

ATD Core meeting summary **April 28, 2015**

Present: Kim Overrocker, Emily Hantsch, Janice Lester Bell, Jim Lynch, Rosemary Spetka, Jim Maio, Maryrose Eannace, Matt Snyder, Tom Squires, Mark Radlowski, Russ Davis, Stephanie Reynolds, Maria Ramos, Jill Heintz

Implementation plan delegations

- Distributed work plan template and assigned sections for plan as follows:
 - #1 Contributions to the implementation plan (Tri chairs)
 - #2 Principles assessment survey (Tri chairs)
 - #3 Major data analysis (Jim Myers/lead, and another data team member identified by Jim)
 - #4 Engagement (Matt Snyder/lead, Emily Hantsch)
 - #5 Priority work plans (Jim Myers/lead, Maryrose Eannace)
 - #6 Alignment for sustainable, systemic improvement (Tom Squires/lead, Core team Cabinet members)
 - #7 Communications plan for your student success agenda (Matt/lead, marketing)
 - #8 Equity agenda (Jim Myers/lead, Janice Lester Bell)
 - #9 Additional resources/support from ATD (Jim Maio/lead, Jim Myers will provide data member)
 - #10 Additional information (President VanWagoner)
- Additional section participants will be determined by the tri chairs.
- Section leaders should schedule and complete their meetings by May 11. Section leaders need to include Russ Davis in all meetings as he will be writing the implementation draft.
- Russ will provide a first draft to the tri chairs by May 13. Tri chairs will review and share with ATD coaches for feedback.

Developmental math

- Discussed role of Core and all college student success initiatives. Core should inventory all initiatives at the College.
- Emily (on behalf of the developmental math committee) asked Core to reach out and invite them to a meeting to share their experiences and initiative in June.
- Core may want to amend the implementation plan to include developmental math.

Focus groups themes

- Discussed themes that were identified by the Core and Data teams as well as faculty follow-up conversation. Jill will follow with an email to Core and Data.
- Core and Data teams should provide feedback by the May 5 meeting.

Next steps

- Jill reviewed dates from meeting conversation as follows:
 - May 5 - meeting to determine initiative
 - Respond to Jill's "themes" email ahead of May 5 meeting.
 - May 11 - Implementation section meetings with Russ Davis to be completed.
 - May 13 - Russ will provide first draft of plan to tri chairs.