

**Minutes of the Sustainability Council Meeting**  
**Friday, September 16, 2011, 2:30 – 3:30, PH 391**  
Prepared by Lynn Igoe

Present: Marie Czarnecki, Mark Murphy, Robert Decker, Patty Fox, Susan Halbritter, Michael Emmerich, Jim Suriano, Rich Haubert, Lynn Igoe

1. Sustainability Statement – Minor changes were made to the Sustainability Statement draft submitted by Joyce Bauman. It was suggested that the statement should be included or highlighted as follows: as a topic for new employee trainings; on the Council web page and College website; in the College Catalog and Faculty-Staff and Student Handbooks; via periodic e-mails as a reminder to students and employees.
2. Sustainability Council Webpage - Ideas for items that could be included on the webpage should be sent to Rich Haubert. These will then be discussed at an upcoming meeting.
3. College Webpage – Rich Haubert will look into the possibility of having a reminder about recycling and related topics included in rotation with other scrolling pictures/banners on the College webpage.
4. Student Club – Marie Czarnecki will contact Erin Severs for an update on her activities and the status of the student club. She will also express the Council’s willingness to support and aid in her efforts as appropriate.
5. Budget - Sue Halbritter announced that the Council has been given a \$10,000 budget.
6. Convocation - Lynn Igoe was asked and agreed to send brief updates to President VanWagoner prior to Convocation each year.
7. *Greening the Ivory Tower* - Sue Halbritter will request that the Library purchase *Greening the Ivory Tower*, a book recommended by a professional staff member at ESF.
8. Herbicide Applications - Michael Emmerich will investigate options and prices for non-toxic products and report back to the Council.
9. Reduced Summer Work Week – Shortening the work week during the summer is a way some colleges and businesses save energy and reduce energy-related expenses. Michael Emmerich will put together an estimate of what the savings would be if the college closed early or was not open at all on Fridays during some portion of the summer months. Lynn Igoe will check to see which local colleges are doing (or have done and discontinued) something similar.
10. Computer/Printer Energy Consumption – Sue Halbritter will talk to Paul Katchmar about implementing the best possible strategies for reducing the amount of energy used by computers and printers on campus.

11. Motion Detectors – Michael Emmerich will conduct a survey to determine how many and which rooms on the college campuses are equipped with motion detectors that would turn off lights when the room is not in use and report back to the Council.

12. Energy Audit – Michael Emmerich will talk to Mike McHarris regarding timing for the planned energy audit.

13. Garbage and Recycling Containers – Michael Emmerich will conduct a room-by-room survey to determine the location and numbers of garbage and recycling containers on the two campuses.

14. Recycling and Waste Baseline – Establishing a baseline would enable the College to measure improvement over time. It was cautioned that the number of students and employees needs to be a part of the equation, since, for example, a decrease in waste produced could be a result of a decline in enrollment rather than (or in addition to) increased recycling.

15. Sodexo is planning to eliminate the plastic hot-beverage cups they're currently providing at events and to increase the number of recycling bins at events.

16. Todd Kubica has secured permission and a location for the garden he proposed last semester and may move forward as his time and weather conditions permit