

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Committee
Monday, February 25, 2008
3:00 pm-PH 300 and PC 209**

Members present: Joan Andrek, Franca Armstrong, Ron Cantor, Eileen Dailey, Denise DiGiorgio, Brian Judycki, Sandra Engel, Ralph Feola, Patty Fox, Paul Halko, Robert Jubenville, Lewis Kahler, Don Kelly, Denis Kennelty, Marie Kohl, Mary Noti, Michael McHarris, Beverly Quist, Mark Radlowski, Maria Ramos, Norayne Rosero, Randall VanWagoner

Chair Eileen Dailey called the meeting to order at 3:04 pm

1. Review/Approval of the Agenda: On a motion by Beverly Quist, seconded by Brian Judycki and unanimously passed, the agenda was approved with the following amendment, proposed by President VanWagoner: Item 5: Discussion of Mission Statement/Values Statement and Accreditation was added.
2. Public Comments: None
3. Review/Approval of the Minutes of the January 31, 2008 Meeting: On a motion by Marie Kohl, seconded by Lew Kahler and unanimously approved, the minutes of the January 31 meeting were approved as submitted.
4. Continued discussion of Draft Strategic Planning Committee Charter: Modifications were made to the draft charter responding to comments received at and after the January 31 SPC meeting. Changes included strengthening the language relating to the Strategic Planning Committee's role and responsibilities, in the description of membership and terms and in an effort to clarify terminology used in the earlier drafts. Based on comments received at this meeting, additional changes will be made:
 - a. The Membership section will be moved to a separate page and will include a more explicit list of how representation is determined;
 - b. The purpose statement will be revised to more clearly indicate the role of the SPC;
 - c. Several wording changes will be made to correct errors and make the charter more consistent.

A copy of the amended charter is attached.

Bob Jubenville made a motion to accept the charter as amended, with the understanding that the charter will replace all previous bylaws of the Strategic Planning Committee. The motion was seconded by Franca Armstrong and unanimously passed.

5. Discussion of Mission Statement, Values Statement and Accreditation: President VanWagoner informed the committee about the Core Staff Development Workshops that will be held the weeks of March 3 and March 10. A total of 22 workshops will be held so that all full time staff can attend and participate. Each workshop will include activities aimed at reviewing the present college vision statement and at identifying the core values that guide our activities. The Mission Statement reflects what we do; the Values Statement reflects how we do it. Information from this exercise will be provided to the Strategic Planning Committee, which will be responsible for reviewing the information, amending the Mission Statement and developing a Values Statement that reflects staff input. The amended statements will then be brought to the Board of Trustees for approval at their April meeting.

The Staff Development Workshops will also provide an opportunity to inform faculty and staff about the upcoming Middle States Accreditation Team visit.

President Van Wagoner also noted that a website is being developed that will include links to information on Senate, SPC and IEC activities, with a goal of providing a single site that will give access to college-wide initiatives.

6. The next meetings of the Strategic Planning Committee are scheduled for Monday, March 24, Monday April 7 and Monday April 14.
7. On a motion by Patty Fox, seconded by Mike McHarris and unanimously approved, the meeting was adjourned at 3:47 pm.