

FACULTY CAUCUS MINUTES
Tuesday, October 17, 2017
2:30PM PH 300

Present: D. Ayers–Darling, J. Baumann, E. Brindisi, E. Bush, L. Charbonneau, A. Christensen, S. Crocker, A. Doughtie, A. Fried, A. Haines, R. Huyck, M. Kelly, S. McCall, D. McDermott, C. Miller, A. Radlowski, N. Rosero, R. Santos, B. Scantlebury

Guests: C. DeJohn, M. Eannace, R. VanWagoner

CALL TO ORDER

The Caucus was called to order at 2:32 p.m.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The minutes from the September 19th meeting were approved with 1 abstention.

CHAIR REMARKS

CHAIR ACTIVITIES UPDATE

C. Miller shared comments regarding Starfish with Ibrahim. A guide is now available on the website at <https://www.mvcc.edu/learning-center/starfish> , and several changes have already been made, including alterations to the automated emails and adjusting future survey schedules.

BOOKSTORE

A. Haines compiled the list of courses as discussed last meeting and sent it to T. Squires who will meet with N. Tutino, A. Haines, and C. Miller.

MIDDLESTATES CHAIR

There will be a meeting with Dr. Ball on Monday, Oct. 23rd from 1:25–2:20pm in IT 225. All who are able to attend are encouraged to do so.

MEETING WITH MARYROSE

C. Miller is planning to meet with M. Eannace once a month to touch base about Caucus concerns and share updates.

APSC – MICRO-CREDENTIALS

The SUNY Micro-credential Taskforce has put together a summary of different types of micro-credentials along with guidelines for forming them. C. Miller will meet with APSC to discuss their progress so far regarding micro-credential policies at MVCC.

PRESENTER FORM SUBMISSION – JOCELYN IRELAND: PGP TOOLKITS

J. Ireland requests to speak at the November meeting to discuss PGP Digital Toolkits. The Caucus approved the request.

CAUCUS CONVERSATION WITH PRESIDENT VANWAGONER & VPLAA EANNACE

R. VanWagoner and M. Eannace shared updates on current and emerging initiatives at the College. These include the following.

- The Student Success Council will change their charter to be the coordinator of student success initiatives.
- We are involved in two Guided Pathways Initiatives
 - Guided Pathways 2.0
 - The first meeting will be held in November.
 - SUNY Performance Improvement Fund
 - Grant awarded jointly to MCC & MVCC to work with eight additional community colleges to integrate guided pathways.
 - While at an ATD Conference, D McDermott and S. Crocker learned more about Guided Pathways through the lens of ATD. Some post-conference reflections include:
 - Guided Pathways will need to be faculty-driven, meaning faculty determine how the College will do Guided Pathways to best serve our students.
 - Faculty will need to examine electives in their program and make sure those electives will transfer and are needed for the degree.
 - Financial Aid restrictions do not permit students to explore several options
 - Undecided students will be given a “meta-major” to help narrow the path for general education students.
 - ED100 will also be adjusted to re-adopt the former program-specific approach, while also incorporating the current student success strategies in the course.
 - Connections will need to be strengthened between advising and financial aid, as well as improving cross-training for faculty advisors in areas outside their discipline.
 - We are ahead of other colleges beginning Guided Pathways due to work we’ve completed through other initiatives such as ATD, PGP, and the move to Schools & Departments.
 - A. Fried shared a new template from CWCC to improve program goals and outcomes. The template was compiled in an effort to ease the transition to Guided Pathways, as well as to clearly illustrate how program goals and outcomes relate to the College Mission Statement, as per Middlestates requirements. The template will also serve as a resource to help market programs more effectively and to help students select a program that will best serve their goals. Examining electives in programs will be the heaviest lift.
 - The Rob Johnstone event was scheduled by Jobs for the Future. We were offered three dates, both Thursdays, from 9–4. The talk is now available online at <https://youtu.be/1NC5sbgLJLI>.
- Furniture continues to be sought for the Faculty/Staff Lounge. B. Zogby has contributed a substantial amount of furniture, and whiteboard markers are available in the cabinet with a few supplies.
- M. Barlett and A. Miller are working on a HILTS grant with Morrisville and SUNY POLY. There is a group read of *Make it Stick*. Those interested in reading the book and engaging in discussions about it should contact M. Barlett or A. Miller.

CWCC INITIATIVE REGARDING GUIDED PATHWAYS

There was some follow-up conversation regarding the CWCC Template. A. Fried clarified some points, including:

- The goal is to review every program. We need better information about employability of graduates from the programs, and the rationale for electives within programs will be the most difficult part.
- If a program is part of a SUNY Pathway, it will transfer. If not, it will depend on articulation agreements.
- We need a framework to advise general studies students into a more specific area, and make better-informed decisions for students entering different programs. For example, what should nursing students take to help them in the nursing pathway but, if they don't make it, they'll still be able to get a useful degree.
- CWCC will host an institute or talk at department meetings to help complete the templates.

CONTINUING EDUCATION OFFERINGS

CCED is looking to increase its professional development offerings and create useful programs for students. As a result, C. DeJohn is asking for feedback regarding what programming CCED could offer to complement the credit-bearing work our students are completing. Some examples include test prep, certifications, or general interest in a topic. Some suggestions from faculty included small business basics and professional development for elementary and high-school teachers. Those with other ideas should contact C. DeJohn.

STUDENT FINAL WORK/EXAM CRITIQUE

A. Christensen proposes allotting time at the end of the semester to review final exam work with students, and discussed the success he had with his students when he was able to engage with them in a final critique. He has written a blog with more information at <http://teacherstudentconcerns.blogspot.com>.

OPEN FORUM

RECORDING DEVICES

At a department meeting, some faculty were told that students have the ability to record anything and everything in the classroom. If that's the case, students should be notified that they might be recorded in the class, and a conversation was held about private domain vs. public domain. Could a policy be written to forbid that from being done (excepting students with accommodations)? C. Miller will bring the request to APSC.

END OF SEMESTER (FINAL EXAM CRITIQUE & SNOWDAYS)

There was some follow-up conversation regarding final exam critique days. Some found them beneficial in the past while others found students procrastinated more when given more time. If a snow day were put back into the schedule, faculty could use it to make-up a class or lab missed because of a snow day, or as an exam critique day. After some additional discussion, two motions were put to vote and passed:

- Motion to request the Calendar Committee to incorporate a snow day into the schedule. (14, 0, 0)
- Motion to request the Calendar Committee to create a set final exam schedule for each semester based on class times. (14, 0, 0)

HUMAN RESOURCE DIRECTORY

There was a request that all listings in the human resources directory should include faculty degrees and the discipline in which they're earned. C. Miller will contact A. Smajić in Marketing to discuss.

FIRE ALARM

Can the fire alarm sound be changed? D. Ayers-Darling will investigate regulations. After the recent fire drills, G. Aylesworth sent an email explaining why they had not been announced as usual.

CURRENT CLASS SCHEDULE

There ought to be ten minutes between each class period, but some faculty have observed that some classrooms are booked with only 5 minutes between classes. There should be at least ten minutes between subsequent classes schedule in the same room.

ADJOURNMENT

The Faculty Caucus adjourned at 4:12 p.m.

NEXT MEETING

The next meeting is at 2:30 in PH300 on Tuesday, November 14th.

Respectfully submitted,
Anna Radlowski