

Room Type		Standard Rate	Not for Profit Rate (501C-3)
Classroom	Utica and Rome Campuses	\$40.00 per hour	\$30.00 per hour
Computer Lab	Utica and Rome Campuses	\$70.00 per hour	\$50.00 per hour
Conference Room	IT225, ACC116	\$45.00 per hour	\$30.00 per hour
Open Lobby Areas	Information Technology	\$40.00 per hour	\$30.00 per hour
Breakout Room (s)	IT218, IT220	\$15.00 per hour	\$10.00 per hour
Reception Space	Commons, PC Atrium	\$45.00 per hour	\$35.00 per hour
Board Room	PH300	\$45.00 per hour	\$30.00 per hour
Utica Campus Quad	Inner Quad	\$50.00 per hour	\$35.00 per hour
Dr. Michael I. Schafer Theater	Includes Dressing Rooms and Green Room	\$55.00 per hour	\$40.00 per hour
Festine Auditorium	Rome Campus, Plumley Complex	\$45.00 per hour	\$30.00 per hour
Ticket Sales	Advance/Online Ticket Sales  **Locations in Utica and Rome  **Online at www.mvcc.edu/tickets	\$50.00 flat fee/event for web uploads  **Plus** \$0.50/ticket processing fee  **Plus** 6% of gross credit card sales	
Robert R, Jorgensen Athletic/Event Center	Playing Fields	\$50.00 per hour	\$35.00 per hour
	Gymnasium	\$95.00 per hour	\$65.00 per hour
	Multi-Purpose/GM201	\$30.00 per hour	\$20.00 per hour
	Racquetball Court	\$15.00 per hour	\$10.00 per hour
	Pool	\$112.00 per hour, \$2.00 general pass, \$1.00 seniors <b>Semester:</b> \$30 gen, \$10 alum/seniors, \$45 gen family \$18.75 senior/alumni family	
Jorgensen Field House	Individual Bays (1, 2, or 3)	\$32.00 per hour	\$22.00 per hour
	Indoor Field (All Bays)	\$95.00 per hour	\$65.00 per hour
	Indoor Track	\$50.00 per hour	\$40.00 per hour
	Full Events Center	\$300.00 per hour	\$250.00 per hour

1101 Sherman Drive, Utica, NY 13421 (315) 731.5720, events@mvcc.edu



# MVCC office of events (FACILITY USE FEES 2013-2014)

## **Equipment Fees for Facilities Rentals (per day costs)**

## Labor Fees for Facilities Rentals (Includes FICA/TIAA CREF Benefits):

Portable Sound System	\$25.00 per day	A/V & Educational Technologies	\$40.00 per hour
Laptop, projector and wireless mouse	\$75.00 per day	Custodial/Maintenance	\$25.00 per hour
VOIP (Voice-Over IP) Telephone	\$25.00	Public Safety	\$30.00 per hour
Flip charts w/ paper and markers	\$20.00	Event Personnel (FOH/Stagehands)	\$20.00 per hour
Video Camera	\$25.00	Athletic Center Staff/Lifeguards	\$25.00 per hour
Portable Stage/Drum Riser	\$30.00	Videographer	\$40.00 per hour
Large Portable Projection Screen	\$50.00	Video Editing (includes one DVD)	\$40.00 per hour, \$5/DVD (extras)
Table (includes 2 chairs)	\$1.50	Clean-Up Fee (if necessary)	\$50.00 per hour

## Available Media Equipment for Rental Groups (based on availability):

#### Theater Equipment Costs (per day costs):

TV/VCR Combination	"Included in room rental"	Spot Lights (two light maximum)	\$25.00 per light per day
TV/DVD Combination	"Included in room rental"	Additional Mics	\$3.00 fee (hard-wired), \$7.00 fee (wireless)
Overhead Projector	"Included in room rental"	Baldwin Piano (6' baby grand)	"Included in room rental"
CD Player	"Included in room rental"	Steinway Piano (9' concert grand	\$350.00 per day
Slide Projector	"Included in room rental"	Theatrical Stage Lighting	\$50.00 per day (includes one spot light)
Tables/chairs	"Included in room rental"	Piano Tuning	\$90.00 (or based on actual invoice) Will be invoiced by "Grenning Restoration
Video Conferencing	\$125.00 per hour		will be involced by Grenning Restoration

## Staging/Lighting Equipment in Robert R. Jorgensen Athletic and Event Center:

All off-campus groups must contract with Wizzard Sound and Lighting out of Syracuse, NY at (315) 420.1896 for any and all stage requests.

PLEASE NOTE: All rates are subject to change without notice