

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE MEETING MINUTES**  
**Tuesday, October 3, 2017, IT 225**

**College Senate web page:** <http://www.mvcc.edu/senate/senate-home>

**Present:** C. Albrecht, D. Ayers-Darling, J. Baumann, K. Carhart, L. Charbonneau, S. Dar, S. Fryman, D. Gibbons, A. Haines, M. Henningsen, R. Huyck, B. Jubenville, P. Katchmar, S. Kenyon, M. Kelly, C. Miller, B. Molinaro, S. Myalik, A. Radlowski, J. Rahn, R. Santos, B. Scantlebury, R. Spetka, T. Thomas, and J. Wilcox

**Student Senators:** T. Moore, T. Rackmyer, J. Rothrock

**Absent/Excused:** S. Frisbee, D. Hydelund, P. Lotto, D. McDermott, M. McHarris, S. McGovern, T. Palumbo, J. Roberts, G. Searles, N. Snyder, R. VanWagoner, T. Weimer

**CALL TO ORDER**

The meeting was called to order at 2:30 p.m.

**REVIEW & APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

J. Baumann moved and R. Huyck seconded to approve the minutes of the September 5<sup>th</sup> meeting. The motion carried unanimously.

**CHAIRPERSON'S REPORT**

A. Haines solicited volunteers for the Bylaws Review Committee. C. Albrecht, D. Ayers-Darling, J. Baumann, and A. Radlowski agreed to serve. Rob Johnstone's Guided Pathways presentation is now available on YouTube at the following address: <https://youtu.be/1NC5sbgLJLI>. Lastly, SUNY has developed a draft report with recommendations regarding micro-credentials. A. Haines has passed the information along to APSC and has requested a report from APSC at the November meeting.

**STUDENT CONGRESS REPORT**

J. Rothrock mentioned that most student representative positions on committees have been filled, but if a committee is missing a student representative to let her know. MV Day and Club Day were well attended, and most clubs have completed their ten-member lists.

The Student Congress Executive Board voted in June that clubs are only permitted to fund food through their general allotment of \$1,000. If a proposal is submitted and approved, food will be fully funded for on-campus events, and funded at 75% for off-campus events.

**VICE PRESIDENT'S REPORT**

Vice President S. Reynolds reported that the SUNY Board of Trustees voted to remove the requirement for applicants to identify a prior felony conviction. However, students will still need to identify if they are a convicted felon in order to enter into internships, clinical work, and field placements. SUNY is attempting to offer guidance on how to resolve this issue for students engaged in college-sponsored off-campus events, and the new policy has resulted in significantly more steps for Colleges to follow.

A second cohort for the Student Leadership Academy has been identified. Students were nominated to participate, and the cohort includes members of Student Congress, student athletes, RAs, and high school students in the STEP program. There are 16 members of the cohort, and the year-long commitment begins October 12<sup>th</sup>. The second business cohort model has also recently started with 25 students. 74% of the first cohort returned for their second year.

Several initiatives, such as GPS, Express Enrollment Day, and the post-Labor Day start are being analyzed to better understand how they each contributed to the positive enrollment numbers at the College. There was a significant decrease in the number of students who attempted to register late, as well as in the number of students who were deregistered.

C3 is opening a Food Pantry on campus in the rear section of the Learning Commons (the former location of I.T.). During the week of September 18<sup>th</sup>, the ATD coaches visited campus, and have since provided a summary letter to the president, indicating that they were impressed with the energy and productive work on our teams and councils. The coaches made some recommendations, which had also been identified by the teams working on those issues. The coaches also recommend we be deliberate in our approach to Guided Pathways, and take the time to get faculty and staff onboard.

Finally, S. Reynolds encouraged everybody to review her recent email update, particularly as it relates to Title IX and the duties of responsible employees.

## **FACULTY CAUCUS REPORT**

C. Miller reported on the last meeting of the Faculty Caucus. Some items discussed included the following:

### *Guided Pathways*

It's important that faculty are engaged in this endeavor and that it is faculty-driven. There was some concern about data regarding long-term benefits (although those who were later able to attend Rob Johnstone's presentation found the data and information presented to be useful). Additional concerns were expressed about the time commitment regarding the process and advising.

### *Starfish*

There were some concerns regarding the different survey notices that faculty received, and it would be useful to have a Guide to help faculty as they navigate the new software. Guidebooks were provided at some, but not all, training sessions, though a guide to Starfish has since been uploaded to the website at: <https://www.mvcc.edu/learning-center/starfish>.

### *Mid-career Professionals*

A system to give a 1-3 course reduction to faculty wishing to engage in other roles at the College was discussed. For example, the Chair of Senate and Teaching Fellows are given reductions, and the possibility of reductions for faculty taking on other substantial administrative projects was explored.

### *Open Forum*

There were concerns about the availability of textbooks and supplies in the Bookstore during the first few weeks of the semester. Information is currently being collected to better understand the issue.

## **OLD BUSINESS**

### **MIDDLE STATES SELF-STUDY UPDATE**

K. Linaker and C. Miller gave an overview of the preparations being made for the Middle States Evaluation Team visit. Dr. Ball, the MSCHE Evaluation Team Chair, will visit the College on October 23<sup>rd</sup>. Fifteen areas were identified in the Self Study as areas in which the College excels as an institution, along with approximately thirty items where the College will commit to improving. All are encouraged to review the Self Study and send comments to K. Linaker and C. Miller as soon as possible.

## **NEW BUSINESS**

### **CWCC COMMITTEE MEMBERSHIP**

A. Fried, chair of CWCC, requests that the Assistant Director of Career and Transfer Services be added as a nonvoting member of the committee. This is standard at other SUNY Colleges. J. Baumann motioned to approve the change (B. Scantlebury second). The motion passed unanimously.

## **COMMENTS/QUESTIONS FROM SENATE MEMBERS**

T. Thomas commended the advising staff for their hard work this summer in implementing new enrollment initiatives to help the College improve its enrollment this year.

It was noted that while faculty are encouraged to use Starfish to complete athlete reports, they can still submit the report through SIRS.

M. Henningsen shared that the Fall Transfer Fair will be held next week, and requested that all present encourage students to attend. There will be different events each day, and up to 72 schools will participate in the fair. Posters will be displayed next week detailing the different events, and the website has a list of schools that will be attending.

A. Haines reminded the Senate that the next meeting has a change of venue in ACC 116.

## **ADJOURNMENT**

The meeting was adjourned at 3:30 p.m.

## **NEXT MEETINGS**

The next meeting of the College Senate will be **Tuesday, November 7, 2017, at 2:30 p.m. in ACC 116.**

The next meeting of the Senate Advisory Committee will be Monday, October 30, 2017, at 3:00 p.m. in PH 304.

Respectfully submitted,  
Anna Radlowski