

MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK

Strategic Planning Committee
Monday, February 26, 2007
Noon-PH 300 and PC 209

Members Present: Sue Bice, Ron Cantor, Eileen Dailey, Dan Ianno, Ralph Feola, Patty Fox, Kenisha Groomes-Faulk, Robert Jubenville, Paul Katchmar, Don Kelly, Denis Kennelty, Marie Kohl, Dan Larson, Mary Noti, Beverly Quist, Mark Radlowski, Maria Ramos, Norayne Rosero, Richard Stempien

Guest: Morris Pearson

Chair Eileen Dailey called the meeting to order at 12:02 pm.

1. Review/Approval of Agenda: On a motion by Mark Radlowski, seconded by Rick Stempien and unanimously approved, the agenda was approved with the following additional item: 9. Revisions to Assessment Goal
2. Public Comments: None
3. Review/Approval of the Minutes of the January 29, 2007 Meeting: On a motion by Beverly Quist, seconded by Mary Noti and unanimously approved, the minutes of the January 29 meeting were approved as submitted.
4. Report of Nominating Committee/Election of Member: Eileen Dailey reported on behalf of the Nominating Committee that Sue Bice has indicated an interest in completing Mike Sewall's term. On a motion by Dan Larson, seconded by Patty Fox and unanimously approved, Sue Bice was elected to a position as faculty member, with a term ending December 31, 2007.

Student Government has recommended a person to fill this position. Eileen Dailey will contact this student and report back to the committee.

5. Status of Priority Objectives:
 - a. Dan Larson reported on behalf of the Educational Programming Work Group. A copy of his report is attached. Identified priority objectives deal with Program Development (Objective 1), English as a Second Language Programs (Objective 4), CCED (Objective 5), Distance Learning (Objective 8) and Diversity/Global View (Objective 10). He noted that his work group (Academic Department Heads) meets on alternate Wednesdays at 1:30 pm in the Board Room.

Discussion followed on two items of this presentation. Concern has been expressed that adherence to a required format for internet courses infringes on

academic freedom. Concern was also expressed about high dropout rates from internet courses and lack of preparedness of students enrolled in internet courses.

On a motion by Sue Bice, seconded by Patty Fox and unanimously approved, the report of the Educational programming Work Group was approved as submitted.

b. Paul Katchmar reported on the progress of the Information Technology Work Group. A copy of his report is attached. In addition, he reported on the following developments: 1) Work is progressing on the proposed changeover to the voiceover telephone system. The Request for Proposals is being prepared now and will probably be published in mid March. Bids will probably be awarded in April, with installation beginning about June 1st. The schedule is proposed to allow completion of the installation by the beginning of the Fall term. Questions have been asked about the need for the installation of a new telephone system. It was noted that the existing phone system is at the end of its service life and becoming difficult to service. 2) Work is progressing on the development of online placement testing. 3) Work is progressing on the elimination of social security numbers in student, faculty and staff information. Work will be completed first on student records. Staff will also be trained on the use of swipe readers, which will replace the current system for providing and tracking services to students.

On a motion by Dan Larson, seconded by Marie Kohl and unanimously passed, the report of the Information Technology Committee was accepted as submitted.

6. Landscaping Plan: Ralph Feola provided the committee with copies of alternative landscaping plans for the Utica campus and requested comments on the suitability of the plans. A comprehensive landscaping plan has been prepared by the LA Group. Total estimated costs to implement all of their recommendations would be approximately \$2.8 million. Oneida County has allocated \$450,000 this year. \$150,000-\$200,000 is allocated for improvements to the dormitory parking lot. The proposal is to use the balance to begin to implement the landscaping plan. The three proposals all involve planting, paving and placement of benches and other structures. Plan A is a formal plan, Plan C the least formal, while Plan B is intermediate.

It was noted that smoking areas must be addressed in the plan, as does the need for upkeep and maintenance of flowerbeds and plantings. In addition, concern was expressed that use of the walkways by vehicles will quickly damage any landscaping effort, and that vehicles, particularly delivery vehicles, should be restricted from the landscaped areas.

7. Next meeting: the next meeting of the committee will be held on Monday, March 19 at noon in PH 300 and PC 209. Items on today's agenda not

considered (SPC Member Job Description, SPC Membership) will be placed on the agenda for that meeting. The landscaping plan will also be back on the agenda at the next meeting.

8. On a motion by Dan Larson, seconded by Patty Fox and unanimously passed, the meeting was adjourned at 12:58 p.m.