

MOHAWK VALLEY COMMUNITY COLLEGE

Utica and Rome, New York

SENATE MEETING MINUTES

Tuesday, May 4, 2004, PH 301

Present: S. Bice, A. Broski, T. Capraro, E. Dailey, D. DiGiorgio, B. Evans, R. Feola, A. Gruebel, K. Hartman, W. Hysell, G. Kulis, D. Larson, J. Myers, W. Perrotti, B. Quist, B. Scantlebury, M. Schafer, S. Senior, M. Sewall, R. Spetka, M. Waldrop, J. Zegarelli.
Guests: J. Palmer, M. Pearson.

Excused: None.

Absent: C. Allard, D. Gibbons, C. Harrington, D. Hoffman, S. Machuca, K. Mokry, W. Zogby.

CALL TO ORDER

The meeting was called to order at 3:39 p.m.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Bill Perrotti moved, and Gary Kulis seconded, to accept the minutes of the April 6, 2004, meeting. The motion carried by common consensus.

CHAIRPERSON'S REPORT

Chairperson Bice:

- attended Executive Committee meetings;
 - attended the April meeting of the Board of Trustees;
 - met with the Senate Advisory Committee;
 - facilitated the Senate-Sponsored Open Forum on April 15 on Diversity and Global view;
 - conferred with the Chair of the Nominations and Elections Committee;
 - discussed Bylaws changes and the Rules Governing the College Senate;
 - conferred with the ad hoc Chair on Senate Committees;
 - discussed the recommendation received from the Safety Committee with the Chair regarding Education Law Article 129-A;
 - sent out a notice to all newly elected/selected College Senators and Committee members;
 - would ask that the Senate permit three other items of business as time permits.
- Dr. Larson moved, and Mike Sewall seconded, to accept the Chairperson's report. The motion carried by common consensus.

COMMITTEE REPORTS

Ad hoc Memorial Committee: None.

Ad hoc Committee on Senate Committees: None.

Ad hoc Honor Code Committee: Krista Hartman presented the draft Honor Code which the committee had created. Dr. Larson felt that having it apply to faculty and staff as it is worded would be similar to a loyalty statement, which he felt would be difficult to implement and would make many people uncomfortable. It was suggested that Denise DiGiorgio's condensed Code of Conduct be examined in conjunction with the proposed Honor Code with the idea that the two may be combined. Denise then explained that her proposed Code of Conduct was streamlined in language and not changed from the old one except for the addition of a new opening paragraph and one regulation required by SUNY, to read (first item under Regulations),

Any crime or threat of crime against an individual because of race, color, national origin, ancestry, gender, age, disability, religion, or religious practice or sexual orientation.

After discussion about including the Honor Code as part of ED 100 and its difficulty to enforce if not linked to the Code of Conduct, it was decided to include it in the Code of Conduct as the first paragraph, in place of the new opening paragraph Denise had written. The Senators then rewrote the Honor Code to read:

MVCC believes in the following values:

- civility
- personal accountability
- professional and academic ethics
- social responsibility
- personal integrity
- dignity
- fairness
- honesty
- respect for self and others
- participation in local, regional and global communities.

Mike Sewall then moved, and Eileen Dailey seconded, to accept the Code of Conduct with the two amendments. The motion carried with one abstention and one vote against.

Ad hoc Nominations and Elections Committee: Gary Kulis thanked the members of the Committee for their help and read off the names of the persons elected to the next academic year's Senate, as follows:

Senators: Nelissa Rutishauser (Mathematics), Sue Bice (Health Services), Steve Senior (Physical Education), Krista Hartman (Library & Tutoring Services), Bruce Kurtz (Engineering Technologies & the Trades), Annette Broski (VP for Administrative Services area), Morris Pearson (VP for Student Services area), Ushona McLean (VP for Student Services area).

Senators at Large: Nancy Caputo (Health Services), William Lewis (Business & Information Technology).

Senate Committees: Maria Ramos (Academic Appeals Committee), John Rosicky (elected department head, Academic Policies Committee), Gabriel Melendez (elected faculty, Academic Policies Committee), Maria Ramos (elected faculty, Academic Policies Committee), Mary Ellen Hart (Career

Appointment Committee), Barbara Seaton (Career Appointment Committee), Gary Kulis (elected faculty, College-Wide Calendar Committee), Thomas Schink (elected faculty, College-Wide Curriculum Committee), Arthur Friedberg (elected faculty, Continuing Appointment for Faculty Committee), Sue Bice (elected faculty, Promotion Review Committee for Faculty), Jean Wagner (elected faculty, Promotion Review Committee for Faculty), Richard Zaklukiewicz (Sabbatical Leave Committee), Barbara Evans (elected by those in instruction, Staff Development Committee), Dennis Rahn (elected by those in Student Services, Staff Development Committee).

Gary also noted that due to an oversight the election for a member for the Promotion Review Committee for Non-Teaching Faculty would need to be redone.

OLD BUSINESS

Safety Committee re Education Law Article 129-A: Chief Palmer presented changes to the Committee's name, charge, and composition, to bring the Committee more in accord with Education Law Article 129-A, Section 6431. After discussion, the Senate decided to refer the charge back to the Committee for further work, and to not vote on the changes in name and composition until then.

NEW BUSINESS

Student Congress Appointment Policy: Chairperson Bice postponed discussion of this item until the next Senate meeting.

Revisions to the Faculty/Staff Handbook: Dean of Human Resources Jerry Brown the addition of one item under Section XIV: Public Order, Violations of Public Order, to read:

1. Any crime or threat of crime against an individual because of race, color, national origin, ancestry, gender, age, disability, religion or religious practice, or sexual orientation.

Dr. Larson moved, and Eileen Dailey seconded, to accept the revision. The motion carried with one opposed.

COMMITTEE REPORTS

Ad hoc Bylaws Committee: Bill Perrotti reviewed the changes in Appendix I: Operating Rules for College Senate. After discussion, it was decided to delete rule number 6. Dr. Larson moved, and Sue Bice seconded, to accept rules number 1 through 5 and 7 of the Operating Rules, to read:

1. Any proposal or recommendation requiring action by the College Senate must be in the hands of the Senate members (not just on the agenda) at least one week prior to any discussion or definitive action being taken.
2. Any item of new business not distributed to Senators one week prior to a regular meeting shall automatically be tabled until the following regular Senate meeting.
3. The Chair or any Senator in attendance may ask for a waiver of the Operating Rules at any time. This will require a 2/3 vote of those

- Senators in attendance to pass.
4. All recommendations adopted by the College Senate shall be forwarded in writing to the College President or to the appropriate administrator.
 5. Communications shall be established and maintained between the College Senate and the College community; such communications may be written or electronic, to keep the College community regularly informed of College Senate activities.
 6. In the future these rules can be modified as needed by a simple majority vote of those present at an official College Senate meeting.

The motion carried.

It was decided to postponed examination of the revisions to the rest of the Bylaws until the next Senate meeting. Bill Perrotti suggested that the Senate meet earlier in future, perhaps at 2:00, and that all Senators should be physically present (not present via Pic-Tel).

REPORT BY PRESIDENT SCHAFFER OR HIS DESIGNEE

None.

REPORT BY STUDENT GOVERNMENT

None.

ADJOURNMENT

Rosemary Spetka moved, and Krista Hartman seconded, to adjourn. The meeting Adjourned by common consensus at 5:10 p.m.

NEXT MEETING:

The next Senate meeting is **Tuesday, May 25, 2004**, at 3:30 p.m. in PH 300.

Respectfully submitted,

Krista Hartman
Recording Secretary