

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, November 3, 2009, IT 225

Present: D. Bogan, A. Broski, N. Chrisman, J. DeWeerth, D. Elseth, S. Frisbee, K. Hartman, D. Horton, D. Katz, J. Maio, D. McDermott, R. Musante, J. Palmer, M. Parry, S. Perry-Zasa, B. Quist, M. Radlowski, M. Reilly, T. Schink, S. Senior, D. Skibitski, J. Smrtic, R. Spetka, C. Way, D. Willner, J. Yager, J. Zegarelli, and President R. VanWagoner.

Students: M. Vogt.

Absent/Excused: T. Barber, D. Boyce, K. Capuana, S. Garee, S. Getchell, D. Hoffman, D. Ianno, Y. Joseph, B. Judycki, C. Miller, R. Pucine, E. Searles, S. Selden, C. Svoboda, and R. Thomas.

Guests: F. Armstrong, J. Bullis, R. Cantor, T. Capraro, N. Caputo, T. Carbone, D. DiGiorgio, A. Doughtie, F. DuRoss, M. Eannace, R. Feola, P. Fox, R. Jubenville, D. Kelly, W. Perrotti, L. Phillips, N. Rosero, S. Smith, M. Snyder, J. Visalli, and S. Zhone.

CALL TO ORDER

The meeting was called to order at 2:32 p.m.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M. Radlowski requested the word "reporting" be inserted before the word "requirements" in the third sentence under New Business: Academic Policies Committee. He also pointed out a typo in the same paragraph. A. Broski moved, and J. DeWeerth seconded, to approve the minutes of the October 6, 2009, meeting as amended. The motion carried by common consensus.

CHAIRPERSON'S REPORT

D. Katz welcomed new student Senator Y. Joseph and new Senator S. Perry-Zasa, who will be filling in for C. Svoboda for the semester. He attended the Board of Trustees meeting, at which it was reported that enrollment is up 4.5% over last year's B term. The Board also discussed the seven design teams that are led by R. Pucine, and the replacement of furniture in the classrooms. D. Katz met with the Senate Committee Chairs to restructure their charters according to the template. These will be ready for Senate approval by the first Senate meeting of the spring semester. D. Katz reported that he attended the Strategic Horizons Network colloquium in Ann Arbor, Michigan, from October 11th to the 13th, the theme of which was about creating a powerful culture on service leadership and personal ownership of the institutional mission and goals. D. Katz also attended VP Eannace's forum on the reorganization and re-expressed concerns communicated to the College Senate previously.

STUDENT CONGRESS REPORT

M. Vogt reported that all Senate Committees that need student representation have been filled. She also relayed the complaint reported to her that students do not know how to complain or to whom to complain if they disagree with an academic policy.

PRESIDENT'S REPORT

R. VanWagoner presented the following employee recognition awards: the Heart of the Hawk Award to Lorie Phillips, and the Pride of the Hawk Award to Janet Visalli. He then reported that he is in the

process of reviewing Board policies for areas that need clarification. P. Fox will prioritize what needs to be done first.

VICE PRESIDENT'S REPORT

R. Feola reported that IT is working on improving the college's online security. Passwords will be more difficult and email addresses will change, so that they will not be so easy to figure out by someone trying to hack in. Bandwidth on campus will expand to 120 MB by the end of the year. The Gateway Project—the campus emergency notification system—will be enhanced by the addition of phones to classrooms that currently do not have them. These should be in place by spring. There have been a total of 23 interviews so far for work on the Master Plan, with three more rounds to go. Once the Master Plan is in place the college will ask the county for funding. The cost analysis for the fieldhouse will be ready by the end of November, with bids scheduled to go out in February.

FACULTY COUNCIL OF COMMUNITY COLLEGES REPORT

R. Jubenville attended the FCCC Plenary Session in place of E. Searles. Among topics discussed were the possibility of making SUNY scholarly publications freely available to all SUNY colleges and the Pandemic Flu Task Force Report. E. Searles is working with the governance committee, and will place relevant materials in the library for those who are interested.

SPECIAL REPORTS

CCED: F. Armstrong from CCED gave an overview of the status of services in that office. Enrollment this semester was up by about 400 from fall 2008. Revenue is also up; in fact, 2008-09 was a record year. Several stimulus projects were conducted, including Shovel Ready Projects for construction students, who built an internet café for veterans, the Summer Youth Construction Program, which trained low-income students in construction skills, and the Summer Youth Green Programs. MVCC's CCED was the winner for the second year in a row of the state-wide CEANY Non-Credit Development Award Winner. The career camps increased from 12 to 20 courses in the past year. The Workplace Success Program for dislocated workers focused on green technology. CCED also expanded its partnerships with area colleges.

MVCC Foundation and United Way Campaigns: F. DuRoss from the MVCC Foundation and the United Way Campaigns reported on the status of these efforts. In the past year 450 scholarships were awarded, which is a 40% increase over last year. Through the Access Fund, which helps students from middle income families who don't qualify for many grants and scholarships, 82 students were given \$200 each. He emphasized that participation of faculty and staff is key to the success of these programs. He pointed out that money donated to the United Way stays in the local area. Team MVCC has an MVCC 4-Runners Club for faculty, staff, retirees, and students who participate in multiple Team MVCC events. Pledge cards will be sent out soon. Last year full-time faculty and staff participation was 21%, which is up 2% from last year. D. Katz encouraged all Senators to take this back to their constituencies.

OLD BUSINESS

Adjuncts' contact with program faculty after reorganization: Concern was expressed that adjuncts are directed to mailboxes in the library rather than to the centers to which they are affiliated. B. Quist said that some full-time faculty have said that now they don't know who their adjuncts are. R. Jubenville reported that an adjunct remarked to him that he felt "demoted." D. Katz pointed out that many adjuncts work in the evening when everyone else is gone and centers are closed. The library is the logical place to have adjunct mailboxes because it is open late into the evening. S. Smith, Adjunct

Coordinator, surveyed the adjuncts a week ago and got over 30 responses back. Among the comments she received, one person said they would like an online electronic forum for adjuncts to discuss issues with other adjuncts and with her. Adjuncts also complained that training in using various technologies was not given at times when they can attend, and suggested Saturday training sessions with compensation for coming in to attend them. S. Smith ended by asking everyone to contact her with ideas for improving service to adjuncts.

Service Learning Liaison: S. Smith passed out the charter and guidelines for the Applied Learning System Design Team. They will meet for the first time in January and plan to start putting forth recommendations in April. Currently positions on the team are not all filled. J. Maio cited a report that a significant number of students get jobs if they have done an internship. The Team will decide if the college wants to establish internships and how to implement the program. Many two-year students tend to stay in the local area, so local internships would be of benefit to them. S. Smith asked that anyone with ideas about implementing this should contact her.

Task Force on Senate Realignment: D. Katz presented the work of the Task Force on making the College Senate membership align with the newly reorganized academic centers. The number of Senators was left at 40, with 15 being faculty. Each of the five Centers was to have three (3) representatives: 1 elected, 1 appointed by the President/Senate Chair, and 1 appointed by the Center. Since there are no longer department heads, those seats will be filled by Assistant Deans/Associate Deans/Innovation Leaders and Adjunct Faculty. J. Yager will need to be replaced because he is now an assistant dean, and D. Bogan will also need to be replaced. Once this is approved corresponding changes will need to be made in the bylaws. D. Willner moved, and N. Chrisman seconded, to accept the new membership. The motion carried with one opposed and no abstentions.

Task Force on the Committee Chairs Checklist: K. Hartman presented the College Senate Committee Chairperson's Guidelines as compiled by the Task Force. One typo was pointed out. T. Schink moved, and B. Quist seconded, to approve the guidelines with correction of the typo. The motion carried, with none opposed and one abstention.

NEW BUSINESS

Smoking policy in the Student Handbook: M. Vogt on behalf of the Student Congress pointed out that, in the Student Handbook, it currently says that there is to be no smoking in any of the buildings on campus and in the entrances to the dorms. Student Congress proposes that, in addition, it should also state that there is to be no smoking directly in front of building entrances facing the quad, and that students must smoke at least 20 feet away from the entrances and dispose of their cigarette butts in the proper containers. SC would also like the Handbook to point out that there are designated smoking areas. R. Jubenville commented that some community colleges are currently smoke-free. P. Fox offered to work with Student Congress and research the situation. She felt it should be a Board policy. J. Bullis felt that smoking should not be permitted in front of any building entrance, not just the ones facing the quad. T. Schink felt that the designated smoking areas need to be sheltered against the elements. A. Broski suggested that perhaps Student Congress could determine how many designated smoking areas are needed and where they should be. J. Maio moved, and S. Frisbee seconded, to support the student initiative to revise the policy in the Student Handbook. The motion carried, with none opposed and no abstentions.

ADJOURNMENT

D. McDermott moved, and D. Elseth seconded, to adjourn. The meeting adjourned by common consensus at 4:30 p.m.

NEXT MEETINGS

The next College Senate meeting will be **Tuesday, December 1, at 2:30 p.m. in IT 225.**

The next Senate Advisory Committee meeting will be Monday, January 25, 2010, at 3:00 p.m. in PH 391.

Respectfully submitted,

Krista Hartman
Senator and Recording Secretary