

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

SENATE MEETING MINUTES

Tuesday, December 7, 2004, PH 300

PRESENT: S. Bice, T. Capraro, N. Caputo, E. Dailey, F. Elias, B. Evans, R. Feola, A. Glidden, K. Hartman, W. Hysell, B. Kurtz, U. McLean, K. Mokry, J. Myers, W. Perrotti, B. Quist, N. Rutishauser, S. Senior, M. Sewall, R. Spetka, J. Zegarelli.
Excused: D. DiGiorgio, D. Larson, W. Lewis, B. Scantlebury, M. Schafer.
Absent: A. Broski, C. Harrington, M. Pearson, W. Zogby.
Guests: K. Berstein, R. Cantor, D. Caruso, J. DeWeerth, S. Perry-Zasa

CALL TO ORDER

The meeting was called to order at 3:38.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mike Sewall moved, and Nancy Caputo seconded, to accept the minutes of the November 2 meeting. The motion carried by common consensus.

CHAIRPERSON'S REPORT

Chairperson Bice:

- met with the Senate Advisory Committee;
- asked Bill Perrotti to post the approved Bylaws under the College Senate's Public Folder;
- e-mailed two requests for volunteers (non-faculty) to serve on the Diversity/Global View Committee; the first request resulted in two volunteers;
- conferred with Beverly Quist and Vice President Larson concerning the Diversity/Global View Committee membership;
- reported that, due to a computer glitch (the user), Committee appointments must be re-keyed; Committee Chairs (those known) have received a list of members;
- followed up on the spring 2004 reports of the Senate Committees;
- met with the Senate Committee on Committees;
- announced that Bill Perrotti, Vice-Chair, will serve as the acting Chair of the College Senate during January and February.

Rosemary Spetka moved, and Bill Perrotti seconded, to accept the Chairperson's report. The motion carried by common consensus.

COMMITTEE REPORTS

Ad hoc Memorial Committee: None.

Ad hoc Senate Committee on Committees: Chairperson Bice reported that the Committee concluded that the "College Senate appropriately creates and dissolves its Committees in a timely manner and is not an offender of the plethora of committees on

Campus.” The Committee therefore requested that it be dissolved. Mike Sewall moved, and Jim Myers seconded, to dissolve the Committee. The motion carried, with no abstentions and no oppositions. Chairperson Bice will forward the Committee’s report to the Strategic Planning Committee, which was the originator of the request.

Diversity/Global View Committee: Chairperson Bice read the names of the Committee members thus far: Ron Labuz (Chair, General Education Committee, ongoing), Maureen McCleary (Chair, College Wide Curriculum Committee, ongoing), Jim Gifford (Chair, Cultural Committee, ongoing), Jerry Brown (Dean of Human Resources or designee, ongoing), Dan Larson (Vice President for Instruction or designee, ongoing), Denise DiGiorgio (Vice President for Student Services or designee, ongoing), Beverly Quist (appointed faculty, Chairperson), Sarah Coleman (Social Sciences, elected faculty), Carolyn West Pace (Humanities, elected faculty), Barbara Scantlebury (Business & Information Technology, elected faculty), Wendy Dowsland (Disabilities Office, appointed other), and Jamie Clark (student). The Committee still needs three staff members and one student. Chairperson Bice asked the Senate to approve the Committee as it stands. Eileen Dailey moved, and Frank Elias seconded, to approve the Committee. The motion carried with none opposed and no abstentions.

OLD BUSINESS

College Senate Mission & Vision Review: The following amendments were made:

Delete, under 1.1.1.1. Tasks: “Monthly standing notice in *Communitas* for issues of concern.”

Delete 1.1.1.4 and renumber subsequent three items.

Under section 1.2, 1.1.1.7 was changed to 1.2.1.7.

Under section 1.3, 1.1.1.2 was changed to 1.3.1.2.

Deleted from 1.4.1.1 the words “via *Communitas*”.

Changed wording in 2.4: Objective Four, to read: “The Senate will utilize...”

Added words to 2.4.1.1, to read: “Ad hoc committees will be established and dissolved by the Senate as deemed necessary.”

Deleted: 2.4.1.2 and renumbered subsequent items.

Nancy Caputo moved, and Rosemary Spetka seconded, to approve the College Senate Mission & Vision as amended. The motion carried with no oppositions and no abstentions.

College Senate Awards Committee proposal: Patty Fox recommended that the Awards Committee be dissolved and that four separate committees be formed: 1 committee for Excellence in Teaching, Excellence in Faculty Service, and Excellence in Scholarship and Creative Activities; 1 committee for Excellence in Professional Service; 1 committee for Excellence in Classified Service; and 1 committee for Excellence in Student Service. These committees are already established, but need to be made Senate Committees. After discussion, Nancy Caputo moved to not vote on this until Patty could be present to answer questions. Bill Perrotti moved, and Mike Sewall seconded to rescind their earlier motion to dissolve the Awards Committee and not vote on this matter. The motion carried with no oppositions and no abstentions.

College Senate Bylaws proposal: Chairperson Bice reported that the Board of Trustees approved the Bylaws and that Bill Perrotti would post them in the Senate Public Folder.

College-Wide Calendar Committee proposal: Chairperson Bice reported that the proposed College Calendar for academic year 2005-2006 did not go to Board of Trustees in November, but will be brought before them in the December meeting.

NEW BUSINESS

Millennium Project ED 106: Delores Caruso gave the Senate an update on the Millennium Project. She reported that MVCC is the only college in New York State participating in the New Essential Schools Network program (collaborating with local schools). Sue Perry-Zasa gave a slide presentation on the Project's ED 106: Introduction to College course, which she has been teaching at Proctor High School. She reported that MVCC faculty involvement has been minimal, and that instructors will be needed for the eight sections of ED 106.

REPORT OF PRESIDENT SCHAFFER OR DESIGNEE

None.

REPORT OF STUDENT GOVERNMENT

None.

ADJOURNMENT

Frank Elias moved, and Beverly Quist seconded, to adjourn. The meeting adjourned By common consensus at 5:19 p.m.

NEXT MEETING(S)

The next College Senate meeting will be **Tuesday, February 1, 2005, at 2:30 p.m.** (note new time!).

The next College Senate Advisory Committee meeting is TBA.

Respectfully submitted,

Krista E. Hartman
Senator & Recording Secretary