INTERNATIONAL APPLICATION FOR ADMISSION

Please send this completed and signed application with all supporting documents to:

Coordinator of Services for International Students
Mohawk Valley Community College
Payne Hall, Room 101C
1101 Sherman Drive
Utica NY 13501-5394
USA
Phone: (011) 315-792-5350 / Fax: (011) 315-792-5527

A COMPLETE INTERNATIONAL APPLICATION WILL INCLUDE THE FOLLOWING:

☑ **1. Completed Application Form: Answer all questions on this application form completely and to the best of your ability.** If the question does not pertain to your situation, write "N/A" (not applicable) in the space provided.

☑ **2 A. Original high school/secondary school diploma (graduation certificate) showing your date of graduation** and **original high school/secondary school grade report (academic transcript) showing all the classes you took and the grades you received.** If an original document is not available, we require a CERTIFIED (authenticated) COPY of the original document.

☑ **3. If you attended a post-secondary institution (ex: college, university, technical institute) and wish to have credits reviewed for transfer to MVCC, here is what you need to do:**

A. IN THE UNITED STATES: Ask the U.S.-based institution to send an original, official transcript in a sealed envelope to MVCC at the above address.
B. OUTSIDE OF THE UNITED STATES: Request a professional education credential evaluation report from an evaluation service [such as World Education Services (www.wes.org)]. Please also request that they send a copy of the report to Mohawk Valley Community College at the address listed above.

☑ **4. Proof of Financial Resources:** You must submit a completed Financial Verification Form for International Students (page 6 of the application for admission) showing an original signature from the financial sponsor(s) and from the student. Additionally, you must provide financial support documentation for each sponsor. This documentation may come in the form of a pay stub or tax return. We also require an official bank statement that has adequate funding for the first academic year. These documents must be dated within two months of your application. If this document is not in English, you must also send a certified English translation of the bank statement. Please see Financial Verification form for further information.

☑ **5. A complete English Proficiency Report** (page 7 of the application).

☑ **6. A completed and verified Health Form:** Include proof of immunity against Measles, Mumps and Rubella(MMR) on this form with all dates of vaccination and test results. The Health form may be downloaded and printed out from http://www.mvcc.edu/students/healthcenter/index.cfm.

☑ **7. A photocopy of your passport information page:** A passport is required for obtaining an F-1 Non-Immigrant student visa. It is important that the information on your I-20 match exactly the information on your passport.

VISA INFORMATION

No applicant should attempt to enter the U.S. for study at MVCC without an official letter of admission, FORM I-20 A-B, and appropriate visa documents. The issuance of the I-20 is not a guarantee of receiving an F-1 student visa. Requirements of the F-1 visa vary from country to country so you should be prepared to present to the embassy your I-20 form, passport, and any additional documentation (e.g. financial records) that may be requested. The F-1 student visa, if granted, allows you to study only at the college for which it is issued. It is the responsibility of the student to maintain Legal International Student Status (F-1 immigration status) as required by the U.S. Citizenship and Immigration Services. The student must read carefully and understand appropriate documents related to their status and follow procedures described. If you are currently in the United States, you must include: A photocopy of your passport, I-94, visa and I-20 form from your school that you are currently attending.

EXPENSES AND FINANCIAL INFORMATION

All international students are required to submit certified documentation showing financial support for one academic year equal to or greater than **$22,684.00 U.S Dollars** for those students in campus residences or **$19,674.00 U.S. Dollars** for those students living off campus.

2012-2013 Estimated International Student Expenses
In U.S. Dollars (USD$)
For One Academic Year (10 Months)

Expenses listed below are estimated for the 2011-2012 ACADEMIC YEAR (10 months) year and represent two semesters, Fall and Spring. Additional fees for Summer attendance will apply if in attendance.

EXPENSES	On-Campus
Tuition	$ 7,160.00
Residence Hall Room	$ 5,500.00
Campus Meal Plan	$ 3,400.00
Residence Hall Fees	$ 340.00
Off-Campus Lodging	
Off-Campus Meals	
Student Activity Fee	$ 240.00
Technology Fee	$ 260.00
Mandatory International Health Insurance	$ 654.00
Books & Supplies	$ 1,000.00
Personal Expenses/Misc	$ 2,000.00
Total	$ 20,554.00

Notes:

- Tuition and fees are subject to change ***without prior notice*** by decision of the Mohawk Valley Community College (MVCC) Board of Trustees.
- Expenses for living off-campus may vary based on lifestyle choices and spending habits of the individual student.
- Summer on-campus housing is not included in this estimate but may be available on a limited basis for a fee. There is no campus meal plan offered in Summer.
- During holiday breaks when the college is closed (i.e.-Thanksgiving, Winter, Spring), on-campus housing may be available on a limited basis for a fee

PLACEMENT IN ENGLISH AS A SECOND LANGUAGE (ESL) COURSES

All international students are required to take an English Language Placement Test and academic Placement Tests upon arrival at the college. The English Proficiency Test determines the student's English ability and determines placement in appropriate ESL courses. Placement will be at the discretion of the college in accordance with each student's individual needs assessment test. If the TOEFL exam has been taken it can be sent to the address on the application.

Mohawk Valley Community College
International Student
Application for Admission
MVCC is authorized under Federal law to enroll non-immigrant students.

Official use only

_____

Please Clearly Print or Type All Requested Information. (No application fee is required.)

Section 1. Name Information

Current Legal Name:

_____, _____ _____
Last (Family) Name First (Given) Name Middle Name

Preferred first name if different from name listed above: _____

Are you a U.S. Citizen? ___No ___Yes (If YES, what is your U.S. Social Security Number __ __ __ - __ __ - __ __ __ __

Section 2. Permanent Home Address Information

A. Home Address (____ Please check here if this is the address where your I-20 will be mailed)
Street _____
City _____
Province _____
Postal Code _____
Country _____
Home Phone # (_ _ _) __ __ __ - __ __ __ __ Other Phone # (_ _ _) __ __ __ - __ __ __ __
E-mail address: _____

B. Mailing Address (____ Please check here if this is the address where your I-20 will be mailed)
Street _____
City _____
Province _____
Postal Code _____
Country _____
Home Phone # (_ _ _) __ __ __ - __ __ __ __ Other Phone # (_ _ _) __ __ __ - __ __ __ __
E-mail address: _____

C. Parent or Guardian Information

_____ _____
(Mr./Mrs./Ms.) (Full Name of Parent or Guardian with suffix, if used)

Check here (____) if your Parent or Guardian address is the same as your home address. If not, please list separately.
Street _____ City _____
Province _____ Postal Code _____ Country_____

Section 3. Personal Information

Gender: _____ Male or _____ Female **Date of Birth**: (Month)_____/(Day)_____/(Year)_____

Section 4. Citizenship and Language Information

Country of Birth: _____ Country of Citizenship: _____
Current U.S. Visa: _____ Issue Date: _____ Expiration Date: _____
Passport #: _____ Expiration date: _____

Is English your native language? _____ Yes _____ No
If **NO**, what is your native language?: _____

Section 5. High School (Secondary School) Education

You are required to submit official, certified English translations of ALL secondary school completion (graduation) certificates and grade reports (transcripts) as proof of graduation or completion.

Prior to my enrollment at MVCC (Check One):

_____ I graduated or will graduate from an accredited high school in the U.S.A. Graduation Date: _____ / _____
Month Year

_____ I graduated or will graduate from a high school in a foreign country Graduation Date: _____ / _____
Month Year

Provide the appropriate secondary/high school information for your choice above:

School Name _____
Street Address_____
City_____ **Province/State**_____
Postal/Zip Code _____
Country (if Secondary/High School was not in the U.S.A.)
_____
School Phone __ __ __ __ __ __ __ __ __ __ __ __ __ __

Section 6. College Education (transfer students and/or secondary school students with earned college credit)

Have you ever been dismissed from a college for other than academic reasons? ___ No ___ Yes

If **YES**, what is the school name?: _____

List any colleges/universities you attended, with the most recent first, then others. Include any MVCC attendance:

College/University Name(s)	Country	Dates Attended	Credits Earned	Degree Earned(if any)
_____	_____	_____to_____	_____	_____
_____	_____	_____to_____	_____	_____
_____	_____	_____to_____	_____	_____

To evaluate transfer credit from a college/university in the U.S., MVCC must receive an official transcript in a sealed envelope directly from the college where the credit was earned. If you have attended an institution outside the U.S. please request a course-by-course transcript evaluation from a credential evaluation service [ex: World Education Services (www.wes.org)].

Section 7. MVCC Application Information

I want to start in the (check one) : _____Fall Semester (August) OR _____Spring Semester (January)

In which year? Indicate **Year here** _____

Major requested: _____

Check All That Apply to Your Application Status:

Student Type: I will be a: _____ First-time degree/certificate student **or** _____ Transfer student

Educational Goal (Choose One):

_____ Complete an MVCC degree or certificate, then transfer
_____ Complete course work to prepare for transfer with no MVCC degree or certificate plans
_____ Complete an MVCC degree or certificate, then seek employment
_____ Complete course work to prepare for entrance into the military
_____ Complete course work to upgrade current job skills
_____ Complete course work for personal development
_____ Complete 24 credit hours of course work to obtain an Equivalency Diploma (GED)
_____ Other reason: Please specify _____

Housing (choose one):

_____ I would like to be considered for On-Campus Residence Hall Housing (available on the Utica Campus only).
_____ I would like to receive information on off-campus apartments.

The information that I have provided on this application is true to the best of my knowledge. I realize that any deliberate falsification or misrepresentation of information may result in either denial of admission or dismissal from the college.

The electronic submission of this application is considered the same as signing and mailing the application by regular mail.

Applicant Information (please print clearly this is used as a data check to confirm info reported on the front of the application):

Last Name _____ Suffix (Jr../Sr., etc.) _____First Name _____

Your Signature _____ Date: _____

Applications are not considered complete and ready for an acceptance decision until original copies of all supporting documents are received by the Coordinator of Services for International Students. Upon receipt, all submitted documents and transcripts become the property of the College. Please see the checklist on the first page of the application for a listing of all required documents.

ENGLISH PROFICIENCY REPORT

PART I. (to be completed by applicant) PLEASE TYPE OR PRINT IN ENGLISH

NAME_____

FAMILY NAME FIRSTNAME MIDDLE NAME

DATE YOU EXPECT TO ENROLL_____

HISTORY OF APPLICANT'S FORMAL STUDY OF ENGLISH

	NUMBER OF YEARS	NUMBER OF MONTHS PER YEAR	NUMBER OF HOURS PER WEEK	NATIVE LANGUAGE OF INSTRUCTOR
SECONDARY SCHOOL				
UNIVERSITY				
OTHER				

PART II. (To be completed by a director of courses, or a professor or instructor of English at a school or University.)

1. IS THE APPLICANT'S NATIVE LANGUAGE ENGLISH? ☐ Yes ☐ No

Check appropriate box to indicate your opinion of the applicant's present ability of English from the stand-point of the language proficiency usually needed for effective pursuit of studies at a college or university in the United States.

Speaks English	☐ Fluently and Conversational	☐ With ease but stilted	☐ Haltingly	☐ No ability
Understands Spoken English	☐ With Good Comprehension	☐ With some Hesitation	☐ Simple Vocabulary only	☐ No ability
Understands Written English	☐ Advanced level materials	☐ Intermediate level materials	☐ Elementary level materials	☐ No ability
Expressed Thoughts	☐ With fluency and facility	☐ With ease but ungrammatically	☐ On an elementary level only	☐ No ability

Please recommend an appropriate beginning course load at an American Institution of Higher Education:

_____Needs no academic language training; could carry a full academic program.
_____Needs no special course work, but could require occasional assistance.
_____ Could carry ¾ academic load, with ¼ language training.
_____ Could carry ½ academic load, with ½ language training.
_____ Could carry ¼ academic load, with ¾ language training.
_____ Needs at least one semester of intensive training, prior to undertaking full-time study.
_____ Is unqualified for academic work.

Optional: Submit any additional comments or recommendations regarding level of student's English ability and participation on other side or on a separate paper and attach to English Proficiency Report.

_____

Name of Person Completing Report (please print) Signature of Person Completing Report

_____

Official Position Date