

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, March 4, and Tuesday, March 11, 2008, PH 300

Tuesday, March 4, 2008

Present: F. Armstrong, D. Bogan, D. Boyce, A. Broski, T. Capraro, A. Doughtie, H. Gagnon-Lambert, S. Getchell, K. Hartman, D. Ianno, R. Jubenville, B. Judycki, D. Katz, M. Kohl, J. Maio, C. Miller, W. Perrotti, R. Pucine, B. Quist, M. Radlowski, T. Schink, S. Selden, S. Senior, R. Spetka, C. Way, J. Wells-Tsiatsos, D. Willner, and R. Van Wagoner, President.

Students: N. Lawrence and T. Relyea.

Absent/Excused: K. Barefoot, N. Chrisman, C. Domser, S. Frisbee, D. Hoffman, C. Lomeo-Smrtic, and J. Zegarelli.

Guests: R. Cantor, T. Carbone, E. Dailey, D. DiGiorgio, S. Engel, B. Evans, R. Feola, P. Fox, N. Gerzonich, P. Graziadei, D. McDermott, N. Rosero, and D. Suhr.

CALL TO ORDER

The meeting was called to order at 2:30 p.m.

CHAIRPERSON'S REPORT

W. Perrotti introduced new Senator Holly Gagnon-Lambert, who will replace T. Fournier as representing the part-time employees, and Tiffany Relyea, who will be a Student Senator.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

B. Judycki moved, and S. Senior seconded, to approve the minutes. The motion carried by common consensus.

PRESIDENT VANWAGONER'S REPORT

President VanWagoner encouraged everyone to visit his blog posts. He commented upon the first of his Campus Conversations, which 15 to 20 people attended. He also stated that some of the design teams will make their final recommendations today.

STUDENT CONGRESS REPORT

N. Lawrence reported that Amanda Smith was elected Vice President of Governance. She announced that the SC Finance Committee is accepting budget proposals from committees and clubs for the coming academic year. The SC is also forming a focus group on adjuncts, to which they plan to invite D. Willner, who is chair of the adjunct team.

SPECIAL REPORTS

Student Services: D. DiGiorgio reported that she attended an online seminar on student behavior, and that she is working on a condensed version of it for our faculty and staff. The Behavioral Evaluation and Response Team has met as needed concerning student behavior, using immediate suspension for 2 students this semester. Admissions deposits are up from this time last year. Summer commuter orientation (which may be renamed) is scheduled for August 18 and 19 in Utica and also in Rome. Cameras in the residence halls are working well

to clarify incidents. Cayuga Community College will be visiting the MVCC campus on April 23 to look at our residence halls. There are 92 dual credit courses in 19 schools this spring. Lastly, on March 13-15 MVCC will host the women's basketball nationals.

Staff Development Design Team Final Report & Recommendations: B. Evans reported that the team would like a new name for the committee: Making a Vibrant College Community (MVCC). She reviewed the documents sent to the Senators. Question was raised as to the need to apply for staff development funds from the committee, when perhaps it should come from the individual departments. W. Perrotti commented that, depending on the amount needed, a department may not have enough to cover it. It was suggested that perhaps departments could cover up to a certain amount, beyond which it would go to the Staff Development Committee.

Employee Recognition Design Team Final Report & Recommendations: M. Kohl reviewed a PowerPoint presentation summarizing the team's report. They prioritized which awards they wanted and emphasized that material rewards would support the local community because they would be purchased locally. The Staff Development Committee would still deal with years of service awards.

Middle States Final Pre-Visit Update: N. Rosero stated that a visit from Middle States at this level occurs only once every 10 years. Eight Middle States reviewers will review our Self-Study. One SUNY liaison will be present while Middle States is here for three days (March 31-April 2). During the first two days the Middle States team will meet with students and employees (not during classes). At 11:00 a.m. on April 2nd they will present their findings. After they leave, MVCC must continue to work on its Self-Study findings and with any team recommendations. N. Rosero pointed out that MVCC has never had a clean report (i.e., that no actions have needed to be taken).

Faculty Council of Community Colleges Report: B. Jubenville reported that discussion has been ongoing about the high cost of textbooks, which may prohibit some from accessing higher education. The state government is working toward a solution. It was noted that TAP cannot go toward textbooks, but that all other financial aid can.

OLD BUSINESS

Revised Senate Bylaws: W. Perrotti reviewed further changes made in Articles 3-6, and announced that voting on them will take place at the rollover meeting.

NEW BUSINESS

Nominations and Elections Committee: W. Perrotti called for volunteers to assist D. Katz on the Nominations and Elections Committee. A. Doughtie, R. Pucine, and D. Ianno volunteered.

ADJOURNMENT

T. Capraro moved, and D. Boyce seconded, to adjourn. The meeting adjourned by common consensus at 4:21 p.m.

Respectfully submitted,

Krista Hartman
Senator and Recording Secretary

Rollover meeting, Tuesday, March 11, 2008

Present: F. Armstrong, K. Barefoot, D. Bogan, D. Boyce, A. Broski, T. Capraro, N. Chrisman, S. Frisbee, S. Getchell, D. Hoffman, D. Ianno, D. Katz, M. Kohl, C. Lomeo-Smrtic, J. Maio, C. Miller, W. Perrotti, B. Quist, M. Radlowski, S. Senior, R. Spetka, J. Wells-Tsiatsos, C. Way, D. Willner, and President R. VanWagoner.

Student Senators: N. Lawrence.

Absent/Excused: C. Domser, H. Gagnon-Lampert, K. Hartman, R. Jubenville, B. Judycki, R. Pucine, T. Relyea, A. Rudwall, T. Schink, S. Selden, and J. Zegarelli.

Guests: R. Cantor, E. Dailey, D. DiGiorgio, D. Gibbons, and D. Rahn.

CALL TO ORDER

The meeting was called to order by Chairperson Perrotti at 2:30 p.m.

CHAIRPERSON'S REPORT

Process for awards continuing, W. Perrotti is working on his part.

OLD BUSINESS

(1) Revised Senate Bylaws - Final Review & Action - W. Perrotti:

Motion to recommend approval of all bylaws—1st D. Boyce, 2nd D. Katz. The motion carried with none opposed and no abstentions.

Chairperson Perrotti suggested that the upcoming elections be held according to the new bylaws. J. Maio motioned to approve, and M. Kohl seconded. The motion carried, with none opposed and no abstentions.

(2) Distinguished Faculty Awards - B. Quist

B. Quist inquired about the status of this awards committee, and noted that the committee she was on three years ago suggested two committees—one entitled Distinguished Teaching Professor and the other entitled Distinguished Service Professor--and that this suggestion was not acted on. W. Perrotti will confer with R. Jubenville, chair of the awards committee.

NEW BUSINESS

(1) Judicial Review Board - Proposal to bring it into the College's governance structure - D. DiGiorgio

Proposal to bring judicial (disciplinary) review under Senate. There was much discussion on the pluses and minuses of this action and over the organization of the committee and its procedures.

W. Perrotti recommended approval of the proposal. D. Katz made the motion, and A. Broski seconded it; the motion was approved with none opposed and no abstentions.

SPECIAL REPORTS

(1) Hiring Design Team Final Report & Recommendations - D. Gibbons

D. Gibbons presented the summary of the Hiring Design Team (see attachment). Although the overall reaction was positive, a couple of concerns were expressed. Some senators expressed concern over the wording in Phase 1—“DIRECTOR/DEPT. HEAD/SUPERVISOR attends first meeting (no resumes yet) and explains what they want in the new employee.” There was also a question of where the “module” would be housed. This Design Team’s report will now go to the Executive Team.

(2) Student Support Design Team Progress Report & Update - D. Rahn

D. Rahn reported on the actions of this design team. At present, the team has no recommendations, but it has conducted surveys, gotten information from other institutions, and conducted a focus group in order to determine best practices. D. Rahn summarized the areas of concern that the group has been pursuing.

(3) Student Intake Design Team Progress Report & Update - J. Maio

See the handout.

ADJOURNMENT

K. Barefoot moved, and A. Doughtie seconded, to adjourn. The meeting adjourned at 4:40 p.m. by common consensus.

NEXT MEETINGS

The next College Senate meeting will be **Tuesday, April 8**, on the **Rome Campus** at **2:30 p.m.**
The next Senate Advisory Committee meeting will be TBA.

Respectfully submitted,

Alison Doughtie
Senator and Acting Recording Secretary