

Mohawk Valley Community College

## *Student Congress*

### CLUB/ORGANIZATION TRAVEL FUNDING REQUEST FORM

Club/Organization: \_\_\_\_\_

Delegate Presenting: \_\_\_\_\_

Name of Event/Activity: \_\_\_\_\_

Date of Event/Activity: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Justification for Funding: How does this event/activity benefit the educational, cultural, recreational or social goals of your organization and the student population?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cost Breakdown: How will the funds be spent?

	Amount Approved
Admission/Registration Fees: _____	_____
Lodging: _____	_____
Meals _____	_____
Mileage: _____	_____
Other (please explain): _____	_____

\_\_\_\_\_  
Club/Organization Officer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Club/Organization Advisor Signature

\_\_\_\_\_  
Date