ACADEMIC POLICIES & STANDARDS COMMITTEE

MINUTES

DATE: **February 15, 2011**

ATTENDEES: **D. Boyce, J. Gerrard, R. Jubenville, S. McCall, C. Plescia (Chair), R. Spetka**

PLACE: **Payne Hall 391**

TIME: **2:30 PM**

TOPIC	DISCUSSION	DECISION
1. Call to Order		Meeting called to order by C. Plescia, at 2:30 pm.
2. Approval of Agenda		Agenda adopted as written.
3. Approval of Minutes		Minutes from February 8th meeting tabled for approval March 8th.
4. Committee Name	C. Plescia commented that the adoption of APSC Academic Policies and Standards Committee has not been presented to College Senate. As committee of the Senate, they should be apprised of the name change.	C. Plescia will contact College Senate to inform them of new name.

5. Academic Amnesty Policy	Three versions of the policy were reviewed. C. Plescia suggested incorporating points from all three proposals. The catalog should contain the policy only, whereas, the *Student Handbook* should include both the Policy and the adopted Procedures. Revised policy should be approved by committee and submitted to College Senate before the April meeting.	D. Boyce will create one document incorporating sections from all three versions. Finished document to be submitted to Chair.
6. Placement Testing	The most recent version of the testing policy was reviewed. It was agreed that additions to the exceptions already in the policy should include an exception for advanced placement testing. R. Jubenville recommended that most appropriate additions to the policy should come from Placement Testing.	The policy to be returned to Jennifer DeWeerth for final review and revision. C. Plescia to contact J. DeWeerth.
6. ED 100	The College catalog states that a student must take ED100 within the first 15 credit hours of coursework. R. Jubenville stated that this has been a difficult standard to uphold because of high enrollment numbers and inadequate numbers of class sections offered. D. Boyce stated that a Design Team was currently working on revision of the course.	D. Boyce to inquire about course design team and inform the Chair. C. Plescia to inform the President of the status.
7. Next Meeting		Next meeting scheduled for Tuesday, March 8, 2011,

2:30pm-4:30pm, Payne Hall 391

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8. Adjournment

Meeting adjourned at 3:15pm