

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, February 3, 2009, ACC 116

Present: D. Bogan, D. Boyce, A. Broski, T. Capraro, K. Capuana, C. Domser, A. Doughtie, S. Frisbee, H. Gagnon-Lambert, S. Getchell, K. Hartman, D. Hoffman, D. Horton, D. Ianno, R. Jubenville, J. Smrtic, D. McDermott, C. Miller, W. Perrotti, B. Quist, M. Radlowski, T. Schink, S. Senior, D. Skibitski, R. Spetka, C. Svoboda, C. Way, D. Willner, and President R. VanWagoner.

Students: T. Stong and M. Tretter.

Absent/Excused: N. Chrisman, R. Day, D. Katz, J. Maio, R. Pucine, S. Selden, and J. Zegarelli.

Guests: R. Cantor, J. DeWeerth, D. DiGiorgio, M. Eannace, P. Fox, N. Gerzonich, D. Gibbons, S. Halbretter, P. Katchmar, and N. Rosero.

CALL TO ORDER

The meeting was called to order at 2:35.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

T. Capraro pointed out a typo on the first page of the minutes. The minutes were approved by common consensus as amended.

CHAIRPERSON'S REPORT

W. Perrotti attended the Student Congress meeting and obtained the names of students willing to serve on Senate committees. The Senate Advisory Committee met with J. Bullis and President VanWagoner concerning staff development, awards, and employee recognition. W. Perrotti also attended the January Board of Trustees meeting.

STUDENT CONGRESS REPORT

None.

PRESIDENT VANWAGONER'S REPORT

R. VanWagoner reported that the state's budget cut for this year should be around half a million, with next year's cut being close to a million. The college can weather this year's budget cut; however, next year's cut will require the college to make some hard decisions.

COMMITTEE REPORTS

Affirmative Action Committee/Hiring Design Team summary: D. Gibbons presented the Hiring Design Team Recommendations Summary and asked for any questions. After brief discussion, C. Domser moved, and T. Capraro seconded, to accept the summary. The motion carried with none opposed and no abstentions.

Promotion Review Task Force: C. Domser had nothing new to report.

OLD BUSINESS

Reorganization: W. Perrotti called for any further comments on the proposed reorganization. There were none.

NEW BUSINESS

Professional Development and Employee Recognition/Awards: President VanWagoner would like John Bullis to work with advisory committees on how to best take the new ideas from the design teams and work them into existing committees. The existing award committees' charges do not include implementing new ideas, nor are these committees large enough to implement them. W. Perrotti suggested that the Staff Development Committee be transformed into something broader. T. Capraro felt that professional development needs to be outside of the Senate due to the amount of time it takes up. R. Spetka commented that committees dealing with professional development and employee recognition should be non-Senate committees. W. Perrotti suggested that departments should keep curriculum vitae on all members so that candidates for awards do not have to do so much work.

Academic Advisement/Reporting: To whom should academic advisors report? Three departments have passed resolutions that academic advisors should report to the Vice President of Learning and Academic Affairs (Dr. Eannace). Dr. Eannace and D. DiGiorgio would like to create a sign-off system to track who is advising what, in order to identify where misunderstandings are taking place. T. Capraro pointed out that the college catalog does not include information about the Advisement Center, and suggested that it be added. D. DiGiorgio responded that it would be included in the next catalog. P. Katchmar reported that Jennifer DeWeerth has been working on a comprehensive campus policy of communication with students. He felt that a policy is needed so that students are required to use their student email accounts, which currently are unused by many students.

ADJOURNMENT

R. Spetka moved, and S. Frisbee seconded, to adjourn. The meeting was adjourned by common consensus at 4:15 p.m.

NEXT MEETING

The next meeting of the College Senate will be **Tuesday, March 10, 2009**, at **2:30 p.m.**, place TBA. The next meeting of the Senate Advisory Committee will be TBA.

Respectfully submitted,

Krista Hartman
Senator and Recording Secretary