

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, September 1, 2009, ACC 116

PRESENT: T. Barber, D. Bogan, D. Boyce, A. Broski, K. Capuana, N. Chrisman, J. DeWeerth, D. Elseth, S. Frisbee, K. Hartman, D. Hoffman, D. Horton, D. Ianno, B. Judycki, D. Katz, J. Maio, D. McDermott, C. Miller, J. Palmer, M.J. Parry, R. Pucine, B. Quist, M. Radlowski, M. Reilly, T. Schink, E. Searles, D. Skibitski, J. Smrtic, R. Spetka, C. Way, D. Willner, J. Yager, and R. VanWagoner.

Students: S. Garee and M. Vogt.

Absent/Excused: S. Getchell, S. Selden, S. Senior, C. Svoboda, and J. Zegarelli.

Guests: R. Cantor, T. Capraro, A. Doughtie, R. Feola, R. Haubert, R. Jubenville, P. Katchmar, D. Kelly, C. Lomeo-Smrtic, N. Rosero, D. Sawyer-White, and M. Snyder.

CALL TO ORDER

The meeting was called to order at 2:35 p.m.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

T. Barber moved, and R. Spetka seconded, to approve the minutes of the May 21, 2009, meeting. The motion carried with none opposed and no abstentions.

CHAIRPERSON'S REPORT

Chairperson Katz welcomed everyone back from the summer and briefly reviewed the role of the Senate, the Senators, and the Senate Advisory Committee. He introduced the new student members, M. Vogt and S. Garee, T. Barber as the new Senator representing part-time employees, M. Reilly as the Fall 2009 replacement for C. Domser, who is on sabbatical, and E. Searles as the new Senator and FCCC representative. He announced two goals for the Senate for the coming academic year: to make the Senate meetings "green" by projecting all documents and encouraging Senators to bring their laptops and view documents electronically rather than printing them out; and to make the Senate "user friendly," i.e., to give guest speakers a specific time commitment and to welcome them in a spirit of collegial support and professional respect. Lastly, he reviewed the work on Senate realignment and charter reform done by the Senate Advisory Committee and the President's Cabinet at the retreat in July.

STUDENT CONGRESS REPORT

M. Vogt reported that the first official Student Congress meeting would be held on Wed., September 2, and that they will be trying to fill Senate and other committee positions soon.

PRESIDENT'S REPORT

R. VanWagoner reported that the college had one of the biggest fall to fall student increases in all time. He thanked everyone for the work they did on 32 charters during the July retreat. He announced the proposed formation of the Sustainability Design Council and the Administrative Process Workgroup (APROC) (formerly the Banner Users Group). Pat Carter from the Strategic Horizon Network, of which MVCC is a member, will be on campus on September 17th to meet with various groups about improving

and implementing current initiatives. Architects will be on campus this fall to meet with faculty and staff to look at future scenarios for both campuses. Team MVCC has planned eight events for the annual MVCC Foundation campaign. A breakfast is planned for emeriti faculty and staff at the end of September.

SPECIAL REPORT

M. Snyder reported on developments in the marketing department on campus. With regards to the new MVCC logo, he explained that they are trying to connect with the students, make a logo that is technically solid and reproducible, and simple enough to be fluid. To that end the colors and fonts were changed. Soon marketing will conduct a brand audit, in which it will ask everyone to report places where the logo currently is and places where the logo should be but currently isn't. With regards to the new web site, he announced that the old web site will be taken down on January 10, 2010, and the new one will replace it. It will be content-managed by a representative from every entity on campus that wants its own page on the campus site. The guiding principal of the web site's design is prospective students, with all else secondary.

FACULTY COUNCIL OF COMMUNITY COLLEGES REPORT

R. Jubenville announced that SUNY has designed a Business Transfer Group, of which Senator D. Boyce is a member, to deal with the issue of smooth transfer between SUNY institutions. They are currently working on a template.

NEW BUSINESS

Reorganization and Senate Realignment: D. Katz reported that a Senate Task Force is needed to look at the 40 Senate seats and make sure that all the new constituencies are represented. Volunteers to be on this Task Force were: D. Bogan, A. Broski, N. Chrisman, D. Horton, D. Katz, D. McDermott, J. Maio, M. Radlowski, C. Way, and D. Willner.

Reorganization and Senate Committee Charter Realignment: D. Katz reported that issues brought up with regards to Committee charters during the July retreat will be brought to the various Senate Committee chairs for discussion and action. These issues include possibly changing committee representation, ratio of elected to appointed members, a minimum attendance to keep one's seat on the committee, and committee charges. D. Katz also asked the Senate's opinion about a joint appointment process between the Senate Chair and the President, which the Senate was in favor of. A. Broski suggested that a call for volunteers for appointments be put out. D. Katz also announced that the Calendar Committee would be disbanded for now, and that the President's retreat document will be discussed at the October Senate meeting.

Attendance Policy for the Senate and Senate Committees: The idea of a minimum attendance for Senate Committees and the College Senate was addressed. It was agreed that people who find that they are unable to attend regularly should give up their seat in favor of someone who can.

Committee Chair Checklist: D. Katz asked the Senate about the necessity of a checklist for Senate Chairs, to provide structure and guidance, especially for first-time chairs. T. Barber moved, and J. Maio seconded, to create such a list. Volunteers to serve on the Task Force include K. Hartman, M.J. Parry, and R. Spetka.

Parking: It has been noted that Staff and Faculty are parking in the Visitors' lot, and that students have been parking in the Administrators' lot. It was decided that, while not a Senate issue, the problem

would be forwarded to the President's Cabinet for consideration. T. Barber moved, and K. Capuana seconded, to forward the concern to the President's Cabinet. The motion carried, with none opposed and no abstentions.

OTHER BUSINESS

R. Spetka requested that the Senate continue to invite various people on campus to update the Senate on issues and developments in their departments.

ADJOURNMENT

N. Chrisman moved, and K. Capuana seconded, to adjourn. The meeting adjourned at 4:20 by common consensus.

NEXT MEETINGS

The next Senate meeting will be **Tuesday, October 6, 2009, at 2:30 p.m. in PH300.**

The next Senate Advisory Committee meeting will be Monday, September 28, at 3:00, place TBA.

Respectfully submitted,

Krista Hartman
Senator and Recording Secretary