

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Committee
Wednesday, December 19, 2007
Noon-PH 300**

Present: Franca Armstrong, Eileen Dailey, Denise DiGiorgio, Brian Judycki, Sandra Engel, Ralph Feola, Paul Halko, Robert Jubenville, Paul Katchmar, Lewis Kahler, Don Kelly, Denis Kennelty, Marie Kohl, Mary Noti, Michael McHarris, Beverly Quist, Mark Radlowski, Maria Ramos, Norayne Rosero, Randall VanWagoner, Donna Sawyer-White

Chair Eileen Dailey called the meeting to order at 12:01 pm

1. Review/Approval of Agenda: On a motion by Paul Halko, seconded by Bob Jubenville, and unanimously passed, the agenda was approved as submitted.

2. Public Comments: None

3. Review/Approval of the Minutes of the November 29, 2007 Meeting: On a motion by Brian Judycki, seconded by Maria Ramos, and unanimously passed, the minutes of the November 29 meeting were approved as submitted.

4. Continued Discussion of Draft Priorities/Directions/Initiatives: The draft Priorities, Directions and Initiatives, along with a memo explaining terms used in the draft, were distributed to all departments following the last SPC meeting. The SPC has requested comments on the draft. Most departments will consider the draft at their initial spring 2008 department meetings.

The Life Science Department discussed the draft at their December 17 department meeting. They recommend that one or more additional Level II statements be developed dealing with student success, academic excellence and vibrant culture from the student's perspective. They feel that the draft addresses these priorities from a faculty and staff perspective and that there would be benefits in attempting to engage students more actively in the process. The department will develop one or more additional statements for review by the committee at its next meeting. In addition, the Life Science Department suggested that students be more actively engaged in the strategic planning process, perhaps through means such as focus groups. Additional ideas developed by Tom Capraro were distributed.

The SPC discussed a number of additional items:

- a. As the plan is developed, and since the plan will be considerably different in format from the existing strategic plan, it will be important to communicate with all portions of the college community, including students, about the contents of the plan as well as about the role and responsibilities of the SPC.

- b. The role of the SPC in budget allocation has yet to be determined. The committee discussed possible roles for the SPC in setting college-wide priorities for use during the budgeting process. Budget requests will still be tied to the college's strategic plan. The role of the SPC may remain more global in nature, establishing broad direction for the college, with budget decisions treated more administratively.
- c. The organizational structure and charter of the Strategic Planning Committee will be reviewed and modified as necessary. It was noted that the current membership does not conform to the requirements of the bylaws, and that several member's terms expire at the end of the year. Members whose terms expire will be asked to remain on the committee at least through the spring 2008 semester. President Van Wagoner will provide draft language for a new charter for the SPC to the first meeting in spring.

5. The next meeting of the Strategic Planning Committee will be scheduled for early in the spring semester, probably in the last week of January.

6. On a motion by Maria Ramos, seconded by Bob Jubenville and unanimously passed, the meeting was adjourned at 1:04 p.m.

Respectfully submitted,

Don Kelly
Documentation Specialist