Academic Policies & Standards Committee –Thursday October 13, 2011

DATE: October 13, 2011
ATTENDEES: D. Ayers-Darling, S. Frisbee [recorder], M. Henningsen, C.Plescia [Chair], R. Spetka
TIME: 12:30 p.m.
PLACE: PH300

TOPIC	DISCUSSION	DECISION
1. Call to Order		**C.Plescia called the meeting to order at 12:30pm.**
2. Volunteer for minutes for today's meeting	S. Frisbee will be recorder for the meeting.	
3. Welcome new student representative from Student Council	Jon Dell'Anno was not present at meeting.	
4. Review Minutes 9/1/11 and 9/22/11	There were not enough members present for a quorum to vote on the minutes. Apparently there was some confusion as some members thought the meeting was cancelled.	The minutes from these two meetings will be reviewed at the next meeting in October.
5. **Credit for Life Experience and Credit by Examination**	M. Henningsen discussed some of his findings with regard to CLEP and AP. CollegeBoard has information on CLEP tests, with current scores set by ACE. He can send information to Deans for their consideration and recommendation. We can have higher cut-off scores if decided by the Deans. Also, he is in the process of updating AP cut-off scores [waiting for info from Deans] since that has not been done since 2002. R. Spetka reported that there is no list of courses that qualify for life experience credit. She could run a report of what courses this has been granted for in the past. She suggested that perhaps we don't do a good job of promoting this.	M. Henningsen will email Deans and solicit comments on what scores they will accept.

		Discussion ensued with regard to what we could call our credit for life experience to make it clearer – suggestions included life or prior experience, experiential learning, etc. Question was asked as to why we are doing this. There are areas that we should be considering for life credit that are not taking advantage of it. Follow-up question was about how we get the word out. There was a general agreement in conversation that we should have student submit portfolio to show what experience they have and how it relates to the student learning outcomes of the course being considered. Most are now being submitted just using the form. We are trying to refine policies so that it is consistently applied across campus. We need to rewrite procedures and catalog description. Discussion ensued about Credit by Examination and its fees. Currently it is paid up front, and not refunded if they do not pass. Also, Credit for Life Experience needs to be paid up front. It was decided that an update is needed to our procedures taking into consideration ideas from Old Westbury and other colleges. Possible change in name included Assessment of Experiential Learning, but this may change as policies and procedures are refined/revised.	R. Spetka and M. Henningsen will work on this and send to group for discussion. Members are encouraged to send comments to C. Plescia related to current policy and procedure for CLE as well as important points taken from information about policies and procedures at other colleges.
6.	**6. Adjournment**		**Meeting Adjourned at 1:55pm.**