

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE SPECIAL MEETING MINUTES**  
**Tuesday, July 17, 2007, PH 300**

**Present:** S. Bice, D. Bogan, D. Boyce, A. Broski, T. Capraro, E. Dailey, D. DiGiorgio, C. Domser, R. Feola, K. Hartman, D. Ianno, D. Katz, M. Kohl, D. Larson, J. Maio, A. Marchio, W. Perrotti, T. Schink, S. Senior, R. Spetka, D. Thomas, D. Willner, and President R. Van Wagoner.

**Guests:** F. Armstrong, R. Cantor, T. Carbone, M. Chauvin, N. Chrisman, S. Coleman, R. Decker, M. Donaruma, P. Fox, P. Katchmar, S. Lardie, D. McDermott, M. Radlowski, M. Ramos, and N. Rosero.

**CALL TO ORDER**

The meeting was called to order at 1:34 p.m. Chairperson Perrotti then handed the meeting over to President Van Wagoner.

President Van Wagoner asked that this special meeting of the College Senate be convened to discuss some ideas he has about staff development and the Middle States visit coming up next spring. He based these ideas on discussions he has had with faculty and staff, his own observations, and prior experience.

First, he suggested a 3-hour session, held on a variety of days and times throughout the work day between September and November, designed to reconnect all full-time employees with the college's mission and vision, to ensure that everyone understands what accreditation is and why it's important, and to ensure that everyone knows what the self-study is and is aware of its findings. The proposed "curriculum" would be like this:

1<sup>st</sup> hour: celebrating the past, "stories from the trunk," reconnecting with the mission

2<sup>nd</sup> hour: linkage between mission and accreditation; what is accreditation and why it is important; what is the self-study and what are the findings?

3<sup>rd</sup> hour: opportunity for discussion about self-study findings and priorities for the future  
The Senators were all in favor of this and had suggestions for the "curriculum" and for how and when it could be presented.

His second suggestion was for a formal new employee orientation, which he would like to implement next month when the fall semester starts. In addition, he would like new employees to have mentors, someone they can go to with questions and problems. The Senators were all in favor of this proposal.

Third, he suggested, further down the line, developing a "new faculty institute"; a series of workshops taken in the first semester of their employment here at MV. These workshops would orient them to the technologies on campus, to the library and information literacy skills, to teaching skills and curriculum writing, etc. Again, the Senators were all in favor of this, but it probably would not happen this year.

**ADJOURNMENT**

The meeting was adjourned at 2:38 p.m.

Respectfully submitted,  
Krista E. Hartman  
Senator and Recording Secretary