CONSORTIUM AGREEMENTS

The function and process of the Consortium Agreement is as follows:

FUNCTION:

The Consortium Agreement serves as a tool to:

A.) Ensure that credits taken at a Host Institution are transferable back to the Home Institution (school where student is matriculated). These credits must be applicable to the degree/certificate program in which the student is enrolled.

B.) Ensure that Financial Aid is processed only by the Home Institution, and not duplicated by the Host. The aid will be based on the total number of credit hours verified by the Host Institution, plus those taken at the Home Institution.

PROCESS:

Prior to taking courses at the Host Institution, the student needs to obtain pre-approval from the academic department to verify that the credits taken at the Host Institution are transferable back to the program here.

Once the academic department approves and signs the agreement, it is forwarded to the Financial Aid Office at MVCC. Our office will then forward the agreement to the Host Institution to obtain the cost of education for the courses being taken there, and also for verification of enrollment. We will also need a copy of the billing statement, and course registration form for your file.

Please note: a minimum of 3 credit hours must be taken at the Home Institution (MVCC) in order for this agreement to be valid.

A Free Application For Federal Student Aid (F AFSA) plus an MVCC Data Form must be filed. MVCC's federal school code (002871) must be used on the F AFSA.

PAYMENT:

Students may request deferment of payment at the Host Institution until the aid is processed at MVCC and applied to the account. If the Host Institution agrees, when the aid is paid, the STUDENT, not the Home Institution is responsible to pay their bill at the Host Institution. In the instance when MVCC is the Host Institution for a student, the Business Office will defer tuition based on the Consortium Agreement.

OFFICE OF FINANCIAL AID
MOHAWK VALLEY COMMUNITY COLLEGE
CONSORTIUM AGREEMENT

As allowed in Part 668.19, Student Assistance General Provisions, and Part 690.8, Pell Grant program, Code of Federal Regulations, this Consortium Agreement is entered between Mohawk Valley Community College (Home Institution), and the Host Institution (listed below) for the purpose of providing financial assistance.

Host Institution:_____

Student Name:_____

Address:_____

Email Address:_____

Social Security #:_____ Phone #_____

Academic Year:_____ Period of Enrollment:_____

Courses To Be Taken At Host Institution:

Course Title Number of Credit Hours

_____

_____

_____

Student Certification:

I understand by signing this agreement, I am asking the Home Institution to pay Title IV funds for courses not taken at MVCC, but applied toward my degree or certificate program. I understand I am responsible to pay the Host Institution from these funds, and that a new Agreement must be filed each semester. To the best of my knowledge all information is true and complete.

Please note: You must register for at least 3 credits at MVCC (your Home Instituiton).

Signature:_____ Date_____

Academic Department Head Certification:

The credits listed to be taken at the Host Institution will be accepted toward the degree or certificate of this student.

Signature:_____ Date_____

Financial Aid Certification:

Mohawk Valley Community College (Home Institution) agrees to pay Title IV financial assistance based on student eligibility, information provided in this agreement, and verification of attendance by the Host Institution.

Signature:_____ Date_____

Title:_____

Host Institution Certification:

The student submitting this form to you is requesting Financial Aid at the Home Institution. Please provide the information listed below.
Period Of Enrollment:_____

Pell Grant Cost of Attendance for the Academic year:_____

Cost of Attendance for the period of enrollment:_____

Number of credit hours enrolled for:_____

Tuition charge for above:_____

Will any Financial Aid Funds (State or Federal) be paid to the student at the Host Institution:_____

Signature of Host Institution:

_____

Signature & Date

_____

Print Name & Title