

**MOHAWK VALLEY COMMUNITY COLLEGE**  
Utica and Rome, New York

**COLLEGE SENATE MEETING MINUTES**  
Tuesday, May 15, 2012, IT 225

College Senate web page: <http://www.mvcc.edu/senate/senate-home>

**Present:** K. Capuana, L. Charbonneau, N. Chrisman, S. Cummings, S. Dar, J. Dewan, D. Elseth, S. Frisbee, E. Hantsch, D. Hyldelund, P. Katchmar, D. Kelly, R. Labuz, A. Light, D. McDermott, M. McHarris, G. Melendez, J. Mihevc, B. Molinaro, S. Myalik, W. Perrotti, M. Radlowski, J. Smrtic, M. Sorrentino, R. Spetka, J. Wilcox, J. Woodrow, and W. Zogby.

**Student Senators:** J. Coleman and A. Rudder.

**Absent/Excused:** J. Brown, J. DeWeerth, L. Flynt, D. Ianno, R. Pucine, C. Pulquerio, G. Searles, C. Sleys, J. Yager and President R. VanWagoner.

**Guests:** L. Doherty, A. Doughtie, M. Eannace, K. Hartman, L. Kahler, K. Lince, J. Maio, J. Myers and S. Reynolds.

**CALL TO ORDER**

The meeting was called to order at 2:30 p.m.

**ELECTION OF NEW OFFICERS**

Vice Chair N. Chrisman presided over the election of officers for the 2012-2013 academic year. D. Kelly was nominated by D. McDermott, seconded by M. Sorrentino, for Chair. Since no others ran against him, he was elected unanimously. N. Chrisman was nominated by S. Frisbee, seconded by S. Dar, for Vice Chair. Since no others ran against her, she was elected unanimously. N. Chrisman then called for seven nominations for serving on the Senate Advisory Committee. P. Katchmar, R. Labuz, R. Spetka, J. Dewan, M. Sorrentino, D. Hyldelund, and M. McHarris were nominated and unanimously approved.

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

J. Dewan moved, and J. Wilcox seconded, to approve the minutes of May 1, 2012. The motion carried, with none opposed and no abstentions.

**CHAIRPERSON'S REPORT**

N. Chrisman read the report sent by former Chair David Katz of his activities since the May 1st Senate meeting. D. Katz and Senate Secretary K. Hartman created a year-end summary of Senate activity for the President's 5/7 blog as well as the Senate web page. He met with the Senate Advisory Committee on May 7<sup>th</sup> to plan the agenda for the next Senate meeting, and also met with N. Chrisman to review procedures for the election of Senate officers and Senate Advisory Committee members. On May 8<sup>th</sup> he reported to the Cabinet on the main actions taken during the May 1<sup>st</sup> meeting. Lastly, he worked with K. Hartman to assess the "Outcomes and Assessment" portion of the Senate's Mission, Vision, Goals and Objectives, to determine if the Senate is meeting its goals and objectives.

**STUDENT CONGRESS REPORT**

J. Coleman thanked the Senate for giving him the opportunity to serve. He announced the names of the paid Student Congress members, including Treasurer Zach Smalls, who will take office as of June 1<sup>st</sup>.

## **PRESIDENT'S REPORT**

None.

## **VICE PRESIDENT'S REPORT**

VP S. Reynolds began by acknowledging the contributions of Lynn Igoe, who is retiring as Coordinator of Disability Services. She then spoke briefly about BERT (Behavior Evaluation Response Team), which started out meeting as needed and now meets every Thursday. Meeting weekly allows the team to track students who have problems, and has worked out very well.

A new policy will be enacted this fall whereby new student IDs will include a statement on the back which indicates that they must present their ID when asked to do so by a campus official (security) or they may be dismissed from the college. This policy will apply to all students, and will appear in the new Student Handbook.

The policy was created in response to numerous recent incidents of incivility on the part of students toward campus security who requested to see their IDs. S. Reynolds also reported that an RFP has been put out for professional night clerks to man the front desks of the residence halls. Currently students perform this function. The professional night clerks will work from 4 p.m. until 4 a.m. and will work closely with campus officials. S. Reynolds also stated that the residence halls will all have sprinklers soon.

The international education plan has been completed and will be presented to the Cabinet. The Gear Up Grant has developed the Rising Scholars Initiative for seventh grade students, who will be tracked through twelfth grade and trained as peer tutors. Lastly, S. Reynolds reported that a design team will probably be formed to explore ways to make the campus more welcoming for LGBTQ students.

## **FACULTY COUNCIL OF COMMUNITY COLLEGES REPORT**

None.

## **OLD BUSINESS**

Assessment of Senate Mission, Vision, Goals, and Objectives: D. Katz and K. Hartman worked on determining whether the Senate has been meeting its goals and objectives since the last assessment back in 2009. Their conclusions were presented. R. Labuz moved, and J. Coleman seconded, to accept the report. The motion carried, with none opposed and 1 abstention. Next assessment will be in 2015.

DGV Committee Charter: Kyle Lince, Chair, answered questions about proposed membership changes in the charter of the Diversity and Global View Committee. S. Reynolds and M. Radlowski suggested changes in terminology to more accurately reflect Student Affairs and the Cultural Series Committee. M. Radlowski also asked for clarification as to whether the Center representatives were to be appointed or elected. W. Perrotti pointed out that there was no spot on the committee specifically for faculty, so the Center representatives were changed to faculty representatives from each Center. The resulting membership was as follows:

**Membership** Total = 18

- 1 Administrative Services representative
- 2 Student Affairs representative
- 1 Registrar or representative
- 1 Representative from Information Technology
- 1 Director of International Education

- 1 Hiring Advisory Board Committee member
- 1 Elected Non-teaching professional member (3 yr)
- 5 One Faculty representative from each Center  
(Dean Appointed)
- 1 Appointed Classified member (1 yr)
- 1 Student government representative
- 1 Representative from the Rome Campus
- 1 Representative from the Cultural Series Committee
- 1 Educational Technology Representative

W. Perrotti moved, and J. Wilcox seconded, to accept the changes in the DGV Committee membership. The motion carried, with none opposed and no abstentions.

### **NEW BUSINESS**

ED 100 Design Team Report: Liz Doherty presented a summary of the recommendations of the ED 100 Design Team for Senate information and input. P. Katchmar questioned the cost of using StrengthsQuest for every ED 100 class, at \$10.00 per student. Liz replied that the cost may be aidable to students, but P. Katchmar pointed out that this does not increase their student aid. Liz stated that, if these recommendations are approved, work on the budgeting to implement these changes would be done over the next academic year, so that the new ED 100 course would not be taught until 2013-2014. P. Katchmar also asked if, rather than hiring a full-time coordinator, the duties of overseeing ED 100 could be incorporated into an existing position. M. Radlowski expressed concern that some programs may not allow for the additional hour that the proposed ED 100 class would add to student schedules. W. Perrotti asked if there are any student groups that currently can waive ED 100. Liz replied in the affirmative; students who already have 30 credit hours of courses can waive the class. R. Labuz recommended that, if students already have a bachelor's or a master's degree, they be allowed to waive the class.

Two items to add to the next agenda: W. Perrotti requested that two items be added to the next Senate agenda. First, he discovered recently that the college has a Walmart card, and he would like discussion as to perhaps changing that to a different store. Second, he requested discussion as to possibly adding a change to the Senate membership to include a position for the Deans.

### **ADJOURNMENT**

K. Capuana moved, and W. Zogby seconded, to adjourn. The meeting was adjourned at 3:34 p.m. by common consent.

### **NEXT MEETINGS**

The next College Senate meeting will be Tuesday, September 4, 2012, at 2:30 p.m. in IT 225.  
The next Senate Advisory Committee meeting will be: TBA.

Respectfully submitted,

Krista Hartman  
Recording Secretary