

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE MEETING MINUTES**  
**Tuesday, May 2, 2006, PH 300**

**Present:** S Bice, A. Broski, T. Capraro, E. Dailey, D. DiGiorgio, A. Glidden, K. Hartman, W. Hysell, D. Katz, B. Kurtz, J. Maio, D. McDermott, M. Pearson, W. Perrotti, B. Quist, N. Rutishauser, B. Scantlebury, M. Schafer, S. Selden, S. Senior, M. Sewall, G. Slade, R. Spetka, R. Stempien, and R. Thomas.

**Excused:** N. Kotary, D. Larson, and W. Lewis

**Absent:** N. Caputo, G. Donato, J. Farrell, R. Feola, P. Malinowski, K. Mokry, and J. Zegarelli.

**Guests:** K. Bernstein, R. Cantor, M. Chauvin, S. Cummings, P. Fox, R. Jubenville, P. Katchmar, C. Miller, M. Radlowski, and N. Rosero.

**CALL TO ORDER**

The meeting was called to order at 3:36 p.m.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Beverly Quist moved, and Rosemary Spetka seconded, to approve the minutes of the April 4, 2006, meeting. The motion carried by common consensus.

**CHAIRPERSON'S REPORT**

Acting Chairperson Bill Perrotti thanked the Senators whose terms would be ending this month for their service: Bill Hysell, Barbara Scantlebury, Kevin Mokry, Nancy Caputo, Bill Lewis, Nikki Kotary, Paul Malinowski, and Jennie Farrell.

Bill attended the Board of Trustees meeting on April 17, which began with an executive session to discuss "the presidential search committee", which caused him some concern. He subsequently met with President Schafer to discuss this executive session as well as rumors regarding consolidation of services with SUNY IT, the academic program cost analysis, and whether the same cost analysis would be done with the physical plant and clerical services.

Bill also talked with David Mathis concerning the Board of Trustees' executive session. Mathis assured him that the Board has followed SUNY guidelines in determining the composition of the search committee, and that all college constituencies will be represented. The search committee will consist of twelve people, chaired by Joe Yagey, and will be approved at the Board of Trustees meeting on May 15. The Board has met with acting Vice-Chancellor Bob Brown and are waiting for a SUNY staff person to be assigned to the MVCC search.

## **REPORT BY PRESIDENT SCHAFER OR DESIGNEE**

President Schafer commented further on the presidential search. He said that the search handbook was revised last year and is consistent with SUNY code, and that two years ago the Board had a workshop/retreat on it. Once the Board of Trustees approves the search committee, their decision must go to the Chancellor and the SUNY Board for their approval.

President Schafer expressed disappointment at the lack of forward movement in the consolidation of services with SUNY IT. Not one program proposal has moved forward, despite offers of help from various MVCC faculty and staff. Very little has happened at the program or service level, and there has been no contact from the SUNY IT Board of Trustees to the MVCC Board of Trustees. Bob Jubenville added that the two life science departments have met, but that our life science people are still waiting for them to respond.

Lastly, President Schafer explained how the program cost analysis would work as a rolling five-year analysis for finding ways to cut costs.

## **REPORT BY STUDENT CONGRESS**

Sue Bice read Nikki Kotary's report from Student Congress. Nikki announced the students who were elected to the executive board for the 2006-2007 academic year, beginning on June 1: Latara Daniels, President; David Johnson, Vice President; Selma Mujevic, Vice President of Programming; Jeremy Nowakowski, Vice President of Finance (second term), and Paul Malinowski, Student Trustee. She also reported that the budget was passed for the next academic year in accordance with the newly raised Student Activity Fee (a \$20.00 increase). Next year's focus will be to increase campus wide programming events through increasing funds to the Program Board and also to assist in funding education ventures.

Nikki announced that Student Congress again participated in the SUNY Student Assembly Conference, held in Saratoga Springs on April 21-23. Paul Malinowski won another term as a Community College Representative.

The final programming event for this academic year will be the "Spring Fling", hosted by the Program Board and Residence Council. Finally, on Monday, May 8, at 4 pm in ACC 116, the Many Volunteers Can Create Awards will be handed out to showcase those individuals who have shown outstanding enthusiasm for and dedication to the many campus organizations.

## **COMMITTEE REPORTS**

Ad hoc Nominations and Election Committee: Dawson McDermott, Chair, read off the names of those elected to Senate Committees: Angelo Lattuca to the Academic Appeals Committee; Bob Jubenville and Sandra Davis to the Academic Policies Committee; Franca Armstrong and Patty Fox to the Awards Committee; Paul Halko and Gary Parker to the Career Appointments Committee for Non-Teaching Professionals; Julie Wells-Tsiatsos to the College-Wide Curriculum

Committee; Shawn Liang and Carmelita Lomeo-Smrtric to the Continuing Appointments for Faculty Committee; Karen Corcoran to the Diversity and Global View Committee; Alison Doughtie and Sandra Engel to the International Initiatives Committee; Nancy Caputo to the Promotion Review for Administrators Committee; Elin Cormican to the Promotions Review for Faculty Committee; Julie Dewan and Arthur Friedberg to the Sabbatical Leave Committee; and Sandra Davis and Carolyn Pace to the Staff Development Committee. There were no nominations to fill empty positions on the College-Wide Calendar Committee and the General Education Committee. New Senators include Alison Doughtie from the Humanities Department, Dawson McDermott from the Vice President of Instruction's Office, and Celia Domser and Don Willner as department heads. Two departments still need to be heard from as to who their elected Senators will be. Rosemary Spetka moved, and Dick Thomas seconded, to destroy the ballots. The motion carried with none opposed and no abstentions.

Promotions Review Task Force: Bill Perrotti thanked the task force for their work and presented the proposed timetable for the promotions review process. The same timetable would apply to all three promotions groups. Dawson McDermott moved, and David Katz seconded, to accept the timetable. The motion carried with none opposed and no abstentions. President Schafer suggested it be sent to him for administrative approval.

Bill also presented the task force's proposed application for promotion, which has been designed to more closely coincide with the triennial, long-form evaluation document. Mike Sewall proposed, and Nelissa Rutishauser seconded, to allow it to go to the upcoming Summer Institute workshop on promotion application and to vote on it at the next Senate meeting (May 23). The motion carried, with none opposed and no abstentions. President Schafer commented that he dislikes the point system and prefers to look for performance in all four evaluation areas, not just in two or three out of four. Bill charged the task force to continue with their work.

Continuing Appointments Task Force: Christine Miller reported that the task force has met twice. They are currently discussing suggestions for developing criteria and have raised issues that need clarification.

## **OLD BUSINESS**

Emeritus status: Dick Thomas presented the proposed criteria for emeritus status. Eileen Dailey reported that the committee received input from several other community colleges as to their criteria. After much discussion and several proposals for changes in wording, Beverly Quist moved, and Dawson McDermott proposed, to accept the criteria with the deletion of the words "not meeting the above criteria but" out of number 8. The motion did not carry, with 9 in favor and 10 opposed, and no abstentions. The proposed criteria were sent back to the committee for further work.

Distinguished Faculty Rank: Beverly Quist reported that so far it has been established that leadership should be the main criterion. Patty Fox suggested that past Excellence in Service winners be considered. Beverly replied that the committee would take that suggestion into consideration.

Faculty Council of Community Colleges resolutions: Beverly Quist moved, and David Katz seconded, to endorse the FCCC resolutions on dual credit enrollment and Strengthened Campus-Based Assessment presented by Bob Jubenville. The motion carried, with none opposed and one abstention.

Plus-Minus Grading: Maria Ramos withdrew her report from the agenda.

Dual credit: Eileen Dailey suggested that the Senate should keep this topic on hold until the new Director of High School Programs is hired.

### **NEW BUSINESS**

Committee operating procedures: Tabled due to two other pressing matters that needed to be addressed.

### **OTHER BUSINESS**

Academic calendar 2007-2008: Denise DiGiorgio outlined some concerns that Student Services has with the 2007-2008 academic calendar which was passed by the Senate at the April meeting. Week-long fall and spring breaks would require the dorms to shut down, which would in turn require an increase in the student fee in order to staff the dorms during these times. Meals and the grace period for immunizations would also be affected. In addition, since the public schools have Columbus Day off, it is used by many as a time for potential students to visit the MVCC campus. Steve Senior added that it also interferes with the sports season. Paul Katchmar added that, with grades due at noon on December 21<sup>st</sup>, and the College closing for recess at 4:00 that same day, it does not leave enough time to process grades, which especially impacts students who did not pass and need time to appeal and try to retain their financial aid. Bill Perrotti reported that the calendar had not gone to the Board of Trustees for approval, and it was suggested that, if they rejected it, they should state their reasons.

Online certificate courses: Dick Thomas noticed that the MVCC Center for Community and Economic Development offers online non-credit courses and certificate programs through a company called Gatlin Education Services which seem to compete with certificate programs taught on campus and online by MVCC instructors. He would like this investigated further. [To view this listing, go to: <http://www.gatlineducation.com/mohawk/> , or, on the MVCC home page, under Academic Services, click on Corporate/Community Education, then on the left-hand side of the screen click on Community Education; underneath that click on Non-Credit Online Learning; in the top paragraph click on Gatlin Education Services.]

**ADJOURNMENT**

David Katz moved, and Rosemary Spetka seconded, to adjourn. The meeting adjourned at 4:40 p.m. by common consensus.

**NEXT MEETINGS**

The next College Senate meeting will be **Tuesday, May 23**, at **2:30 p.m.** in PH 300. The next Senate Advisory Committee meeting will be TBA.

Respectfully submitted,

Krista Hartman  
Senator and Recording Secretary