MOHAWK VALLEY COMMUNITY COLLEGE PART-TIME EMPLOYEE PAYROLL SCHEDULE SEPTEMBER 1, 2011 TO AUGUST 31, 2012

PAY				
NUMBER	FROM	TO	PAYDATE	PAY ID PT
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19	15-Aug-11	28-Aug-11	13-Sep-11	1st FALL PAYMENT
20	29-Aug-11	11-Sep-11	27-Sep-11	(ADJUNCT AND STUDENT)
21	12-Sep-11	25-Sep-11	11-Oct-11	
22	26-Sep-11	09-Oct-11	25-Oct-11	
23	10-Oct-11	23-Oct-11	08-Nov-11	
24	24-Oct-11	06-Nov-11	22-Nov-11	
25	07-Nov-11	20-Nov-11	06-Dec-11	
26	21-Nov-11	04-Dec-11	20-Dec-11	
1	05-Dec-11	18-Dec-11	03-Jan-12	
2	19-Dec-11	01-Jan-12	17-Jan-12	
3	02-Jan-12	15-Jan-12	31-Jan-12	
4	16-Jan-12	29-Jan-12	14-Feb-12	1st SPRING PAYMENT
5	30-Jan-12	12-Feb-12	28-Feb-12	(ADJUNCT AND STUDENT)
6	13-Feb-12	26-Feb-12	13-Mar-12	
7	27-Feb-12	11-Mar-12	27-Mar-12	
8	12-Mar-12	25-Mar-12	10-Apr-12	
9	26-Mar-12	08-Apr-12	24-Apr-12	
10	09-Apr-12	22-Apr-12	08-May-12	
11	23-Apr-12	06-May-12	22-May-12	
12	07-May-12	20-May-12	05-Jun-12	
13	21-May-12	03-Jun-12	19-Jun-12	SUMMER CONTRACT
14	04-Jun-12	17-Jun-12	03-Jul-12	PAYMENTS BASED ON
15	18-Jun-12	01-Jul-12	17-Jul-12	COURSE BEGIN AND
16	02-Jul-12	15-Jul-12	31-Jul-12	END DATES
17	16-Jul-12	29-Jul-12	14-Aug-12	
18	30-Jul-12	12-Aug-12	28-Aug-12	
19	13-Aug-12	26-Aug-12	11-Sep-12	

Employees' deadline for Web time entry is 11pm on the Monday following the end of the time period worked. Approvers' deadlines for Web time entry is noon on the Tuesday following the end of the time period worked. Late time entry will not be processed until the next paydate.

Paper Time sheets must be submitted to the Payroll Office (PH104G) by 9 A.M. on Tuesday following the end of the time period worked. Late time sheets will not be processed until the next paydate.