ACADEMIC POLICIES & STANDARDS COMMITTEE

MINUTES

DATE: **April 12, 2011**

ATTENDEES: **D. Boyce (recorder), J. DeWeerth, R. Jubenville, S. McCall, C. Plescia (Chair), R. Spetka**

PLACE: **Payne Hall 391**

TIME: **2:30 PM**

TOPIC	DISCUSSION	DECISION
1. Call to Order		Meeting called to order by C. Plescia, at 2:30 pm.
2. Approval of Agenda		Agenda adopted as written.
3. Approval of Minutes		Minutes from March 3rd, meeting not available. Approval postponed until next meeting.
4. Committee Elections	The results of College Senate elections were presented.The following members were elected: J. Dewan, Asst. Dean; C. Plescia, Faculty; D. Boyce, Faculty; D. Ayers-Darling, Faculty; S. Coleman, Faculty. The student representative position is open. Consideration was given to adding one more permanent member representing Information Technology (IT) because of important relationship IT has with academic	C. Plescia will contact College Senate chair to discuss making necessary changes to add an IT representative to the committee.

	policies. C. Plescia recommended that the committee charter be amended to include an IT representative.	
5. Committee Chairperson	The position of chair for the coming academic year is open. D. Boyce stated that the work of the committee is on-going with items carried forward to next year. R. Spetka made a motion for C. Plescia to continue as chair of ASPC. J. DeWeerth seconded the motion.	By unanimous vote, C. Plescia was elected as chair of ASPC for 2011-2012 academic year. C. Plescia accepted the positon.

6. Academic Amnesty Policy	C. Plescia stated that the Academic Amnesty Policy approved by this committee by unanimous electronic vote. The policy would be presented to the College Senate on Tuesday, April 5th.	C. Plescia stated that she would be attending the Senate meeting representing the committee.
7. ED 100	C. Plescia presented a proposed written statement in response to President Van Wagoner's comments to the committee regarding the status of ED 100. (See attached statement). Some questions need to be addressed as to how to offer enough sections to accomodate students, and course content. R. Jubenville made a motion to approve the written statement and forward it to the president. S. McCall seconded the motion.	The motion was unanimously approved. C. Plescia will send the written statement regarding ED 100 to the president.

8. Degree Credits	In response to President Van Wagoner's concern about "credit creep," C. Plescia stated that she contacted Center deans for feedback. She did not receive any response from the deans indicating that this was a particular problem in their degrees. To better understand the impact of for- credit and non-credit courses on associate's degrees and certificates, C. Plescia recommended that the committee reviews all programs for total credit hours.	R. Spetka will collect information on program requirements to present to the committee. R. Pucine will provide data to facilitate discussion at the May meeting.

9. Credit for Life Experience	Life experience credit and testing-out standards and procedures for granting credit were discussed. J. DeWeerth stated that credit is adjudicated through faculty experts. R. Spetka explained what forms are used in granting credit. More information is needed about what types of credit is being given and in what areas.	R. Spetka will bring forms to May meeting and contact registrars from other colleges for information on their policies. C. Plesica will contact deans for name of contact person in each Center.
10. Next Meeting		Next meeting scheduled for Tuesday, May 10,2011 2:30pm-4:30pm, Payne Hall 391

11. Adjournment	A motion to adjourn the meeting was made by J. DeWeerth and seconded by S. McCall.	Meeting adjourned at 4:05pm