

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE MEETING MINUTES**  
**Tuesday, May 6, 2008, PH300**

**Present:** F. Armstrong, K. Barefoot, D. Boyce, A. Broski, T. Capraro, N. Chrisman, C. Domser, A. Doughtie, S. Frisbee, H. Gagnon-Lambert, S. Getchell, K. Hartman, D. Hoffman, R. Jubenville, D. Katz, M. Kohl, C. Lomeo-Smrtic, J. Maio, C. Miller, W. Perrotti, R. Pucine, B. Quist, M. Radlowski, T. Schink, S. Selden, S. Senior, R. Spetka, C. Way, J. Wells-Tsiatsos, D. Willner, and President R. VanWagoner.  
Student Senators: N. Lawrence and T. Relyea.  
Absent/Excused: D. Bogan, D. Ianno, B. Judycki, A. Smith, and J. Zegarelli.  
Guests: R. Cantor, E. Dailey, S. Engel, D. Kennelty, R. Musante, M. Pearson, N. Rosero, and R. Santos.

**CALL TO ORDER**

The meeting was called to order at 2:35 p.m.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

N. Lawrence moved, and R. Spetka seconded, to approve the minutes of the April 8, 2008, meeting. The motion carried by common consensus.

**CHAIRPERSON'S REPORT**

W. Perrotti thanked the outgoing Senators and the student Senators for their service. He commented that the Senate elections had a high level of participation, both in nominations and in voting.

**PRESIDENT'S REPORT**

R. VanWagoner reported that the recommendations from the Green Campus Task Force were incorporated into the college's strategic plan. One of the objectives for 2008-2009 is to create a sustainability plan for the campuses, which he would like a Senate Ad Hoc committee to work on. He stated that he met with the Senate Advisory Committee to discuss with the college's strategic plan, which the Strategic Planning Committee approved and which will go to the Board of Trustees next. The strategic plan should be printed and on the web by convocation. He commented that the college won't know what the county will contribute to the budget until July. He next talked about new marketing strategies that are being considered for the college, focusing on adult, non-traditional students. He stated that event sponsorships seem to work for that group. MVCC will be sponsoring the Compassion Coalition, which on August 31 will give out 4000 loaded backpacks to children in Utica and 1000 in Rome. Other sponsorships are being explored.

**STUDENT CONGRESS REPORT**

N. Lawrence announced that their awards banquet will be April 29. She then announced the results of the elections for next year's Student Congress officers: Maria Treader will be Student Trustee, Amber Rudwall will continue as President (and Senator) and Amanda Smith will continue as V.P. of Governance. Robert Day will be V.P. of Programming, Carmen will be V.P. of Finance, and Thomas Carbone will be Student Coordinator to the Cultural Committee. She thanked the Senators for welcoming the students into the Senate and expressed appreciation for the opportunity to serve.

## **SPECIAL REPORTS**

Vice President for Student Services: D. DiGiorgio was absent, so the report was deferred.

Faculty Council of Community Colleges: R. Jubenville reported that the FCCC recommended to SUNY that a seamless transfer between SUNY colleges be worked out. In response, SUNY created a Transfer Committee to work on it. However, the FCCC did not like the Transfer Committee's proposals, and proposed a resolution of their own. The FCCC's resolution was not well received by SUNY. R. Jubenville asked the Senate's approval of this resolution. T. Capraro pointed out that it could turn around on us, in that the 4-year colleges could end up dictating to the 2-year colleges how to change their courses so that they will accept 2-year college credits. D. Katz commented that students should be able to find out what credits from MVCC will be accepted at another college before they apply and are accepted. R. Spetka felt this should be done by articulation agreements between individual colleges. W. Perrotti stated that the college should look into doing a lot of articulation agreements, but D. Katz said it would involve too much work. D. Katz moved, and A. Doughtie seconded, to approve the FCCC resolution. The motion carried, with none opposed and no abstentions. D. Katz and R. Jubenville agreed to work on an additional statement about disclosing which credits from one college will be accepted by another without having to apply and be accepted first.

Calendar Committee: N. Gioppo was unable to attend, so R. VanWagoner led the discussion. After examining the results of the calendar survey, he stated that a team was sent out to examine best practices at different colleges, and found that the calendar-creating process works best from the top down. Much discussion ensued, in which it was emphasized that some disciplines, such as math and the sciences, needed finals, and others did not.

Strategic Planning Committee Liaison: B. Judycki was not in attendance; report was deferred.

## **COMMITTEE REPORTS**

Promotion Review Task Force: C. Domser had nothing further to report, although she asked for a replacement for M. Kohl, who is leaving the task force. C. Way volunteered to participate.

Spring 2008 Senate Elections: D. Katz commented on this year's nominations and elections process, and remarked that he would like to automate the ballot in the future. See appended list for election winners for Senate and Senate Committee positions. D. Willner moved, and R. Spetka seconded, to destroy the ballots. The motion carried, with none opposed and no abstentions.

Senate Awards Committee: R. Jubenville stated he will try to get things moving earlier next year. Every Committee has several nominations.

## **OLD BUSINESS**

Judicial Review Board: Deferred until next meeting.

Proposed Adjunct Excellence in Service Award Committee: W. Perrotti presented a proposed committee composition and charge for this award, and explained that we have given the award in the past, but that there has been no formal committee for it. A. Doughtie moved, and D. Katz seconded, to accept the proposed committee. The motion carried, with none opposed and no abstentions. D. Willner asked about criteria for the award. Criteria would include: creates a learner-centered environment, is growing professionally, recognizes different learning styles, has enthusiasm, understands where his/her course fits within the curriculum, is student-oriented, involvement in other activities on campus, length of time served (semesters). D. Willner, D. Boyce, D. Katz, and C. Lomeo-Smrtic volunteered to work on the language of the criteria, which they will have by

the next Senate meeting. A. Broski and H. Gagnon-Lambert will work on a proposed award committee for non-teaching part-time employees. D. Katz moved, and N. Lawrence seconded, to create the award committee for non-teaching part-time employees. The motion carried, with none opposed and no abstentions.

#### **NEW BUSINESS**

Date of second May meeting: Because the third Tuesday in May falls on the first day of Summer Institute, W. Perrotti proposed that the second May Senate meeting be moved. After discussion, it was decided that it would be held on Thursday, May 22, at 2:30 p.m.

Academic Policies Committee recommendation concerning matriculation: R. Musante proposed changes in wording in the College Catalog, page 9. After discussion, it was decided to send it back to the Committee for further work on the language.

Excellence in Service for Classified Staff eligibility criteria: W. Perrotti proposed changing this award from every 10 years to every 5 years before you can be nominated again for the award, stating that other awards were changed to 5 years. S. Frisbee pointed out that people who have been working a long time at the college and who have changed offices and are doing different work need a chance to win again. A. Doughtie moved, and J. Maio seconded, to accept the change. The motion carried with none opposed and no abstentions.

#### **OTHER BUSINESS**

Committee Reports: W. Perrotti said he would put out the call for Senate Committee reports.

#### **ADJOURNMENT**

T. Capraro moved, and R. Spetka seconded, to adjourn. The meeting adjourned by common consensus at 4:25 p.m.

#### **NEXT MEETINGS**

The next Senate meeting will be **Thursday, May 22, at 2:30 p.m.** in PH 300.

The next Senate Advisory Committee meeting will be: TBA.

Respectfully submitted,

Krista Hartman  
Senator and Recording Secretary