

**APPROVED 12.17.12**

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:06 p.m. by Chair Falvo on Monday, November 19, 2012.

**Members Present**

Elaine Falvo  
William Calli, Jr  
Tony Colón  
Camille Kahler  
Peter Rayhill (excused departure at 4:40 p.m.)  
Christopher Sleys  
John Stetson

**Members Excused**

David Mathis

**2. Chair's Report**

Chair Falvo began by welcoming members of the Women's Soccer Team (and coaches) who recently won the NJCAA national championship. Associate Dean of Athletics and Physical Education Gary Broadhurst spoke of their recent victory and shared that their heart and commitment to winning and playing as a team is what ultimately won them the championship. He went on to share that Cross Country and Track Coach, Gary Parker was recently inducted into the NJCAA 2012 Cross Country and Track Hall of Fame. During Coach Parker's time at MVCC, his teams have won over 80% of all of the races they have competed in. Mr. Broadhurst introduced Women's Soccer Head Coach, Steve Senior who went on to share his thoughts on the season and recent victory, as well as thanking his Assistant Coach, Jim Vitale. He said that he started with 22 players and finished with 22 players, again a reflection of their commitment to each other. The team introduced themselves and shared their hometowns; all but two were from the immediate four-county area. Chair Falvo stated how happy and proud she and the Board are of the team and their coaches.

Chair Falvo continued her report by welcoming new Board member, Camille Kahler who was recently appointed by County Executive Picente and approved at last week's Board of Legislators' meeting. Ms. Kahler replaces Sheila Vandever. The Board of Legislators also approved Bill Calli to replace Mary Carmel Wolf whose term ended in 2010.

Chair Falvo concluded her report by recognizing the start of the holiday season and reminding everyone to appreciate those around us as well as to remember those we have lost, particularly herself and fellow board member, Bill Calli. She asked everyone to keep in mind everything we do in life is a game of negotiating and to remember to always keep moving forward. She wished everyone at the College a happy Thanksgiving on behalf of the Board.

### **3. Treasurer's Report**

Vice President Feola reported the Auditors have completed their on-site work and with that the SUNY Annual Report was submitted. All accounting records were closed and he anticipates having an updated monthly report for the December meeting. Currently the MD&A section of the report is being finalized and state and sponsor long-term debt data is being collected for inclusion in the report. Additionally, the audit report is on track for presentation to the Audit Committee and full Board at the December meeting.

The November Board packet also includes budget amendment #2, recognizing receipt of two new grants. The SUNY Diversity Honors Scholarship program for \$7,283 and the second year of the Department of Education Educational Opportunity Center grant of \$285,407.

### **4. Committee Reports**

There were no committee reports.

### **5. Student Trustee's Report**

Christopher Sleys reported that there are two remaining Student Congress meetings this semester. He was happy to share that they have completed their major project, the creation and election of a VP for the Rome campus. Kyle Fuller was elected to the position. Mr. Sleys said that this will solidify the "one college" concept on the student side. He concluded by sharing that he will be transferring to RIT for the spring 2013 semester and that his successor, Matt Hrycan, was recently elected as the new Student Trustee. Mr. Sleys last meeting will be December 17.

The Board offered their congratulations to Chris and thanked him for his outstanding service over this past semester.

### **6. President's Report**

President VanWagoner began by asking for the Vice President's reports.

#### **Vice President Feola**

Vice President Feola reported the following:

- The College is working with Inceptia to review and conduct a detailed analysis of the College's 2010 cohort student loan/default status, which stands at 20.3% and assist in developing approaches to improve student repayment and lower the default rate. (If a college breaches the 30% threshold for three consecutive years, or hits a 40% default rate for a single year, schools could lose access to the federal student loans or Pell grants, or both.)
- Facilities is working with Towne Engineer to resolve an issue with the boilers in the Jorgensen Center that results in a drop of gas pressure when demand increases when the boilers first start. The overall pressure drops causing the boilers to shut down in safe mode that then requires a manual restart. A solution is being developed and it is

anticipated that the necessary corrective measures could be installed as early as the holiday break in late December.

- With the Board's approval to add Sr. Campus Safety Officers, or Peace Officers, and the future possibility of arming officers, the College engaged a consultant to undertake a readiness assessment of the Public Safety Department. The process will entail a review of the department's organizational structure, its facilities layout, training level required and meetings with officers, students and staff.

### **Vice President Eannace**

Vice President Eannace reported the following:

- Oneonta is the only SUNY Baccalaureate Institution that sends the College stats of our graduates; The newest numbers from Oneonta show that of the 23 graduates from MVCC who graduated from Oneonta this past May, 43% of them graduated cum laude, magna or summa cum laude!
- Enrollment numbers for fall are still lagging at minus 3.58% FTE, but intersession and spring are currently running ahead at +19.5 % and +15% respectively. Waitlists for spring are already being addressed by Assistant Deans who will monitor and add classes where able.
- The Deans and Vice President Eannace have been involved in scoring 82 applications for the prestigious Bellwether Awards from the Community College Futures Assembly. She shared what Dean Kahler had to say after he reviewed his group of applications: "I have to say, in regard to the applications, there were some interesting ones, but overall, I was again surprised at how far ahead we are. I think we could put up our DGV program, our new Honors Program, or a number of other things and be very competitive. It is good to know that we are doing good work." The review team plans to share (across the College) some of the tweaks and interesting add-ons the College can adopt to bring us even further ahead.
- The College has been asked by SUNY System to share our work on high school-college curricular alignment (under the able direction of Dean Quest) and developmental education (under the able direction of Dean Boulanger) at a Chief Academic officers meeting called by SUNY Provost David Lavalley at the end of this month in Albany. As the Board is aware from previous reports, the College is aggressively addressing these problems that are vexing community colleges across the country.

### **Vice President Reynolds**

Vice President Reynolds reported the following:

#### **SSC/ FIRST YEAR EXPERIENCE & ACADEMIC ADVISEMENT**

- **Advisement** sign in traffic. Once again, we far surpassed our numbers for all previous years, up 73%, from 643 last year to 1113 sign ins this October. At first blush you would think that this is great. What we are realizing is that these students are not going to their faculty advisors so we will be working with our academic colleagues on understanding what we need to do better to funnel the students differently.

#### **STUDENT & COMMUNITY OUTREACH**

##### **Student Activities**

- Student Congress in collaboration with Team MVCC organized a Hurricane Sandy Disaster Relief Raffle and raised over \$2700 to benefit the American Red Cross.

### **Magnet Bridge**

- The Director has met with all 13 Magnet Bridge students to review mid semester grades and make appointment to schedule for Spring. Magnet Bridge serves Proctor High School and these students carry full-time college loads.

### **Civic Responsibilities**

- In a collaborative venture between Academic and Student Affairs, Andrew Gladstone Highland and Patrick Johnson developed a panel discussion held in Rome and streamed to the Utica campus. The title was Building Bridges – A Community Dialogue for Better Race Relations. Approximately 120 people from both campuses participated.

### ADULT LEARNER SERVICES

- Made preparations for two Orion Bus Information Sessions – provided information to approximately 120 employees and outlined both credit and non-credit offerings currently approved for Trade Act funding.

### CAREER TRANSFER & JOB PLACEMENT SERVICES

- Hosted Career Fair in the Jorgensen Center on October 26th. 93 employers and more than 500 students and community members attended the event.
- Hosted the largest transfer fair to date with 75 four year institutions

### COUNSELING

- Participated in the Purple Ribbon Campaign for Domestic Violence Awareness Month by selling bracelets and purple ribbons to benefit the YWCA. We raised total of \$727 for the YWCA.

### UPWARD BOUND

- The latest newsletter was disseminated
- Enrollment currently at 54, with applications in the pipeline that will meet the minimum requirement of 57.
- Project was audited with no major concerns.

### **College Senate Report**

Senate Chair, Don Kelly reported that Senate met on Tuesday, November 6 (Senate Advisory Committee met October 29):

- Received a report from Public Safety Director Joe Palmer on engagement of the College on the topic of arming Peace Officers.
- Approved a resolution from the Faculty Council of Community Colleges supporting Rational State Aid and Tuition Plan for the Community Colleges.
- Approved a charge and membership for the Civility Committee.
- Received a report and endorsed the recommendation of the ad-hoc committee on emeritus status.

- Ad-hoc committee on improving the environment in open computer labs has been formed and is formulating recommendations.
- Reviewed process and criteria for evaluation of Distance Learning Instruction.
- Received reports from the following Senate Committees:
  - Facilities
  - General Education
  - International Initiatives

Upcoming Meetings:

- Next Senate Advisory Committee meeting is Monday, November 26.
- Next Senate meeting is Tuesday, December 4.

**(President’s Report)**

President VanWagoner referred to the Senate’s work on Emeritus and said that the Board should see follow up at the December meeting. He said that the College is working on updating the Affirmative Action Plan and that it may be a discussion item at a future Board meeting. He shared that the Board of Legislators approved the MOU to provide legal counsel to the College. He said that as he prepared for the orientation with new Board member Kahler, he realized that the section of (old) Board policy on Board Professional development and Orientation was overlooked. He will review and prepare something for a first reading at the December meeting. He concluded by stating that we will need an executive session to discuss negotiations.

**7. Consent Agenda**

- Attachment a* Minutes of October 15, 2012 Board of Trustees Meetings
- Attachment b* Treasurer’s Report
- Attachment c* William V. Newman, Instructor in the Center for Mathematics, Engineering, Physical Science and Applied Technology
- Attachment d* Paul Gallagher, Director of Employee Relations

Motion was made by William Calli and seconded by John Stetson to approve Attachments 7a through 7d. Unanimously approved.

President VanWagoner apologized for the late add to the agenda – Paul Gallagher, Director of Employee Relations.

**8. New Business**

- Attachment a* Amend Student Congress Constitution and Bylaws

Motion was made by Chris Sleys and seconded by Tony Colón to approve Attachment 8a. Unanimously approved.

**9. Program Update**

Sandra Engel, Sara Boulanger and Dan Ianno presented an update on the International Education plan.

#### **10. Discussion Items**

President VanWagoner proposed a possible format change to the Board agenda as a result of an ACCT workshop that he attended back in October at the National Meeting. He suggested written reports from the Vice Presidents be submitted ahead of the Board meetings to allow for more discussion on relevant College topics. The written reports will be a summary from the Vice Presidents' respective areas and time will be allowed for Board questions. The Board gave their approval to go ahead with this format for the December meeting.

Motion was made by William Calli and seconded by Tony Colón to enter into Executive Session with no further action to be taken at 5:10 p.m.

The meeting reconvened at 5:40 p.m.

#### **11. Adjournment**

A motion was made by William Calli and seconded by Tony Colón to adjourn the meeting at 5:41p.m. Unanimously approved.