campuses and assessment will be done. Goal is to create a more inclusive environment.

The college diversity plan due next month to SUNY. Includes Todd's goals as CEO and campus programs. We will see that next month. There is also a DEI website that is interactive. Share a book, article, youtube, etc. Rochester last summer had over 100,000 participants... universities and businesses engaged in a 21-day challenge where each day there was reading, writing, or something to investigate. Hoping to start a similar challenge locally beginning June 1st and encompass Juneteenth.

<https://www.suny.edu/media/suny/content-assets/documents/diversity/SUNY-DEI-Final-Action-Plan.pdf>

FCCC Report- A. Miller

- Some issues have come up where FCCC has general concerns about the community college sector not being included in important SUNY level decisions. The FCCC President is going to be meeting with our new Provost on a monthly basis in an effort to advocate for our sector.
- J. Maio was very helpful gathering all the data for a FCCC retention initiatives survey, which he submitted for us last week.
- M. Barlett & A. Miller are meeting with Clackamas Community College in Oregon on March 19 to discuss how our shared governance structure works. Their goal is to realign their shared governance to best practices and they are asking us for guidance.

Faculty Caucus Report- E. Bush

Guests

Pres. VanWagoner and VP Kahler attended Faculty Caucus for a Q & A session. The following items were discussed:

- VP Kahler is working with the registrar's office to explore possibilities that would allow faculty to be notified when a student drops a class.

- What will the Fall 2021 schedule might look like using a 50: 50 (face to face instruction: remote instruction) ratio as a guideline. Many unknowns still surround the circumstances including continuation and/or changes in state mandates.
- Zoom rooms are available to students who may have a synchronous online class that follows an on-campus class.
- Blended classes and HyFlex classrooms were discussed as possibilities once students return to campus.
- The college is working on providing year out class schedules for both students and faculty.
- Question was asked pertaining to faculty access to Ensemble videos for classroom instruction.

AVP Thomas attended Faculty Caucus for a Q & A session. During this time he addressed questions on the one page summary sheet for Guided Pathways. Other faculty members on the Guided Pathways council also addressed questions with answers. The function and purpose of the Guided Pathway Evaluation subgroup was explained in more detail.

Diversity Conversations

Faculty began to create an anonymous pool of race related questions that could then guide future diversity conversations.

Chair report

Faculty were informed of the new Instructional Methods drop down menu in course search.

Nudges will be generated through Persistence Plus encouraging students to utilize resources such as tutoring services, student hours, and review sessions.

Marketing and Communication worked with the Bookstore to create a short video showing students how to order textbooks. This video directs students to SIRS for course section information which are needed during the ordering process and it instructs students to omit the “M” in their student ID when using financial aide, which often slows the ordering process.

New Business

Faculty was informed about “Teaching Methods for Remote Learning” which is located on Workplace. This resource is an open document that can be edited so faculty can collaborate. Faculty can also ask questions and review the collection of strategies with respect to online learning approaches.

Open forum

Faculty was informed about the next read for the book club which will be “Black Lives Matter At School.”

More information was requested concerning the status of door monitors at individual buildings on campus.

Guided Pathways Report- S. Crocker

In the future Guided Pathways Steering Council (GPSC) will attend Senate once per semester, or on an as needed basis for a general Guided Pathways report out. The Guided Pathways webpage will continue to serve as a resource for Guided Pathways progress (<https://www.mvcc.edu/guided-pathways/>).

In the last Senate meeting a one-page update was shared with Senate. This update focused on changes to GPSC's internal processes. GPSC divided itself into three subgroups, recommendation subgroup, evaluation subgroup, and the implementation subgroup. The recommendation and evaluation subgroups work directly with workgroups before they submit recommendations. The goal of the evaluation subgroup is to tie recommendations to early momentum indicators and key performance indicators so that we're able to collect data and evaluate changes, so we can have a process for continuous improvement. After recommendations are reviewed by GPSC and the three VPs, they land with the implementation subgroup who works with people at the college that are able to make the recommendations reality.

We currently have three sets of recommendations that are in our implementation funnel; Intake and Onboarding, Prior Learning Assessment, and Orientation and First Year Experience. We have three sets of recommendations that are in the evaluation funnel; Design, Analysis, and Assessment, Universal Teaching and Learning, and General Studies. There is still one active workgroup that will submit recommendation this semester; the undecided workgroup. The recommendations submitted by the Integrated Advising Workgroup are currently in the union negotiations stage. The recommendations that have been implemented in regards to meta-majors, multiple measures, developmental education, and program mapping are currently in the continuous improvement phase, where we are collecting and analyzing data, and making tweaks for improvement.

Old Business – None

New Business –

1. Institutional and Syllabi Statements

Presented by President VanWagoner. Updating statements review; introducing at March meeting and revisit at April meeting, final vote at May meeting.

Anti-Racism statement (2020)

Feedback from classrooms; statements that go in the syllabus.

Share and review statements.

C. Miller worked with T. Marshall to update statements and will distribute to everyone.

R. Huyck asked R. Van Wagoner – how do we measure spirit of service? Program review and assessments, diverse needs.

2. Systemic Inclusion Statement Draft

Presented by Todd Marshall for review.

R. Huyck concerned with how many items in the inclusion statement.

T. Marshall – common in other inclusion statements.

3. Proposed Micro-Credentials policy change.

A. Fried – Micro Credentials; recommendation 2018 policy very limited guidance. First read today and next month send to board for approval:

Suny 6-16 credit hours, 9 cap at 16, Example: 1st statements Kitchen competency – Food safety and prep.

S. Dar – confused about non-credit.

No credit barring – still share “learning outcomes” match then signing credit into MVCC.

Micro is career prep for immediate use, competence (law) most industries non-issue.

S. Dar – what is the incentive for non-credit, more skill orientated?

R. Huyck suggested interfacing with foundation to try and get scholarships for the non credit part if students have completed credit bearing work.

A. Fried part of the proposal to CWCC will include how students are expected to pay for non-credit bearing. Might be part of a business’s plan for employee training.

S. McCall- non-credit courses learning outcomes match up, what is the assessment process?

Nothing about assessment? Are we missing a part of it?

A. Fried- part of the evaluation passing the exam.

A. Fried would like feedback on this.

COMMENTS AND QUESTIONS FROM SENATE MEMBERS:

ADJOURNMENT: Motion to adjourn meeting. (S. Crocker, M. Miknavich)

NEXT MEETINGS:

Next Senate Meeting will be Tuesday April 6th, 2:30 PM via Zoom

Next Senate Advisory Committee will be Tuesday April 27th, 2:30 PM via Zoom

Respectfully submitted,

Kathe Herting