

# Fast Lane to Technology!

**Cost:**

\$1,600.00

Price covers the cost of tuition and textbook.

Financial assistance is available for SNAP recipients.

**SNAP Grant**

**Applications:**

Applications available online at

[www.mvcc.edu/cced](http://www.mvcc.edu/cced) or by calling 792-5300.

**More Info/To Register:**

Kristen Skobla  
315-792-5685  
[kskobla@mvcc.edu](mailto:kskobla@mvcc.edu)

**MVCC**

The Center for Corporate & Community Education  
1101 Sherman Drive  
Utica, NY 13501  
Phone: 315-792-5300  
Fax: 315-792-5682

[www.mvcc.edu/cced](http://www.mvcc.edu/cced)

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Sharpen your computer skills through  
MVCC's *Fast Lane to Technology!*

**Non-Credit Courses:**

Fast Lane to Technology

**Location:**

MV Information Technology Building  
1101 Sherman Drive, Utica

**2015 Schedule:**

April 6 - May 1, 2015

M/W/F 8:30 a.m.—12:30 p.m.

T/Th 8:30 a.m.—11:30 a.m.

*All classes held in IT219 except  
Tuesday classes in IT149.*

**Total Hours:**

72 Hours

***Seating is limited. Apply Today!***

**Course Description:**

In this course students will learn to use the programs contained in Microsoft Office including Word, Excel, Outlook, PowerPoint, and Access. Additionally, students will troubleshoot and perform basic preventative maintenance of the hardware, software and security components of a basic personal computer workstation as well as get introduced to basic programming. The course is targeted towards individuals seeking to obtain vocational training in an effort to gain basic technology skills to be more marketable in today's technology-based workforce.

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*The above information is subject to change in the event of extenuating circumstances or at the discretion of the MVCC staff.*

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