

Chrono Ho Visual Media Coordinator, Adjunct Instructor
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Office hours: Monday – Friday
9:00 a.m. – 12:00 p.m.
1:00 p.m. – 4:00 p.m.

Course Description

This course will focus on; Digital Illustration techniques. Demonstration, projects and exercises will introduce students to vector based computer illustration. Students will learn techniques in applying the industry's most utilized software. Vector based drawing techniques learned in GD141 may be later applied to a wide range of competitive software packages.

Student Learning Outcomes

Upon successful completion of this course the student will be able to:

- Learn the basic elements of Adobe Illustrator Toolbox, menus, and palettes
- Create, open, save, and setup documents
- Learn basic page setup, use Grids, Guides, and Rulers
- Learn use of the Vector based pen tool, Open, and closed Paths
- Utilized the layering options as well as the Layers pallet for increased efficiency
- Comfortably use Illustrator's creation tools
- Understand and use the modification tools, including path editing tools
- Create and edit Type
- Use the Fill, Stroke, and Gradient tool
- Know the difference between Spot and Process colors
- Understand the difference between Vector and Raster graphics
- Create and edit Groups



Course Requirements

Students are required to attend all classes, work in class, and complete, and turn in all assignments on time. Students are expected to come to class prepared to work, with any sketches, reference material, tool, and supplies necessary for the current assignment or project. Students may be required to attend additional open lab sessions in order to complete some assignments.

Tools and Materials

Sketchbook, graphite pencils, and markers. Mounting supplies such as matte board, rubber cement, cover sheet, metal rulers, and a matte knife will be used. Although the school provides storage on the server, students will be required to purchase file storage devices for storing and backing up their files as needed throughout the semester. Make sure you have enough media and space for all classes and assignments. You may



Flash Drive



Wacom pen tablet



wish to purchase **Flash drives** and/or an **external hard drive** to store and backup your work. Additionally you may choose to work with your own Wacom pen tablet.

Attendance Policy

Attendance will be taken during all scheduled class sessions and will directly affect the student's final grade, due to the contact nature of the

course. Missed project deadlines due to an absence **may not be** “made up” at a later date or with an extra credit project.

For classes meeting **twice a week** students will be allowed three unexcused absences. **Beginning with the fourth absence (in accordance with departmental policies) the final grade will be reduced one letter grade. One letter grade reduction will be applied for every additional 3 absences that are accumulated.**

For classes meeting **once a week** students will be allowed two unexcused absences. **Beginning with the third absence the final grade will be reduced one letter grade. One letter grade reduction will be applied for every additional 2 absences that are accumulated.**

Students must be present for the entire class period to receive full credit for that session. **In the event of an absence the student remains responsible for all information missed.** If you are going to be out for an extended period of time please let me and/or the department secretary know.

Late arrivals and/or enrollments

I will not repeat lectures due to late student arrivals and/or enrollment, students are responsible for attaining all missed materials and lecture notes from fellow classmates. Excessive tardiness or leaving early will be considered an absence. **Four tardies will be counted as one absence and will apply to the attendance policy as stated above.** Tardy is defined as arriving late OR leaving unexcused.



Academic Dishonesty

The College is committed to a spirit of intellectual inquiry rooted in the ethical behavior of its participants. Acts which affect the integrity of learning are not permissible. Engaging in dishonest or unethical behavior will result in disciplinary action taken against the student by the instructor, or other appropriate College official. The following are examples, but not the full range of prohibited behavior in the classroom, studio, laboratory, library, computer labs, internship sites or other college learning sites. Students are not permitted to:

- Ask for, give or receive help during tests, examinations, or quizzes or other evaluations without permission of the instructor;
- Utilize books, papers, computer-based media or other materials and equipment during tests, examinations, quizzes or other evaluations without permission of the instructor;
- Engage in plagiarism by submitting or using, as their own, another person’s research, oral, written or computer-based or creative work. All sources of material must be credited. Students should ask their faculty about appropriate citation formats;
- Use another person’s data, solutions, ideas, computer account or calculations without the appropriate authorized permission;
- Inappropriately use computers, the Internet or other electronic devices;
- Steal, mutilate, alter or deface library materials, computer-based media or other academic materials;
- Illegally copy materials (print, audio-visual or computer-based media) that are protected under provisions of the copyright laws of the United States or foreign countries.

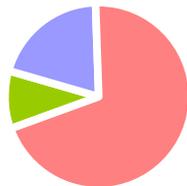
Students found in violation of academic integrity in a class project will receive a failing grade for that project with no way of making up that grade. If the integrity of class project procedures is in question, seek the advice of the instructor before committing to a solution on your own.

Class Cancellation

In the event that we have to cancel a class, it will be indicated on the web at <http://www.mvcc.edu/cancel> and on the lobby TV system in each campus building. If there is no sign or web posting then someone will arrive to open the door and start class.

Evaluation Criteria

Students will complete any reading assignment, participate in class discussions and critiques, and complete projects exercises and examinations. Student will be responsible for all material presented during class lectures. Projects, in-class work, exercises will be evaluated on the student's ability to demonstrate the execution of assignments and professional growth



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|------------|---|
| A · 100-90 | Excellent - all criteria met successfully AND exceeded |
| B · 89-80 | Good - criteria for project has been met and is successful |
| C · 79-70 | Fair - most criteria is met in an successful manner |
| D · 69-60 | Poor - some criteria is met in a mostly successful way |
| F · 59-0 | Unacceptable - no significant criteria have been met |

Class participation will be measured, in part, on a student's class and project readiness and participation in critiques and discussions. Reduction in class participation could be attributed to class disruptions including unauthorized use of electronic devices and media, extended class period breaks, or "restroom" visits.

Missed Assignments Policy

All projects and exercises will have a due date. All projects and exercises that are submitted for a grade must comply with the assignment specifications. Non-compliance will result in an F.

All work submitted will be graded on execution and presentation. Late Projects will be dropped **one letter grade for each day** they are late. Projects submitted five days late will not be graded and will receive an F in accordance with departmental policy. Missing deadlines is unacceptable. All projects will be due at the beginning of the class, unless otherwise noted.

Cell Phones / Electronic Communication Devices/Computers

The student use of technologies not relevant to classroom settings is prohibited. This includes, but is not limited to, electronic communicating devices, MP3 players, and video/photo capture devices. Instructor discretion may be exercised if the technology is a component of the learning environment or by prior student notification. Any persons that may need to contact you in case of an emergency may do so through MVCC Security (792-5777) or through the Center for Arts and Humanities (792-5537).

Internet Access: Internet access is provided for the sole purpose of class support and research.

Computers are to be utilized for coursework and activities related to coursework.

Do not use computers for entertainment during class meetings and or open labs.

Do not display material on screen which may be distracting or offensive to your neighbor.

Use headphones for activities that require sound.

Negative participation through surfing, gaming, chatting, emailing, status updating, etc. while in class will reduce your participation grade by at least 1 letter grade - you are a distraction to others sitting nearby and to me.

Appropriate Classroom Laptop Use: Although having a laptop in class opens up new learning possibilities for students, sometimes students utilize it in ways that are inappropriate. Please refrain from instant messaging, e-mailing, surfing the Internet, playing games, writing papers, doing homework, etc. during class time. Acceptable uses include taking notes, following along with the instructor with demonstrations, and other whole class activities, as well as working on assigned in-class activities, projects, and discussions that require laptop use. It is easy for your laptop to become a distraction to you and to those around you. Inappropriate uses will be noted and will affect your final grade.

You are expected to be punctual, alert, and prepared for the class. You will be considerate of the instructor and other students, which includes not keyboarding or checking e-mail while information is being presented. Instant messaging during class time and playing games on your computer is prohibited.

Disabilities

I would appreciate hearing from anyone in the class who has any type of disability (e.g., physical, learning, psychiatric, vision, hearing, etc.) which may require some special accommodation. Please see me during my office hours so that we can discuss your needs. Before services can begin, you must also contact the Disability Services Office, 792-5644, in Room 153 of the Academic Building on the Utica Campus. (For classes on the Rome Campus, students should be referred to the Student Services Office, PC A30, 334-7709). Staff members will review your documentation, determine your eligibility for accommodations, and decide what those accommodations will be.

Uncaptioned educational DVDs and/or other uncaptioned audio-visual materials will be shown in this class. Anyone with a hearing disability should discuss this with me during office hours.

Assumption of Risk

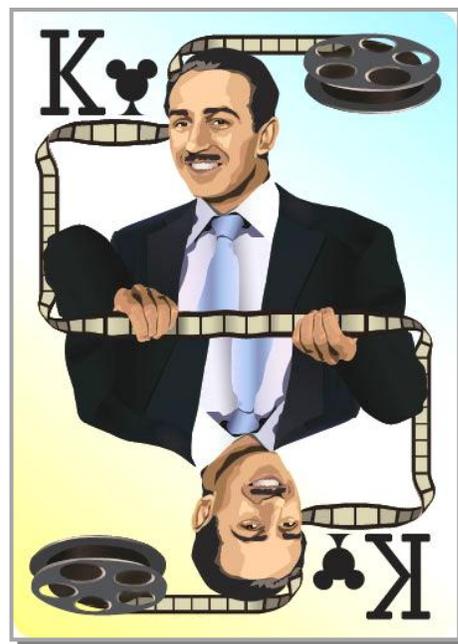
Certain class assignments or classroom circumstances require the student to be absent from the professor's immediate supervision. Whether the student is under immediate supervision or not, safe conduct and safe use of tools, adhesives, materials and equipment shall be the ultimate rule and is the sole responsibility of the student. Failure to comply with prudent safety practices and/or willful disregard for class participants and/or equipment may be cause for immediate dismissal from that particular class session by the professor. Subsequent similar activity may be cause for dismissal from the course.

Diversity & Global View - DGV

A few years ago, MVCC initiated a program titled "Diversity –Global View" (DGV), which gave each of our graduates a chance to participate in educational experiences designed to increase awareness of intercultural perspectives. Our goal in doing so was to enhance our students' understanding of the realities faced by individuals as a result of their race, ethnicity, cultural background, gender, sexual orientation, socioeconomic status, academic abilities and interests, age, religious beliefs, and physical ability. To that end, all graduates who matriculated into programs in the fall 2008 or more recently, or who have changed their major since 2008, are now required to complete the DGV components associated with the degree or certificate program in which they are enrolled. For more information please visit <http://www.mvcc.edu/students/registration/dgvrequirement.cfm>.

Sustainability

Mohawk Valley Community College is committed to development and implementation of a comprehensive sustainability plan. To that end, we are beginning by asking students, faculty, and staff to actively participate in energy conservation measures and proper recycling on campus. The blue bins located in classrooms, and offices are for paper and paper products only. All plastic, metal and glass containers should be placed in the proper recycling bins located in the hallways. Please remember to empty them before depositing them. Any materials that cannot be recycled should be place in garbage cans. It is also important to turn off lights and computers when leaving a room. Together we can make an impact on conserving our resources. Remember to reduce, reuse and recycle!



Shawn Lockwood

Course Syllabus

Week 1 Intro to the course

Week 2 Discuss and demo Illustrator tools
Exercise 1

Week 3 Discuss and demo Adobe Illustrator Pen tool
Introduce Mid-term project
Exercise 2

Week 4 Discuss and demo various layering techniques
Exercise 3

Week 5 Discuss the Scaling tool and demo applied perspective
Exercise 4

Week 6 Demo metallic type
Exercise 5

Week 7 Mid-term review and exam

Week 8 Demo “building” various shapes into realistic image
Assign final project criteria

Week 9 Playing card assignment
Exercise 8

Week 10 Playing card assignment
Exercise 8

Week 11 Creating symmetrical designs and borders
Exercise 9

Week 12 Student choice final project
Exercise 10

Week 13 Student choice final project
Exercise 11

Week 14 Continue working on final project
Exercise 12

Week 15 Complete final project to be submitted for critique at end of class



Duane DeFrees

The above procedures and policies are subject to change in the event of extenuating circumstances or at the discretion of the instructor.

**This course syllabus is originally developed and created by
Scot Connor, Assistant Professor of Center of Arts and Humanities, MVCC.**