

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE MEETING MINUTES**  
**Tuesday, May 22, 2007, PH 300**

**Present:** S. Bice, D. Bogan, A. Broski, T. Capraro, E. Dailey, D. DiGiorgio, C. Domser, A. Doughtie, T. Fournier, K. Hartman, D. Hoffman, R. Jubenville, D. Katz, M. Kohl, B. Kurtz, D. Larson, D. McDermott, J. Maio, A. Marchio, W. Perrotti, M. Schafer, T. Schink, S. Selden, S. Senior, J. Smrtic, R. Spetka, R. Thomas, J. Wells-Tsiatsos, and D. Willner.

**Excused:** R. Feola and D. Ianno.

**Absent:** D. Boyce, G. Slade, R. Stempien, and J. Zegarelli.

**Guests:** F. Armstrong, G. Broadhurst, R. Button, R. Cantor, M. Czarnecki, R. Haubert, R. Pucine, M. Radlowski, N. Rosero, and E. Searles.

**CALL TO ORDER**

The meeting was called to order at 2:37 p.m.

**APPROVAL OF THE CONSENT AGENDA**

Chairperson Perrotti welcomed new Senators David Hoffman, Dan Ianno and Thomas Schink. R. Thomas moved, and D. Katz seconded, to accept the consent agenda items (minutes from the May 1, 2007, Senate meeting, two Chairperson's reports, and R. Jubenville's report from the Faculty Council of Community Colleges). The motion carried by common consensus.

**ELECTION OF OFFICERS FOR 2007-08 SENATE**

W. Perrotti was nominated as Chairperson of the Senate. D. Katz was nominated as Vice-Chair of the Senate. S. Bice moved that the polls be closed. D. Willner seconded. K. Hartman agreed to continue as Secretary.

Three faculty (S. Bice, A. Doughtie, K. Hartman) and two staff (J. Maio and R. Spetka) were nominated to serve on the Senate Advisory Committee. An election was held by ballot. S. Bice, A. Doughtie, and J. Maio were elected to the Senate Advisory Committee. S. Bice moved, and D. Katz seconded, to destroy the ballots. The motion carried, with two abstentions and none opposed.

**REPORT BY PRESIDENT SCHAFFER OR DESIGNEE**

On budget matters, President Schafer reported that the state gave an increase in aid for full-time enrolled students to \$150.00 per FTE. At this time it is unknown what the county will give. There is a projected enrollment decrease by 1.6%. The Upward Bound Program, targeted for Proctor High School Students, has been awarded \$240,000 for the next three years. President Schafer also reported that the Executive Committee was working on crisis management plans, and that the College is in the process of purchasing a siren.

**REPORT BY STUDENT CONGRESS**

None.

## **OLD BUSINESS**

Proposed academic calendar for 2008-09: The College-Wide Calendar Committee did not recommend the use of a template for formulating the College Calendar, due to the difficulties involved. D. Katz moved, and R. Thomas seconded, to consider the proposed 15/0 calendar. G. Broadhurst pointed out that starting after Labor Day interferes with the athletic schedule, and does not give them enough time to prepare for fall sports. W. Perrotti stated that the lack of a final exam period would be significant for the sciences. D. Larson replied that only one third of faculty this year gave finals. R. Thomas proposed lengthening class times and not allowing athletics to run academics. R. Spetka asked that the Senate tentatively approve the calendar and then reevaluate it in the fall. D. Katz called the question. The 2008-09 calendar was approved, with 18 in favor, 4 opposed, and 3 abstentions. W. Perrotti will forward the calendar to the President for Board approval.

College Senate Bylaws review/revision: Tabled until the September meeting.

Ad hoc Committee to plan the Senate's welcome of the new College President: W. Perrotti announced that, since B. Quist is no longer a Senator, she is not Chair of the Ad hoc Committee. C. Domser offered to replace her, and D. Willner volunteered to help as well. It was agreed that a plan would be due by August 20, and that the September 4th Senate meeting would be the welcoming meeting, with the actual Senate business being conducted on the second Tuesday in September.

College-wide Cell Phone Use Policy: J. Smrtic brought the Ad hoc Committee's draft proposal back to the Senate, the Committee having worked further on its wording. B. Jubenville moved, and T. Capraro seconded, to add the library into the list of settings. T. Capraro moved, and C. Domser seconded to accept the proposal with the added wording, to read:

College policy prohibits student use of technologies not relevant to classroom, laboratory, library, studio, or clinical settings. This includes, but is not limited to, electronic communicating devices, MP3 players, and video/photo capture devices. Instructor discretion may be exercised if the technology is a component of the learning environment or by prior student notification.

The motion carried, with none opposed and no abstentions. D. DiGiorgio pointed out that it is too late to include this statement in the College's Student Handbook, but that instructors could include it in their syllabi. R. Jubenville added that signs should be put up in each classroom to inform students.

Campus smoking policy: Deferred back to Safety and Security Committee.

## **NEW BUSINESS**

College Senate election procedures: Tabled until the September Senate meeting.

Future college forum topics: Tabled.

## **ADJOURNMENT**

D. McDermott moved, and D. Katz seconded, to adjourn. The meeting adjourned by common consensus at 4:20 p.m.

**NEXT MEETINGS**

The next College Senate meeting will be Tuesday, September 4, 2007, at 2:30 p.m. in PH300.

The next College Senate Advisory Committee meeting will be Monday, August 20, 2007, at 2:00 p.m., place TBA.

Respectfully submitted,

Krista E. Hartman  
Senator and Recording Secretary  
6/6/2007