

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Monday, May 16, 2016, IT 225

College Senate web page: <http://www.mvcc.edu/senate/senate-home>

Present: J. Baumann, C. Bolton, K. Capone, L. Charbonneau, S. Dar, J. Dewan, A. Doughtie, S. Frisbee, A. Haines-Stephan, M. Henningsen, D. Kelly, R. Labuz, R. Manley, M. McHarris, C. Miller, B. Molinaro, S. Myalik, A. Radlowski, J. Rahn, J. Roberts, R. Santos, R. Spetka, M. Sykes, M. Treis, G. Warchol, J. Wilcox, J. Woodrow

Student Senators: E. Luther, J. Lowman, A. Kalashnik

Absent/Excused: J. Brown, J. Coleman, L. Kahler, P. Katchmar, S. Kenyon, J. Livadas, D. McDermott, R. Mink, M. Radlowski, N. Snyder, R. VanWagoner

CALL TO ORDER

The meeting was called to order at 2:32 p.m.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M. Henningsen moved, and R. Santos seconded, to approve the minutes of the May 3rd, 2016, meeting. The motion was approved with none opposed.

CHAIRPERSON'S REPORT

D. Kelly welcomed the returning and newly elected members of the Senate. Newly elected and re-elected members include S. Dar, J. Dewan, A. Haines-Stephan, R. Jubenville, D. McDermott, C. Miller, J. Rahn, and B. Scantlebury. There are still some vacancies which need to be filled, namely 1 elected and 1 appointed member from the Center for Arts & Humanities, and 1 position in the library. D. Kelly indicated that it would be best if these positions were filled as soon as possible, given that there will no longer be centers in the fall.

D. Kelly also thanked those senators who are leaving us, expressing appreciation for their hard work and service.

STUDENT CONGRESS REPORT

E. Luther reported that Student Congress had nothing to report.

D. Kelly again thanked E. Luther for his participation in the Senate and for his "intense efforts." He also commended E. Luther for leaving with systems in place that will ensure that ongoing conversations between Student Congress and the College Senate will continue in the fall.

FACULTY COUNCIL OF COMMUNITY COLLEGES REPORT

R. Labuz reported that FCCC has completed a survey regarding whether or not FCCC delegates speak to their respective college's Board of Trustees. MVCC is one out of only 6 colleges where that happens. David Mathis is lobbying to make it the norm at other colleges.

OLD BUSINESS

D. Kelly commented that the Senate is overdue to conduct an assessment on certain Senate indicators. We last performed this assessment four years ago when he became chair of the Senate, but are supposed to complete the assessment every three years. Unit specific indicators are things that the Senate is supposed to do in order to meet its various objectives. Over the summer, D. Kelly will review these indicators and submit a brief report on where we stand for each of them via email. Moreover, there are specific milestones and measureable outcomes that we are expected to meet. Historically, Senate Committee reports have been the only outcome we have had difficulty with, and D. Kelly urged all committee chairs to submit their reports as soon as possible.

NEW BUSINESS

ELECTION OF SENATE OFFICERS FOR 2016-17

R. Santos and A. Haines-Stephan were both nominated for Chair of the Senate. By general consensus, the Senate chose to vote via written ballot. A. Haines-Stephan was elected to the position in a vote of 18 to 11.

The Senate agreed by acclamation to re-elect J. Rahn for the position of Vice-Chair.

ELECTION OF SENATE ADVISORY COMMITTEE MEMBERS FOR 2016-17

According to the Senate by-laws, the Senate Advisory Committee consists of the Chair, Vice-Chair, Secretary, and FCCC representative, as well as up to 6 additional members. D. Kelly asked for volunteers to serve on this committee, and the following seven members volunteered:

- | | |
|---------------|--------------|
| S. Dar | A. Radlowski |
| A. Doughtie | J. Roberts |
| M. Henningsen | R. Spetka |
| A. Kalashnik | |

R. Labuz motioned, and J. Baumann seconded, that we elect the entire slate by acclamation. The motion passed unanimously.

SELECTION OF NOMINATING COMMITTEE FOR 2016-17

Due to the academic realignment, the method for determining representation on various committees will need to change. D. Kelly asked to establish a Nominating Committee to **1.** carefully look at committee memberships to reflect the changes on the academic side of the house, and **2.** examine the charters of these committees to determine if there need to be any changes made due to the realignment or changes in the College as a whole. Membership of this committee will consist of:

- | | |
|---------------------------------------|---------------|
| Chair: J. Rahn (as Senate Vice-Chair) | M. Henningsen |
| A. Haines-Stephan (as Senate Chair) | A. Radlowski |
| D. Kelly | G. Warchol |

In response to a question about whether or not committees would be responsible for examining their own charters and membership, D. Kelly commented that some committees are very active regarding their composition and ensuring full membership. Other committees have not been as active in this regard. The Nominating Committee would first determine which committees are impacted the most by the academic realignment (for example: CWCC), and then work with those prioritized committees to revise their membership and charters as necessary. They would then move on to the less-impacted committees (for example: the Excellence Award Committees).

S. Dar asked whether Student Congress should have a representative on the Nominating Committee. E. Luther replied that the Student Congress Chair already works to appoint people to committees, which is a lot of work. However, he suggested that the Nominating Committee work with the newly-formed Student Congress Nominating Committee when examining the Senate committee charters.

The Senate approved the formation and membership of the Nominating Committee by general consensus.

D. Kelly once again thanked the Senators for their work, and for all their help over the past four years as he served in his role as Senate Chair. R. Labuz also thanked D. Kelly for his leadership and support as Chair of the Senate.

COMMENTS/QUESTIONS FROM SENATE MEMBERS

There were no further questions or comments from Senate members.

ADJOURNMENT

J. Bauman moved, and J. Wilcox seconded, to adjourn the meeting. The meeting was adjourned at 3:05 p.m. by common consensus.

NEXT MEETINGS

The next meeting of the College Senate will be **Tuesday, September 6, 2016, at 2:30 p.m. in IT 225.**

The next meeting of the Senate Advisory Committee will be Monday, August 29 2016, at 3:00 p.m. in PH 304.

Respectfully submitted,
Anna Radlowski