

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, May 21, 2013, IT 225

College Senate web page: <http://www.mvcc.edu/senate/senate-home>

Present: J. Baumann, C. Bolton, K. Capuana, L. Charbonneau, N. Chrisman, S. Dar, D. Elseth, S. Frisbee, A. Haines-Stephan, K. Hartman, D. Ianno, P. Katchmar, D. Kelly, R. Labuz, D. McDermott, M. McHarris, G. Melendez, C. Miller, R. Mink, B. Molinaro, S. Myalik, W. Perrotti, M. Radlowski, J. Rahn, R. Rosero, M. Sorrentino, R. Spetka, M. Treis, J. Woodrow, and J. Yager.

Student Senator: None.

Absent/Excused: J. Brown, L. Flynt, J. Livadas, J. Mihevc, R. Pucine, D. Sonne, J. Wilcox, J. Yager, and President R. VanWagoner.

Guests: J. Bullis, A. Doughtie, M. Eannace, S. Engel, J. Myers, S. Reynolds, N. Rosero, T. Schwaner, and T. Squires.

CALL TO ORDER

The meeting was called to order at 2:30 p.m.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

R. Spetka moved, and R. Rosero seconded, to approve the minutes of the May 7, 2013, meeting. The motion carried with none opposed and no abstentions.

CHAIRPERSON'S REPORT

D. Kelly welcomed the following new Senators: C. Bolton, A. Haines-Stephan, C. Miller, R. Mink, J. Rahn, R. Rosero, M. Treis, and J. Woodrow. He congratulated N. Chrisman on her election as President of the Professional Association.

STUDENT CONGRESS REPORT

None.

PRESIDENT'S REPORT

None.

VICE PRESIDENT'S REPORT

S. Reynolds reported that, starting in the fall, late registration—registering the day classes begin—will not be allowed. A study of all MVCC students showed that 70% of those who registered late ended up dropping all their courses. She also reported that the ADA Compliance Team is continuing to work on the audit results. The alcohol and other drug and medical leave of absence policies have been vetted by the college. So far 65 employees have completed the Safe Space Training. The Enrollment Management Council has produced an Enrollment Trend Analysis as well as recruitment and retention plans. Financial aid has moved to the division of Student Affairs. The Pathway to Academic Recovery (PAR), which was put on hold in December 2012, has been examined by the Rethink It Committee, which

has advised changes and recommended the writing of a Title III grant to help. Lastly, she announced that Dennis Gibbons will travel with Sandy Engel this year to Vietnam.

OLD BUSINESS

Committee on Curriculum/College Catalog Timelines: D. Kelly stated that the Senate Advisory Committee prepared a charge for the Committee on Curriculum/College Catalog Timelines and drew up a list of possible members. These include the Chair of the College-Wide Curriculum Committee, the Chair of the General Education Committee, representatives from Admissions, Information Technology, Advisement, Marketing, the VPLAA's office, the registrar's office, and the Rome campus, plus a student and one or two faculty. This committee will report back to the Senate. D. Kelly said that he had been given the names of some people who were interested in serving.

NEW BUSINESS

Election of Senate officers: D. Kelly was nominated and seconded for Chair of the Senate. No other candidates were nominated. The Senate voted to accept him as Chair with none opposed and no abstentions. J. Rahn was nominated as Vice Chair. No other candidates were nominated. The Senate voted to accept him as Vice Chair with none opposed and no abstentions.

Election of Senate Advisory Committee members: R. Spetka, P. Katchmar, M. Sorrentino, D. McDermott, M. McHarris, J. Yager, and R. Rosero were nominated as SAC members. VP S. Reynolds pointed out that there was gender inequity in the composition, with more men than women. D. Kelly agreed to add R. Mink and M. Treis to the committee. The slate of members was approved by common consensus.

Faces of the Mohawk Valley: R. Labuz reviewed a PowerPoint presentation of the book *Faces of the Mohawk Valley*, which is currently being published and which will be out for sale for \$20.00 in two weeks. His intern, Birgitta Field, a student from Whitesboro high school, put the book together. Two thousand copies will be printed. Money raised from the sales of this book will be used to establish a scholarship. This book will be the first in a series focusing on identity.

OTHER BUSINESS

W. Perrotti requested that a report on the effectiveness of the organizational change be made, and that the matter be included on the agenda for the September Senate meeting.

ADJOURNMENT

D. Elseth moved, and K. Capuana seconded, to adjourn. The meeting was adjourned at 3:10 p.m. by common consensus.

NEXT MEETINGS

The next College Senate meeting will be **Tuesday, September 3, 2013, at 2:30 p.m.** in IT 225.
The next Senate Advisory Committee meeting will be Monday, August 26, at 3:00 p.m. in PH TBA.

Respectfully submitted,

Krista E. Hartman
Recording Secretary