

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE MEETING MINUTES**  
**Tuesday, September 9, 2008, ACC 116**

**Present:** D. Bogan, D. Boyce, A. Broski, T. Capraro, K. Capuana, A. Dean (for F. Armstrong), C. Domser, A. Doughtie, S. Frisbee, H. Gagnon-Lambert, S. Getchell, K. Hartman, D. Hoffman, D. Ianno, R. Jubenville, D. Katz, D. McDermott, J. Maio, W. Perrotti, B. Quist, M. Radlowski, T. Schink, S. Selden, S. Senior, R. Spetka, C. Svoboda, C. Way, D. Willner, and R. VanWagoner, President.

**Student Senators:** R. Day, T. Stong.

**Excused/Absent:** N. Chrisman, B. Judycki, J. Smrtic, C. Miller, R. Pucine, M. Tretter, and J. Zegarelli.

**Guests:** D. DiGiorgio, R. Feola, T. Kipers, M. Pearson, N. Rosero, and E. Searles.

**CALL TO ORDER**

The meeting was called to order at 2:30 p.m.

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

A. Doughtie moved, and S. Getchell seconded, to approve the minutes. The motion carried by common consensus.

**CHAIRPERSON'S REPORT**

W. Perrotti reported that a few Senate committees still need to turn in their annual reports. He also reported that he is in the process of trying to fill any remaining committee vacancies. To that end he appointed the following people to fill in for Senators who could not meet their obligation: Beverly Quist, Jedidiah Kimball, Chuck Svoboda, Kyle Lince, and Dana Hubbard on the Curriculum Committee; William Rose, Rosemary Spetka, Dennis Rahn, and Maimun Khan on the Committee on Diversity and Global View; and John Bullis on the Safety and Security Committee. R. Spetka moved, and D. Katz seconded, to approve the appointments. The motion carried with none opposed and no abstentions. He also introduced the new student Senators: T. Stong, R. Day, and M. Tretter (absent).

W. Perrotti also reported on the Senate Advisory Committee meeting with President VanWagoner in August. Topics discussed included the calendar, his perception of the Senate's role on campus, possibilities for new design teams, and the Strategic Horizon Network. The SHN is a group of 13 community colleges across the country. MVCC is a part of this group, which seeks to discuss common problems and find solutions. Senators are invited to meet with representatives from the SHN on Wednesday, October 1, from 1 to 2:15.

**STUDENT CONGRESS REPORT**

R. Day announced that applications for Program Board Director must be in by Friday, September 12.

**PRESIDENT'S REPORT**

R. VanWagoner elaborated on some of the topics discussed with the Senate Advisory Committee in August. Concerning the calendar, he will be meeting with the Calendar Committee to present two

options to them for discussion, after which the matter will be brought to the Senate at the October meeting. The President hopes to create calendars for two or three years in advance, so that the process does not have to occur every year. Concerning the strategic plan, he pointed out that there are four areas not being worked on by any groups: sustainability, student success and retention, transitional/developmental education, and interdisciplinary education. He may have charters for the formation of groups dealing with these issues by the October meeting. He will also have an update on the activities of the existing design teams by October. The web site for the design teams is ready to go.

The President announced that he will have a blog posting soon about the Strategic Horizon Network (SHN), which allows us to participate in two colloquia per year to which we may take teams. In June the President and Annette Broski, Rosemary Spetka, and two others attended a colloquia on entrepreneurship. An upcoming colloquia in October, on how to leverage the talents of the faculty and staff, will be attended by the President and Alison Doughtie, John Bullis, Joan Andrek, and Maryrose Eannace. The February colloquia will be on sustainability. The President has not chosen who will accompany him to this one yet.

President VanWagoner also began the process of reviewing committee structures by changing the Executive Committee to the President's Cabinet, which consists of the three Vice Presidents, Joan Andrek, Ron Cantor, and meets weekly. In addition, beginning in August, he began holding an Administrators' meeting on the Tuesday after the Board meeting.

### **SPECIAL REPORTS**

Report by Vice President for Student Services: D. DiGiorgio reported that enrollment is up. J. Maio has been placed in charge of a new office of Career, Transfer, and Placement Services. November 8<sup>th</sup> has been selected as the date of the next open house; a meeting will be held on Sept. 22<sup>nd</sup> to plan the open house. The child care center will be seeking accreditation from the National Association for the Education of Young Children (NAEYC). Dual-line credit credit has been submitted. Currently 77 students on both campuses are enrolled as College Connections students, taking courses on the MVCC campus which count both toward college and toward high school. The C-STEP grant and the STEP grant were renewed for the coming year. A new ecology club is forming, with Steve Getchell as the faculty advisor. Wednesday, September 24<sup>th</sup>, from 12 to 2 will be Club/Student Services Day. The "Meet and Greet" commuter orientation was successful, about 400 students and their parents attending. STAR days were also successful, resulting in full occupancy of the residence halls. BERT is now accessible through a specific URL; everyone is encouraged to use it if they feel a student is especially troubled and needs help. The Help Desk is now open at 7:45 a.m.

Faculty Council of Community Colleges report: R. Jubenville reviewed the FCCC President's report which all Senators were given. The transfer and articulation resolution has been accepted, but with some changes that community colleges may not like. The FCCC has a new web site: <http://www.fccc.suny.edu/> See the web site for more on the search for a new Chancellor, biographies of new FCCC Board members, and a link to the New York State Commission on Higher Education final report. The Textbook Access Act will be discussed at a future FCCC meeting.

Prisoner re-entry: B. Quist reported that she has been working informally with Morris Pearson and Denise DiGiorgio to discuss this. There are several faculty members who are also interested in working on this. Denise DiGiorgio will meet with them again later in September.

### **COMMITTEE REPORTS**

Promotion Review Task Force: C. Domser asked that anyone with issues that the task force should work on please forward them to the members.

Senate Committee Reports: The Staff Development Committee noted on their annual report that they felt their charge should better reflect what the committee currently does. D. Katz said that the committee would be meeting soon and he would ask them to examine their charge and get back to the Senate. The Safety and Security Committee also made two recommendations on their annual report, which W. Perrotti will discuss with J. Palmer for further clarification. D. Katz moved, and D. Ianno seconded, to accept the committee reports. The motion carried, with none opposed and no abstentions.

### **OLD BUSINESS**

Disciplinary Appeals Board: A charge and composition were brought before the Senate for the Disciplinary Appeals Board, so that they could become a Senate committee. D. McDermott moved, and C. Domser seconded, to approve the charge and composition. The motion carried, with none opposed and one (1) abstention.

College Calendar & Sustainability: R. VanWagoner will provide more information on these topics at the October meeting.

### **NEW BUSINESS**

Special election for the Disciplinary Appeals Board: D. Katz will convene the Nominations and Elections Committee and hold a special election for new members of the DAB. The people currently serving will be expiring 5/31/09. Newly elected members will serve for either 1, 2, or 3 years to stagger the expiration dates. W. Perrotti will give D. Katz the list of people who indicated interest in serving on the Board.

### **ADJOURNMENT**

K. Hartman moved, and K. Capuana seconded, to adjourn. The meeting adjourned by common consensus at 3:43 p.m.

### **NEXT MEETINGS**

The next Senate meeting will be **Tuesday, October 7, 2008, at 2:30 p.m. in ACC 116.**

The next Senate Advisory Committee meeting will be TBA.

Respectfully submitted,

Krista Hartman  
Senator and Recording Secretary